

**REF: KNH/EST/81/A/EOI/1/2023**

**PROPOSED HOUSING SCHEME FOR KENYATTA NATIONAL HOSPITAL STAFF RETIREMENT BENEFITS SCHEME (2011) (KNHSRBS 2011) ON PLOT LR. NO. KAJIADO/KITENGELA/6242 IN KITENGELA, KAJIADO COUNTY**

**EXPRESSION OF INTEREST FOR BUILDING & CIVIL WORKS CONTRACTORS**

**Brief description of the client**

The Kenyatta National Hospital Staff Retirement Benefits Scheme (2011) was established in 2011 and operates on a defined contribution basis. The Sponsor, Kenyatta National Hospital (KNH), constituted KNHSRBS (2011) under an irrevocable trust for the purposes of providing pensions for members on retirement at a specified age and relief for dependents of deceased members.

**Description of the project**

KNHSRBS (2011) is looking to develop a phased residential scheme on part of its land, title number Kajiado/Kitengela/6242. The site is about nine [9] kilometres from Kitengela town, and about 400 metres off the Nairobi-Namanga Road. At completion, the scheme will comprise of 150No. four (4) and five (5) bedroom maisonettes and 230No. two (2) and three (3) bedroom apartments organized within 23No. blocks.

**Notes to Bidders**

1. The purpose of this document is to assist the procuring entity KNHSRBS (2011) in the identification and evaluation of interested and qualified Contractors who may subsequently be invited to tender for the said works.
2. Interested bidders/applicants will be selected in accordance with the procedures set out by the procuring entity.
3. All documents must be submitted in English language.
4. KNHSRBS (2011) reserves the right to verify the accuracy of the information provided herein. The interested bidders/applicants may be asked to clarify the information provided after close of the submission deadline.
5. This EOI does not amount to any contractual obligation on the part of KNHSRBS (2011), and the procuring entity is not obliged to invite tenders/quotation from any or all those who express interest by responding to this EOI process.
6. Applicants will meet all cost associated with preparation and submission of their applications.
7. The interested bidders/applicants must register with the procuring entity by sending an email to [knhpension@knh.or.ke](mailto:knhpension@knh.or.ke) indicating the contact person, official email address and telephone number.

8. The interested bidders/applicants are advised to regularly check the procurement portal for any updates, amendments or clarifications.
9. Interested bidders/applicants shall submit two paginated hard copies of the completed document following the above sequence on or before 17<sup>th</sup> February 2023 on or before 2.00pm delivered to the tender box outside the office of the Director Legal Services, 1<sup>st</sup> Floor, Kenyatta National Hospital Administration Block.
10. The completed document shall not be submitted electronically.
11. Interested bidders/applicants may request for additional information or clarifications from the procuring entity through knhpension@knh.or.ke not later than five [5] days before the submission deadline. Any such response or clarification shall be uploaded on the portal for the access of all applicants.

### **Mandatory Requirements**

The interested bidders/applicants will be required to provide the following mandatory documents in response to this EOI. The documents should be intact, sequentially serialized and tape bound.

1. Valid Copy of Certificate of Incorporation/ Registration.
2.
  - a. Certified audited accounts for the last three [3] years (2019, 2020 and 2021)
  - b. Valid Tax Compliance Certificate-Statement of tax compliance from bidding company, and if consortium, from each member of the consortium.
3. Valid copy of National Construction Authority (NCA) Categories 1 or 2 registration Certificate for Building and Civil Works.
4. Current Annual Contractors Practicing License from NCA.
5. Valid copy of the current Single Business Permit
6. Submission of valid CR12 form showing the list directors /shareholding (issued within the last 3 Months) or National Identity Card for Sole Proprietor.
7. Valid NSSF Compliance Certificate.
8. Valid NHIF Compliance Certificate.
9. A duly signed sworn statement or declaration that : -
  - a. The firm has not been debarred from participating in any public procurement by PPRA.
  - b. The firm has not been engaged in any unethical, corrupt, collusive or fraudulent activities in public procurement matters.
  - c. The firm has not been declared bankrupt, insolvent or under receivership.
  - d. The firm is not guilty of any violation of fair employment law practices.
  - e. Declaration that the firm will not engage in any corrupt or fraudulent practice.

