



KENYATTA NATIONAL HOSPITAL

VACANCIES

EXTERNAL ADVERTISEMENT

The Hospital Management invites applications from qualified candidates for the following positions:

1. RE-ADVERTISEMENT: MEDICAL SPECIALIST II, INTERNAL MEDICINE (HAEMOTOLGY-ONCOLOGY) - JOB GROUP K4 (1 POST)

Job purpose

The Medical Specialist II (Haematology) will be responsible to the Chief Medical Specialist/Head of Department and will be expected to take full responsibility for patients under his/her care.

Duties and Responsibilities

- Performing clinical procedures and making decisions on patients' management in the area of specialization.
- Conducting regular Ward Rounds.
- Responding to consultations from other clinical specialties.
- Conducting specialist out-patient clinics.
- Participating in assessment of patients as may be required by the Hospital Management.
- Participating in research, teaching and supervising the performance of both medical and non-medical staff as well as post-graduate students.
- Participating in preparation of annual budgets for the department.
- Participating in Administrative activities of the department.
- Participating in delivery of hospital strategic plan and performance contract.

Qualifications and Experience

- Masters Degree in Medicine (Internal Medicine) from the University of Nairobi or any other recognized University.
- Sub-specialization in Haemato-oncology or proven interest in Haematology.
- Evidence of research and at least two (2) professional publications in reputable local or international journals on particular scientific findings/practices in the relevant field.

2. MEDICAL SPECIALIST II, JOB GROUP K4: DERMATOLOGY (1 POST)

Job purpose

The Medical Specialist II will be responsible to the Chief Medical Specialist/Head of Department and will be expected to take full responsibility for patients under his/her care.

Duties and Responsibilities

- Performing clinical procedures and making decisions on patients' management in the area of specialization.
- Conducting regular Ward Rounds.
- Responding to consultations from other clinical specialties.
- Conducting specialist out-patient clinics.
- Participating in assessment of patients as may be required by the Hospital Management.
- Participating in research, teaching and supervising the performance of both medical and non-medical staff as well as post-graduate students.
- Participating in preparation of annual budgets for the department.
- Participating in Administrative activities of the department.
- Participating in delivery of hospital strategic plan and performance contract.

Qualifications and Experience

- Masters Degree in Medicine (Mmed) or Surgery from the University of Nairobi or any other recognized University.
- Sub-specialization in dermatology or proven interest in dermatology.
- Proven experience of not less than one (1) year at the level of Medical Specialist.
- Specialist Recognition and retention Certificate from the Medical Practitioners and Dentist Board of Kenya.
- Evidence of research and at least two (2) professional publications in reputable local or international journals on particular scientific findings/practices in the relevant field.

3. RE-ADVERTISEMENT: DEPUTY QUALITY ASSURANCE MANAGER, JOB GROUP K5 (1 POST)

Job Purpose

Reporting to the Quality Assurance Manager, the Deputy Quality Assurance Manager will be responsible for the implementation of quality assurance programmes and ensuring that quality systems are maintained in accordance with the ISO 9001:2015 Standards.

Duties and Responsibilities

- Planning and organizing programmes to ensure delivery of quality services in the Hospital.
- Participating in preparation of annual budget for the department and ensuring proper utilization of allocated funds.

- Preparing reports on quality related matters and activities in the Hospital.
- Participating in quality assurance research activities.
- Assisting in the development, implementation plus verification effectiveness of quality systems affecting all aspects of Hospital operations.
- Reviewing & analyzing data, in order to recognize trends as well as opportunities for improvement/corrective action, by using process capability other statistical or quality tools.
- Effective supervision, training and development of staff.

Qualifications and Experience

- Masters Degree in any following: Public Health; Health management; primary qualification in Medicine; Nursing; Medical Sciences or any other health related field.
- Proven experience of at least three (3) years at the level of Assistant Manager or above in a large organization, preferably quality management.
- At least one (1) year experience as lead Auditor of quality/environmental management systems.
- Degree or post graduate qualification in Quality management will be an added advantage.
- A certificate in ISO 9001:2015 Lead Auditors course will be an added advantage.
- Proficiency in Computer and statistical analysis packages.

4. RE-ADVERTISEMENT: DEPUTY CHIEF REGISTERED CLINICAL OFFICER (OPHTHALMOLOGY), JOB GROUP K5 (1 POST)

Job Purpose

Reporting to the Head of Department, Ophthalmology, the Deputy Chief Registered clinical Officer will be responsible for the management and rendering of specialized clinical services in the Hospital.

