

**REF: KNH/EST/81/A/EOI/3/2023**

**PROPOSED HOUSING SCHEME FOR KENYATTA NATIONAL HOSPITAL STAFF RETIREMENT BENEFITS SCHEME (2011) (KNH SRBS 2011) ON PLOT LR. NO. KAJIADO/KITENGELA/6242 IN KITENGELA, KAJIADO COUNTY**

**EXPRESSION OF INTEREST (EOI): PREQUALIFICATION FOR THE MECHANICAL SUB CONTRACTORS**

**Brief description of the client**

The Kenyatta National Hospital Staff Retirement Benefits Scheme (2011) was established in 2011 and operates on a defined contribution basis. The Sponsor, Kenyatta National Hospital (KNH), constituted KNH SRBS (2011) under an irrevocable trust for the purposes of providing pensions for members on retirement at a specified age and relief for dependents of deceased members.

**Description of the project**

KNH SRBS (2011) is looking for subcontractors interested in the construction of a phased residential scheme on part of its land, title number Kajiado/Kitengela/6242. The site is about nine [9] kilometres from Kitengela town, and about 400 metres off the Nairobi-Namanga Road. At completion, the first phase will comprise of 59No. four (4) and five (5) bedroom maisonettes and 30No. two (2) and three (3) bedroom apartments organized within 3No.blocks.

**Notes to Interested Bidders/ Applicants**

1. The purpose of this document is to assist the procuring entity KNH SRBS (2011) in the identification and evaluation of interested and qualified Contractors who may subsequently be invited to tender for the said works.
2. Interested bidders/applicants will be selected in accordance with the procedures set out by the procuring entity.
3. KNH SRBS (2011) reserves the right to verify the accuracy of the information provided herein. The interested bidders/applicants may be asked to clarify the information provided after close of the submission deadline.
4. This EOI does not amount to any contractual obligation on the part of KNH SRBS (2011), and the procuring entity is not obliged to invite tenders/quotation from any or all those who express interest by responding to this EOI process.
5. This EOI is restricted to interested bidders/ applicants registered for operations in Kenya. It shall be governed by Kenyan laws only.
6. The interested bidders/applicants must register with the procuring entity by sending an email to [knhpension@knh.or.ke](mailto:knhpension@knh.or.ke) indicating the contact person, official email address and telephone number.

7. Interested bidders/ applicants will meet all cost associated with preparation and submission of their applications.
8. The interested bidders/applicants are advised to regularly check the procurement portal for any updates, amendments or clarifications.
9. All documents must be submitted in English language.
10. Where the interested bidder/applicant wishes to participate in more than one category; the interested bidder/applicant shall submit separate applications under each category (Building and Civil Works Contractors; Mechanical Subcontractors; and/or Electrical Subcontractors).
11. No Consortium or joint venture (whether between two Main Contractors or between a Main Contractor and an Electrical and/or Mechanical Sub-Contractor or between Electrical and Mechanical Sub-Contractors) shall be allowed to participate in this EOI.
12. Interested bidders/applicants shall provide a paginated document with a Table of Contents. The document shall be intact, sequentially serialized and securely bound.
13. Interested bidders/applicants shall submit one (1 No.) original and one (1 No.) copy of the completed document.
14. The completed document SHALL NOT be submitted electronically.
15. Interested bidders/applicants may request for additional information or clarifications from the procuring entity through [knhpension@knh.or.ke](mailto:knhpension@knh.or.ke) not later than five [5] days before the submission deadline. Any such response or clarification shall be uploaded on the portal for the access of all applicants.
16. The completed document shall be submitted following the outlined sequence on or before **14<sup>th</sup> April 2023 at or before 2.00pm** delivered to the tender box outside the office of the Director Legal Services, 1<sup>st</sup> Floor, Kenyatta National Hospital Administration Block, Nairobi. The documents shall thereafter be opened on **14<sup>th</sup> April 2023 at 2.00pm**.