### **NB:**

Bidders who do not meet any of the above requirements will be disqualified and shall not be evaluated further.

## Technical and General Requirements

The interested bidders/applicants will be required to provide documents based on the following technical and general requirements in response to this EOI. The award of points for the Technical Evaluation will be as follows: -

| <b>Parameter</b>  | <b>Maximum Points</b> |
|---|-----------------------|
| 1) Key personnel_____   | 20                    |
| 2) Similar or related contracts completed in the last ten (10) years_____ | 27                    |
| 3) Schedules of appropriate equipment_____                                | 22                    |
| 4) Evidence of having a yard/workshop(s)_____                             | 5                     |
| 5) Evidence of having a registered office/ physical address_____          | 5                     |
| 6) Audited Financial Reports for the last 3 years_____                    | 10                    |
| 7) Evidence of Financial Resources_____                                   | 8                     |
| 8) Litigation History_____  | 3                     |
| <b>Total</b>  | <b>100</b>            |

The detailed scoring plan shall be as shown in Table 1.

**Table 1: Scores for the Technical Evaluation**

| <b>Item</b> | <b>Description</b>  | <b>Points Scored</b> | <b>Max. Score</b>             | <b>Max. Points</b> |
|-------------|---|----------------------|-------------------------------|--------------------|
| 1           | Key Personnel [Attach evidence]   |                      |                               |                    |
|             | Director of the firm [Curriculum Vitae and qualification certificates will be required].  |                      |                               |                    |
|             | <ul style="list-style-type: none"> <li>• Holder of degree or Higher Diploma in a construction related field with at least 10 years of experience in the construction industry-----11 marks</li> <li>• Holder of diploma in a construction related field with at least 10 years of experience-----7 marks</li> <li>• Holder of a trade test certificate in a construction related field with at least 10 years of experience in the construction industry-----4 marks</li> <li>• No relevant certificate----- 0 marks</li> </ul> |                      | 11<br><br>7<br><br>4<br><br>0 | 11                 |

|    |   |  |    |    |
|----|---|--|----|----|
|    | At least 2 No. key personnel with a degree/diploma in a relevant technical field. [Curriculum Vitae and qualification certificates will be required]  |  |    |    |
|    | <ul style="list-style-type: none"> <li>• With at least 5 years' relevant experience---- 3 marks each</li> <li>• With at least 3 years' relevant experience --- 2 marks each</li> <li>• With at least 2 years' relevant experience - 1 mark each</li> </ul>  |  | 6  | 6  |
|    | At least 1 No. key personnel with a certificate in a relevant technical field. [Curriculum Vitae and qualification certificates will be required]   |  |    |    |
|    | <ul style="list-style-type: none"> <li>• With at least 5 years' relevant experience---- 3 marks</li> <li>• With at least 3 years' relevant experience --- 2 marks</li> <li>• With at least 2 years' relevant experience-----1 mark</li> </ul>   |  | 3  | 3  |
|    |   |  | 2  |    |
|    |   |  | 4  |    |
|    |   |  | 2  |    |
|    |   |  | 3  |    |
|    |   |  | 2  |    |
|    |   |  | 1  |    |
|    |   |  |    | 20 |
| 2  | <p>Similar or related completed or ongoing projects</p> <p>The interested bidder/applicant should have at least three (3) completed or ongoing projects within the last 10 years, each project of at least Ksh. 500 Million in value, one of which must be a housing project.</p> <p>[Provide Letters of Award, Completion Certificates, Reference letters from either the Consultant(s) or the Client and any other certified documents that would demonstrate the same].</p> <ul style="list-style-type: none"> <li>• 3 No. projects of similar nature (building construction), complexity and magnitude of equal or higher value----- 9 marks each</li> <li>• 3 No. projects of similar nature but of lower value than the one in consideration, up to Ksh. 250 million-----5 marks each</li> <li>• No project of similar nature----- 0 marks</li> </ul> |  | 27 | 27 |
|    |   |  | 15 |    |
|    |   |  | 0  |    |
|    |   |  |    | 27 |
| 3  | <p>Schedules of appropriate equipment.</p> <p>(Attach evidence of proof of ownership or lease agreement)</p> <p>For each specific equipment required in the construction work being tendered for;</p> <ul style="list-style-type: none"> <li>• 3 No. Transportation equipment-----3 marks each</li> <li>• 3 No. Concreting equipment-----3 marks each</li> <li>• 1 No. Vertical movement equipment-----4 marks</li> </ul>   |  | 9  | 22 |
|    |   |  | 9  |    |
|    |   |  | 4  |    |
|    |   |  |    | 22 |
| 4. | <p>Evidence of having a yard/workshop(s) for carpentry, aluminium, steel fabrication; etc-(provide evidence)</p> <p>With workshop-----5 Marks</p> <p>Without workshop-----0 Marks</p>   |  | 5  | 5  |
|    |   |  | 0  |    |
|    |   |  |    | 5  |