Duties and Responsibilities

- Receiving, examining and scanning patients in the filter clinics, treating or referring them to respective specialist.
- Undertaking/assisting in clinical work in the wards, clinics or theatres as may be directed.
- Organizing and participating in supervising, training and counselling of staff working under him/her as well as supervising clinical students.
- Undertaking research, teaching and conducting examinations.

Qualification and Experience

- Bachelor of Science in Clinical Medicine.
- Higher Diploma in Ophthalmology.
- Served for at least three (3) years in the grade of Assistant Chief Clinical Officer.
- Wide experience in the management of clinical (Ophthalmology) services.
- Registration with Kenya Clinical Officers.

5. RE-ADVERTISEMENT: QUALITY ASSURANCE COORDINATOR, JOB GROUP K7 (3 POSTS)

Job Purpose

Reporting to the Deputy Quality Assurance Coordinator, the Quality Assurance Coordinator will be responsible for the implementation of quality assurance programmes and ensuring that quality systems are maintained in accordance with the ISO 9001:2015 Standards.

Duties and Responsibilities

- Coordinating quality systems in the assigned departments.
- Educating departmental quality assurance committee members.
- Supervising departmental quality assurance facilitators in quality systems activities.
- Facilitating in training of personnel on quality systems
- Participating in quality systems audits.
- Participating in research in the departments.

Qualifications and Experience

- Bachelor's degree in any of the following: Research Methods, Health Management, Quality Management or any other Health related field.
- At least three (3) years' experience as lead Auditor of quality/environmental management systems.
- A certificate in ISO 9001:2015 Lead Auditors course will be an added advantage.
- Certificate in computer operations from a recognized institution.
- Prove of being a member of a Quality Management System Committee in a Hospital Set up would be an added advantage.

6. MEDICAL PHYSICIST III, JOB GROUP K8 (1 POST)

Job Purpose

The Medical Physicist III will be reporting to the Senior Medical Physicist and will be responsible and accountable for the delivery of Medical Physics services in the Hospital.

Duties and Responsibilities

- Developing equipment specifications for radiation therapy treatment, Nuclear Medicine and diagnostic imaging.
- Developing procedures for the initial and continuing evaluation of radiation therapy treatment, nuclear medicine and diagnostic imaging equipment.
- Providing evidence of compliance of equipment for radiation therapy treatment, Nuclear Medicine and Diagnostic imaging with regulatory and accreditation agency rules and recommendations.
- Performing acceptance testing, evaluation and commissioning of equipment used for radiation therapy treatment, Nuclear Medicine and Diagnostic imaging.
- Approving radiation oncology technical procedures prior to clinical use.

- Developing and managing a comprehensive Quality Management Program that monitors, evaluates, and optimizes radiation oncology processes.
- Directing the Radiation Oncology Physics program to include the technical direction of staff responsible for treatment planning, machine maintenance and repair and other physics support staff.
- Providing radiation oncology physics and radiation dosimetry training for medical practitioners and other health-care providers.
- Providing institutional consultation on program development in radiation oncology.
- Measuring and characterizing medical radiation from radiopharmaceuticals prior to clinical utilization.
- Consultancy work in building industry especially radiological premises.
- Participating in the development and implementation of strategic plans for Medical Physics.
- Ensuring compliance with statutory standards.
- Performing administrative duties.

Qualifications and Experience

- Bachelors of Science Degree in Physics or its equivalent from a recognized institution.
- Two (2) years' experience in Medical Physics.
- Registration with the Radiation Protection Board.

7. RADIATION SAFETY OFFICER II, JOB GROUP K8 (1 POST)

Job Purpose

The Radiation Safety Officer II (RSO-II) will be responsible to the Chief Radiation Safety Officer in the hospital for making the hospital's radiation facility safe, cost effective and of quality service to patients and employees.

Duties and Responsibilities

- Carrying out radiation safety assessment within radiation facilities of the hospital and ensure are safe for patients, staff and members of the public for operations.
- Monitoring and keeping record for hospital employees' occupational exposure to radiation while working in radiation facilities.
- Keeping a register for all irradiating and related QA devices for the hospital.
- Ensuring guidelines for QA/QC tests for radiation devices and practices are available and implemented.
- Responsible for the coordination of radiological emergencies and offering technical advices with regards to the selection, procurement and importation of radiation devices and materials.
- Coordinating compliance to Radiation Protection Act and its subsidiary regulations and liaising between the Radiation Protection Board and the hospital.