## **Mandatory Requirements**

1. Certificate of Incorporation.
2. Certified audited accounts for the last three (3) years.
3. Valid Tax Compliance Certificate.
4. Valid copy of National Construction Authority (NCA) Categories 1, 2 or 3 Registration Certificate for Mechanical Works.
5. Current Annual Contractors Practicing License from National Construction Authority (NCA)
6. Valid Trade License or Single Business Permit.
7. Submission of valid CR12 form showing the list directors /shareholding (issued within the last 6 Months), a Certificate of Business Name Registration and National Identity Card for Sole Proprietorship.
8. A duly signed statement or declaration that : -
  - a. The firm has not been debarred from participating in any public procurement by PPRA.
  - b. The firm has not been engaged in any unethical, corrupt, collusive or fraudulent activities in public procurement matters.
  - c. The firm has not been declared bankrupt, insolvent or under receivership.
  - d. Declaration that the firm will not engage in any corrupt or fraudulent practice.
  - e. Declaration of litigation and arbitration history over the last five (5) years.
9. Evidence of having completed at least three (3) housing projects (maisonette units or apartment blocks), each with a minimum mechanical works sub-contract sum value of at least Ksh. 50 million; OR having completed at least one (1) housing project (maisonette units or apartment block) with a minimum mechanical works sub-contract sum value of at least Ksh. 150 million, within the last 10 years. (Provide Contract details, full list and contacts of the Client(s) and Consultants involved, Practical Completion Certificate, Letter of Award or Local Service Order).

### **NB:**

Bidders who do not meet any of the above will be disqualified and shall not be evaluated further.

## Technical and General Requirements

The interested bidders/applicant will be required to provide documents based on the following technical and general requirements in response to this EOI.

Award of points for the Technical Evaluation will be as follows: -

<b>Parameter</b>	<b>Maximum Points</b>
1) Key personnel_____	20
2) Similar or related contracts completed in the last ten (10) years_____	30
3) Schedules of appropriate equipment_____	18
4) Evidence of having a warehouse/storage_____	5
5) Evidence of having a registered office/ physical address_____	5
6) Audited Financial Reports for the last 3 years_____	10
7) Evidence of Financial Resources_____	7
8) Litigation History_____	5
<b>Total</b>	<b>100</b>

The detailed scoring plan shall be as shown in Table 1.

**Table 1: Scores for the Technical Evaluation- Mechanical Works Subcontractors**

<b>Item</b>	<b>Description</b>	<b>Points Scored</b>	<b>Max. Score</b>	<b>Max. Points</b>
1	Key Personnel [Attach evidence]			
	Director of the firm [Curriculum Vitae and certified qualification certificates will be required].			
	a) Holder of degree or Higher Diploma in a construction related field with at least 10 years of experience in the construction industry---(11 marks)		11	11
	b) Holder of diploma in a construction related field with at least 10 years of experience------(7 marks)		7	
	c) Holder of a trade test certificate in a construction related field with at least 10 years of experience in the construction industry------(4 marks)		4	
	d) No relevant certificate------(0 marks)		0	