|    |   |  |              |            |
|----|---|--|--------------|------------|
| 5. | Evidence of having a registered office/ physical address (provide evidence)<br>With office-----5 Marks<br>Without office-----0 Marks  |  | 5<br>0       | 5          |
|    |   |  |              | 5          |
| 6  | Financial report<br>Certified audited financial report for the last three [3] years (2019,2020 and 2021) <ul style="list-style-type: none"> <li>• Turn over greater or equal to the cost of the project - -----10 Marks</li> <li>• Turn over above 50% but below 100% of the cost of the project -----5 Marks</li> <li>• Turn over below 50% of the cost of the project-----1 mark</li> </ul>   |  | 10<br>5<br>1 | 10         |
|    |   |  |              | 10         |
| 7  | Evidence of financial resources (cash in hand, lines of credit, over draft facility etc.)- Provide certified bank statements for the last six (6) months. <ul style="list-style-type: none"> <li>• Has financial resources equal or above the cost of the project -----8marks</li> <li>• Has financial resources below the cost of the project, but over 50% of the cost of the project ----- 4marks</li> <li>• Has financial resources below 50% of the cost of the project or has not given evidence for the financial resources -----0marks</li> </ul> |  | 8<br>4<br>0  | 8          |
|    |   |  |              | 8          |
| 8  | Litigation History <ul style="list-style-type: none"> <li>• Has no construction-related litigation or arbitration case in the last five years -----3 Marks</li> <li>• Has not more than three construction-related litigation or arbitration cases in the last five years --- -----2 Marks</li> </ul> Has more than three construction-related litigation or arbitration cases in the last five years-----0 Marks   |  | 3<br>2<br>0  | 3          |
|    |   |  |              | 3          |
|    | <b>TOTAL</b>  |  |              | <b>100</b> |

**Any bidder who scores 70 points and above in this Technical Evaluation shall be considered for tender invitation.**

**PROPOSED HOUSING SCHEME FOR KENYATTA NATIONAL HOSPITAL STAFF  
RETIREMENT BENEFITS SCHEME (2011) ON PLOT LR NO.  
KAJIADO/KITENGELA/6242 IN KITENGELA, KAJIADO COUNTY**

**EXPRESSION OF INTEREST (EOI)**

**PREQUALIFICATION OF MECHANICAL SUB CONTRACTORS**

**Mandatory Requirements**

1. Valid Trade License or Single Business Permit.
2. Certificate of Incorporation or Registration.
3. Copy of valid CR12 form as issued by the registrar of companies or National Identity Card for Sole Proprietor
4. Valid Current Tax Compliance Certificate.
5. Valid NSSF Compliance Certificate.
6. Valid NHIF Compliance Certificate.
7. Valid NCA 3 Categories registration minimum for mechanical works.
8. Current annual contractors practicing license from National Construction Authority (NCA)
9. A duly signed sworn statement or declaration that : -
  - a. The firm has not been debarred from participating in any public procurement by PPRA.
  - b. The firm has not been engaged in any unethical, corrupt, collusive or fraudulent activities in public procurement matters.
  - c. The firm has not been declared bankrupt, insolvent or under receivership.
  - d. The firm is not guilty of any violation of fair employment law practices.
  - e. Declaration that the firm will not engage in any corrupt or fraudulent practice.

