



## KENYATTA NATIONAL HOSPITAL

### VACANCY

The Hospital Management invites applications from qualified candidates for the following positions.

#### **1. MONITORING AND EVALUATION MANAGER, JOB GROUP K4 (1 POST)**

##### **Job Purpose**

The Monitoring and Evaluation Manager will be reporting to the Head of Department Quality Health Care and will be responsible for coordinating all Monitoring & Evaluation related activities and providing constant feedback to the Board of Management, Technical and Program Teams.

##### **Duties & Responsibilities**

- Monitoring and evaluation for clinical governance.
- Monitoring performance and help inform governance body and patient care.
- Developing an internal system of evaluation that can be monitored; i.e. (processes, inputs, impact, output, efficiency, effectiveness and outcomes, for clinical governance framework).
- Developing an analyses plan that enables improvement in clinical care and can be internally communicated and reported for Quality assurance purposes. (Learning from data, routine data, risk assessment and safety incident data)
- Supporting hospital self-assessment and evaluation for improvement.
- Participating in review committee meetings e.g. mortality, clinical research committee etc by giving actionable information.
- Reviewing and analyzing data (M&M, Clinical Audit, Incident reports) and report to the clinical governance team on the current issues.
- Coordinating and Monitoring reports from clinical areas, reviewing progress against their targets and quality improvement plans and key performance indicators.
- Monitoring progress and follow-up on the recommendations that have been given during the previous clinical audits and Mortality and Morbidity audits.
- Developing systems that proactively and reactively monitor patient centeredness care.
- Effective Supervision, training and development of staff.

##### **Qualifications & Experience**

- Bachelor of Medicine and Bachelor of Surgery (MBChB) or Master degree in Nursing from a recognized institution.
- Must possess training in Public Health or Health Services Management or its equivalent.
- Proficiency certificate in monitoring and evaluation.

- At least 3 years' progressive experience in Monitoring and Evaluation and Hospital leadership.
- Proficiency in MS Office applications, data form design, collection, and statistical analysis packages.
- Evidence of training in report-writing

## **2. DATA ANALYST I, JOB GROUP K8 (2 POSTS)**

### **Job Purpose**

The Data Analyst will be reporting to the Manager, Monitoring and Evaluation and will be responsible for conducting full lifecycle analysis, monitoring performance and quality control plans to identify improvements.

### **Duties and Responsibilities**

- Interpreting data, analyzing results using statistical techniques and providing ongoing reports
- Developing and implementing databases, data collection systems, data analytics and other strategies that optimize statistical efficiency and quality
- Acquiring data from primary or secondary data sources and maintaining databases/data systems
- Identifying, analyzing and interpreting trends or patterns in complex data sets
- Filtering and “cleaning” data by reviewing computer reports, printouts, and performance indicators to locate and correct code problems

### **Qualifications and Experience**

- Bachelor of Science in Mathematics, Economics, Computer Science, Statistics or its accepted equivalent.
- Proven working experience of at least one (1) year as a data analyst.
- Proven knowledge and experience in data models, database design development, data mining and segmentation techniques.
- Proven Knowledge and experience in using statistical packages for analyzing datasets (Excel, SPSS, SAS etc).

## **3. MONITORING AND EVALUATION OFFICER II, JOB GROUP K9 (3 POSTS)**

### **Job Purpose**

The Monitoring and Evaluation Officer II will be responsible to the Manager, Monitoring and Evaluation for monitoring and evaluating all Hospital strategies, policies, programmes and projects.

### **Duties and Responsibilities**

- Monitoring the implementation of M&E system of the Hospital.
- Coordinating the selection/refining of performance indicators relevant to Hospital's strategic plan, programme and project monitoring and evaluation.
- Conducting desk audits, studies and evaluations of ongoing policies and strategies and implementation processes of programmes and projects.
- Assisting with the formulation of Monitoring and Evaluation recommendations for improving implementation performance and enhancing the designing of policies and programmes.

### **Qualifications and Experience**

- A Bachelor's Degree in Social sciences in Monitoring and Evaluation, Economics, Statistics or related field.
- At least one (1) year experience in research or data collection.
- Proficiency in computer applications and statistical packages.
- Proven experience in compiling and analysing data and preparing comprehensive report.

### **Method of Application**

Those interested in applying for the declared vacancies and meet the job specifications are required **to apply online** and **MUST** submit a hard copy of the **Hospital application form** available in the website with copies of certificates and testimonials **on or before 16<sup>th</sup> July 2018** to the address below:

**The Chief Executive Officer  
Kenyatta National Hospital  
P.O Box 20723-00202  
NAIROBI**

"Kenyatta National Hospital is an equal opportunity employer and qualified candidates with disabilities are encouraged to apply".

Please visit our website [www.knh.or.ke](http://www.knh.or.ke) for full profile of all the advertised positions and the Hospital application form and also the **link to apply online**.

**NB:** *Only shortlisted candidates will be contacted and must present the following documents during the interview:-*

- ***A certificate of good conduct from the National Police Service***
- ***EACC Clearance***
- ***Credit Reference Bureau Clearance***
- ***HELB Compliance***
- ***KRA Tax Compliance***