Qualification and Experiences

- Bachelor of Science Degree in Physics, Physical Services with bias in atomic and nuclear physics or equivalent qualification from a recognized institution.
- Experience in the role of medical physicist and radiation safety in the hospital will be an added advantage.
- Certificate in computer operations from a recognized institution.

8. NURSING OFFICER III/I, JOB GROUP K10/8 (11 POSTS)

Job Purpose

The Nursing Officer III/I will be responsible to the Assistant Chief Nurse (In-charge) for planning of nursing care of patients.

Duties and Responsibilities

- Assessing, planning, implementing nursing interventions and evaluating patient's outcomes.
- Providing health education and counselling to patients/clients.
- Referring patients and clients appropriately.
- Facilitating patients' admission and initiating discharge plans.
- Maintaining records on patients/clients health condition and care.
- Ensuring a tidy and safe clinical environment
- Collecting and compiling data.

Qualifications and Experience

- Diploma in Kenya Registered Nursing/Midwifery (KRN/M) or Kenya Registered Community Health Nursing (KRCHN) **OR** Bachelor of Science in Nursing (BScN).
- Registered with the Nursing Council of Kenya.
- Valid Practising License from Nursing Council of Kenya.
- Certificate in computer operations from a recognized institution.

9. RE-ADVERTISEMENT: PUBLIC HEALTH OFFICER I, JOB GROUP K8 (1 POST)

Job Purpose

The Public Health Officer I, will be responsible to the Senior Public Health Officer for implementation of sanitation and hygiene standards in the Hospital.

Duties and Responsibilities

- Inspection for preventive maintenance in the Hospital, hospital sanitation, healthcare and waste management.
- Implementing sanitation and hygiene standards in the Hospital.
- Mobilising, sensitizing and advising Hospital peripheral communities on matters related to environmental health.
- Identifying environmental health issues.
- Implementing vector, vermin and rodent control measures.
- Implementing integrated mosquito control strategies.

- Participating in research, teaching and supervising the performance of both medical and non-medical staff as well as students.
- Participating in preparation of annual budgets for the department.
- Participating in Administrative activities of the department.
- Participating in delivery of hospital strategic plan and performance contract.
- Supervision of staff under him/her

Qualifications and Experience

- Bachelors degree in either Environmental Health Science or Public Health Inspection from a recognized institution.
- At least three (3) years progressive work experience in a large institution.
- A valid Public Health Officers and Technicians Registration Council Certificate.
- Certificate of proficiency in computer applications from a recognized institution.

10. ORTHOPAEDIC PLASTER TECHNICIAN III, JOB GROUP K11 (1 POST)

Job Purpose

The Orthopaedic plaster Technician III will be responsible to Senior Orthopaedic Technician for provision of care to patients with orthopaedic conditions

Duties and Responsibilities

- Manipulating and reducing fractures and dislocations.
- Fixing and removing casts, bandages to and from patients.
- Correcting Congenital Talipes Equino - Varus (C.T.E.V).
- Participating in the management of minor orthopaedic and trauma cases in emergencies and accidents.
- Sensitizing and creating awareness on orthopaedic and trauma conditions to the communities.
- Protecting patients and support staff by adhering to Infection Control Protocols.
- Counselling patients/clients on issues regarding orthopaedic trauma.
- Ensuring compliance with the set standard operating procedures.
- Ensuring compliance with OSHE Act and KNH safety policy.

Qualifications and Experience

- Certificate in Orthopaedic Plaster and Traction Technology or Orthopaedic Plaster Technology from a recognized institution.
- At least two (2) years working experience in an NHIF accredited facility.
- Registration with a professional body.
- Certificate in computer operations from a recognized institution.

Method of Application

Those interested in applying for the declared vacancies and meet the job specifications are required **to apply online** and **MUST** submit a hard copy of the **Hospital application form** available in the website with copies of certificates and testimonials **on or before 12th October 2018** to the address below:

**The Chief Executive Officer
Kenyatta National Hospital
P.O Box 20723-00202
NAIROBI**

“Kenyatta National Hospital is an equal opportunity employer and qualified candidates with disabilities are encouraged to apply”.

Please visit our website www.knh.or.ke for full profile of all the advertised positions and the Hospital application form and also the **link to apply online**.

NB: *Only shortlisted candidates will be contacted and must present the following documents during the interview:-*

- **A certificate of good conduct from the National Police Service**
- **EACC Clearance**
- **Credit Reference Bureau Clearance**
- **HELB Compliance**
- **KRA Tax Compliance**