**NB:**

Bidders who do not meet any of the above will be disqualified and shall not be evaluated further.

**Technical and General Requirements**

The interested bidders/applicant will be required to provide documents based on the following technical and general requirements in response to this EOI.

Award of points for the Technical Evaluation will be as follows: -

| <b>Parameter</b>  | <b>Maximum Points</b> |
|---|-----------------------|
| 1) Key personnel_____   | 20                    |
| 2) Similar or related contracts completed in the last ten (10) years_____ | 27                    |
| 3) Schedules of appropriate equipment_____                                | 22                    |
| 4) Evidence of having a warehouse/storage_____                            | 5                     |

|  |            |
|--|------------|
| 5) Evidence of having a registered office/ physical address_____ | 5          |
| 6) Audited Financial Reports for the last 3 years_____           | 10         |
| 7) Evidence of Financial Resources_____                          | 8          |
| 8) Litigation History_____                                       | 3          |
| <b>Total</b>   | <b>100</b> |

The detailed scoring plan shall be as shown in Table 1.

**Table 1: Scores for the Technical Evaluation**

| Item | Description  | Points Scored | Max. Score        | Max. Points |
|------|--|---------------|-------------------|-------------|
| 1    | Key Personnel [Attach evidence]  |               |                   |             |
|      | Director of the firm [Curriculum Vitae and qualification certificates will be required]. <ul style="list-style-type: none"> <li>• Holder of degree or Higher Diploma in a construction related field with at least 10 years of experience in the construction industry-----11 marks</li> <li>• Holder of diploma in a construction related field with at least 10 years of experience-----7 marks</li> <li>• Holder of a trade test certificate in a construction related field with at least 10 years of experience in the construction industry-----4 marks</li> <li>• No relevant certificate----- 0 marks</li> </ul> |               | 11<br>7<br>4<br>0 | 11          |
|      | At least 1 No. Project Engineer/Manager employed by the firm with a degree/diploma in a relevant Engineering field. [Curriculum Vitae and qualification certificates will be required] <ul style="list-style-type: none"> <li>• With at least 5 years' relevant experience---- 6 marks</li> <li>• With at least 3 years' relevant experience --- 4 marks</li> <li>• With at least 2 years' relevant experience-----2 marks</li> </ul>  |               | 6<br>4<br>2       | 6           |
|      | At least 1 No. Foreman to be a qualified plumber with a diploma or certificate in plumbing. [Curriculum Vitae and qualification certificates will be required] <ul style="list-style-type: none"> <li>• With at least 5 years' relevant experience---- 3 marks</li> <li>• With at least 3 years' relevant experience --- 2 marks</li> <li>• With at least 2 years' relevant experience-----1 mark</li> </ul>   |               | 3<br>2<br>1       | 3           |
|      |  |               |                   | 20          |
| 2    | Similar or related completed or ongoing projects<br>The interested bidder/applicant should have at least three (3) completed or ongoing projects within the last 10 years, each  |               |                   |             |