	<p>At least 1 No. Project Engineer/Manager on full time engagement basis with a degree/diploma in a relevant Engineering field. [Curriculum Vitae and certified qualification certificates will be required]</p> <p>a) With at least 10 years’ relevant experience-(6 marks)  b) With at least 5 years’ relevant experience –(4 marks)  c) With at least 3 years’ relevant experience---(2 marks)</p>		6 4 2	6
	<p>At least 1 No. qualified foreman with a diploma or certificate in a relevant plumbing field. [Curriculum Vitae and certified qualification certificates will be required]</p> <p>a) With at least 10 years’ relevant experience-(3 marks)  b) With at least 5 years’ relevant experience –(2 marks)  c) With at least 3 years’ relevant experience----(1 mark)</p>		3 2 1	3
				20
2	<p>Similar or related completed or ongoing projects (at least 70% completed)</p> <p>The interested bidder/applicant should have at least three (3) completed or ongoing projects within the last ten (10) years, each with a minimum mechanical works sub-contract sum value of at least Ksh. 50 million, one of which must be a housing project (maisonette units or apartment block) [Provide Subcontract, Practical Completion Certificate, Letter of Award or Local Service Order Reference, or letters from either the Consultant(s) or the Client].</p> <p>a) 3 No. projects of similar nature, complexity and magnitude with a minimum mechanical works subcontract value of at least Ksh. 50 million, one of which must be a housing project -----(7 marks each)  OR 1 No. housing project with a minimum mechanical works subcontract value of at least Ksh. 150 million------(21 marks)</p> <p>b) Provided evidence for the 3 No. projects valued at Ksh. 50 million, one of which must be a housing project -----(3 marks each)  OR Provided evidence for the 1 No. housing project valued at Ksh. 150 million------(9 marks)</p> <p>c) 3 No. projects of similar nature, complexity and magnitude with a minimum mechanical works subcontract value of up to Ksh. 30 million, one of which must be a housing project -----(4 marks each)  OR 1 No. housing project with a minimum mechanical works subcontract value of up to Ksh. 90 million------(12 marks)</p> <p>d) Provided evidence for the 3 No. projects valued at Ksh. 30 million, one of which must be a housing project -----(2 marks each)  OR Provided evidence for the 1 No. housing project valued at Ksh. 90 million------(6 marks)</p>		21  9  12	30

	<p>e) 3 No. projects of similar nature, complexity and magnitude with a minimum mechanical works subcontract value of up to Ksh. 20 million, one of which must be a housing project -----(2 marks each) OR 1 No. housing project with a minimum mechanical works subcontract value of up to Ksh. 60 million------(6 marks)</p> <p>f) Provided evidence for the 3 No. projects valued at Ksh. 20 million, one of which must be a housing project -----(1 mark each) OR Provided evidence for the 1 No. housing project valued at Ksh. 60 million------(3 marks)</p>		6	
			6	
			3	
				30
3	<p>Schedules of appropriate equipment in good working condition. (Attach evidence of proof of ownership or lease agreement) For each specific equipment required in the construction work being tendered for;</p> <p>a) 2 No. transportation equipment------(3 marks each) b) 3 No. welding equipment------(1 mark each) c) 3 No. pressure testing equipment------(2 marks each) d) 3 No. drilling machines------(1 mark each)</p>		6 3 6 3	18
				18
4.	<p>Evidence of having a warehouse/storage (Provide Tenancy or Lease Agreement or Title Deed and mention equipment in warehouse/storage) With warehouse/storage------(5 marks) Without warehouse/storage------(0 marks)</p>		5 0	5
				5
5.	<p>Evidence of having a registered office/ physical address (Provide Tenancy or Lease Agreement or Title Deed) With office------(5 marks) Without office------(0 marks)</p>		5 0	5
				5
6	<p>Financial report Certified audited financial report for the last three [3] years</p> <p>a) Averaged annual turnover greater or equal to Ksh. 100 million ------(10 marks ) b) Averaged annual turnover above Ksh. 50 million but below Ksh. 100 million ------(7 marks) c) Averaged annual turnover above Ksh. 30 million ---- ------(3 marks)</p>		10 7 3	10
				10
7	<p>Evidence of financial resources (cash in hand, lines of credit, over draft facility etc.)- Provide certified bank statements for the last six (6) months.</p>			

	a) Has financial resources equal or above Ksh. 10 million -----(7 marks)		7	7
	b) Has financial resources below Ksh. 10 million but over Ksh. 5 million -----(4 marks)		4	
	c) Has financial resources above Ksh. 3 million -----(2 marks)		2	
				7
8	<b>Litigation History</b>			
	a) Has had no construction-related litigation or arbitration case in the last five years -----(5 marks)		5	5
	b) Has not more than two construction-related litigation or arbitration cases in the last five years -----(1 mark)		1	
	c) Has more than three construction-related litigation or arbitration cases in the last five years----- (0 marks)		0	
				5
	<b>TOTAL</b>			<b>100</b>

**Any bidder who scores 70 points and above in this Technical Evaluation shall be considered for tender invitation.**