|    |  |  |                  |    |
|----|--|--|------------------|----|
|    | <p>with a mechanical works sub-contract of at least Ksh. 50 Million in value, one of which must be a housing project.<br/>[Provide Letters of Award, Completion Certificates, Reference letters from either the Consultant(s) or the Client and any other certified documents that would demonstrate the same].</p> <ul style="list-style-type: none"> <li>• 3 No. projects of similar nature (building construction), complexity and magnitude of equal or higher value----- 9 marks each</li> <li>• 3 No. projects of similar nature but of lower value than the one in consideration, up to Ksh. 250 million-----5 marks each</li> <li>• No project of similar nature----- 0 marks</li> </ul> |  | 27               | 27 |
|    |  |  | 15               |    |
|    |  |  | 0                |    |
|    |  |  |                  | 27 |
| 3  | <p>Schedules of appropriate equipment.<br/>(Attach evidence of proof of ownership or lease agreement)<br/>For each specific equipment required in the construction work being tendered for;</p> <ul style="list-style-type: none"> <li>• 2 No. transportation equipment-----2 Marks Each</li> <li>• 3 No. welding equipment-----2 Marks Each</li> <li>• 3 No. pressure testing equipment-----2 Marks Each</li> <li>• 3 No. drilling machines-----2 Marks Each</li> </ul>   |  | 4<br>6<br>6<br>6 | 22 |
|    |  |  |                  | 22 |
| 4. | <p>Evidence of having a warehouse/storage (mention location and equipment in warehouse/storage)<br/>With warehouse/storage -----5 Marks<br/>Without warehouse/storage-----0 Marks</p>  |  | 5<br>0           | 5  |
|    |  |  |                  | 5  |
| 5. | <p>Evidence of having a registered office/ physical address (provide evidence)<br/>With office-----5 Marks<br/>Without office-----0 Marks</p>  |  | 5<br>0           | 5  |
|    |  |  |                  | 5  |
| 6  | <p>Financial report<br/>Certified audited financial report for the last three [3] years (2019,2020 and 2021)</p> <ul style="list-style-type: none"> <li>• Turn over greater or equal to the cost of the project - -----10 Marks</li> <li>• Turn over above 50% but below 100% of the cost of the project -----5 Marks</li> <li>• Turn over below 50% of the cost of the project----- 1 mark</li> </ul>   |  | 10<br>5<br>1     | 10 |
|    |  |  |                  | 10 |
| 7  | <p>Evidence of financial resources (cash in hand, lines of credit, over draft facility etc.)- Provide certified bank statements for the last six (6) months.</p>   |  |                  |    |



|   |   |  |             |            |
|---|---|--|-------------|------------|
|   | <ul style="list-style-type: none"> <li>• Has financial resources equal or above the cost of the project -----8marks</li> <li>• Has financial resources below the cost of the project, but over 50% of the cost of the project ----- 4marks</li> <li>• Has financial resources below 50% of the cost of the project or has not given evidence for the financial resources -----0marks</li> </ul>                             |  | 8<br>4<br>0 | 8          |
|   |   |  |             | 8          |
| 8 | <b>Litigation History</b> <ul style="list-style-type: none"> <li>• Has no construction-related litigation or arbitration case in the last five years -----3 Marks</li> <li>• Has not more than two construction-related litigation or arbitration cases in the last five years -----2 Marks</li> <li>• Has more than two construction-related litigation or arbitration cases in the last five years-----0 Marks</li> </ul> |  | 3<br>2<br>0 | 3          |
|   |   |  |             | 3          |
|   | <b>TOTAL</b>  |  |             | <b>100</b> |

**Any bidder who scores 70 points and above in this Technical Evaluation shall be considered for tender invitation.**

**PROPOSED HOUSING SCHEME FOR KENYATTA NATIONAL HOSPITAL STAFF  
RETIREMENT BENEFITS SCHEME (2011) ON PLOT LR NO.  
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**EXPRESSION OF INTEREST (EOI)**

**PREQUALIFICATION OF ELECTRICAL SUB CONTRACTORS**

**Mandatory Requirements**

1. EPRA CLASS B
2. Valid Trade License or Single Business Permit.
3. Certificate of Incorporation or Registration.
4. Copy of valid CR12 form as issued by the registrar of companies or National Identity Card for Sole Proprietor
5. Valid Current Tax Compliance Certificate.
6. Valid NSSF Compliance Certificate.
7. Valid NHIF Compliance Certificate.
8. Valid NCA 3 Categories registration minimum for electrical works.
9. Current annual contractors practicing license from National Construction Authority (NCA)
10. A duly signed sworn statement or declaration that : -
  - a. The firm has not been debarred from participating in any public procurement by PPRA.
  - b. The firm has not been engaged in any unethical, corrupt, collusive or fraudulent activities in public procurement matters.
  - c. The firm has not been declared bankrupt, insolvent or under receivership.
  - d. The firm is not guilty of any violation of fair employment law practices.
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| <b>Parameter</b>  | <b>Maximum Points</b> |
|---|-----------------------|
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| 3) Schedules of appropriate equipment_____                                | 22                    |
| 4) Evidence of having a warehouse/storage_____                            | 5                     |

|  |            |
|--|------------|
| 5) Evidence of having a registered office/ physical address_____ | 5          |
| 6) Audited Financial Reports for the last 3 years_____           | 10         |
| 7) Evidence of Financial Resources_____                          | 8          |
| 8) Litigation History_____                                       | 3          |
| <b>Total</b>   | <b>100</b> |

The detailed scoring plan shall be as shown in Table 1.

**Table 1: Scores for the Technical Evaluation**

| Item | Description  | Points Scored | Max. Score        | Max. Points |
|------|--|---------------|-------------------|-------------|
| 1    | Key Personnel [Attach evidence]  |               |                   |             |
|      | Director of the firm [Curriculum Vitae and qualification certificates will be required]. <ul style="list-style-type: none"> <li>• Holder of degree or Higher Diploma in a construction related field with at least 10 years of experience in the construction industry-----11 marks</li> <li>• Holder of diploma in a construction related field with at least 10 years of experience-----7 marks</li> <li>• Holder of a trade test certificate in a construction related field with at least 10 years of experience in the construction industry-----4 marks</li> <li>• No relevant certificate----- 0 marks</li> </ul> |               | 11<br>7<br>4<br>0 | 11          |
|      | At least 1 No. Project Engineer/Manager employed by the firm with a degree/diploma in a relevant Engineering field. [Curriculum Vitae and qualification certificates will be required] <ul style="list-style-type: none"> <li>• With at least 5 years' relevant experience---- 6 marks</li> <li>• With at least 3 years' relevant experience-----4 marks</li> <li>• With at least 2 years' relevant experience-----2 marks</li> </ul>  |               | 6<br>4<br>2       | 6           |
|      | At least 1 No. Foreman to be a qualified electrician with a diploma or certificate in electrical engineering. [Curriculum Vitae and qualification certificates will be required] <ul style="list-style-type: none"> <li>• With at least 5 years' relevant experience---- 3 marks</li> <li>• With at least 3 years' relevant experience --- 2 marks</li> <li>• With at least 2 years' relevant experience-----1 mark</li> </ul>   |               | 3<br>2<br>1       | 3           |
|      |  |               |                   | 20          |
| 2    | Similar or related completed or ongoing projects<br>The interested bidder/applicant should have at least three (3) completed or ongoing projects within the last 10 years, each  |               |                   |             |



|   |  |  |             |            |
|---|--|--|-------------|------------|
| 7 | Evidence of financial resources (cash in hand, lines of credit, over draft facility etc.)- Provide certified bank statements for the last six (6) months.<br><ul style="list-style-type: none"> <li>• Has financial resources equal or above the cost of the project -----8marks</li> <li>• Has financial resources below the cost of the project, but over 50% of the cost of the project ----- 4marks</li> <li>• Has financial resources below 50% of the cost of the project or has not given evidence for the financial resources -----0marks</li> </ul> |  |             |            |
|   |  |  | 8<br>4<br>0 | 8          |
|   |  |  |             | 8          |
| 8 | Litigation History<br><ul style="list-style-type: none"> <li>• Has no construction-related litigation or arbitration case in the last five years -----3 Marks</li> <li>• Has not more than two construction-related litigation or arbitration cases in the last five years -----2 Marks</li> <li>• Has more than two construction-related litigation or arbitration cases in the last five years-----0 Marks</li> </ul>  |  |             |            |
|   |  |  | 3<br>2<br>0 | 3          |
|   |  |  |             | 3          |
|   | <b>TOTAL</b>   |  |             | <b>100</b> |

**Any bidder who scores 70 points and above in this Technical Evaluation shall be considered for tender invitation.**