



KENYATTA NATIONAL HOSPITAL
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Ref: KNH/SCM/ADM.43

Date: 6th November, 2023

ADDENDUM 1

To: ALL BIDDERS

RE: ADDENDUM TO TENDER NO: KNH/T/92/2023-2024 FOR SUPPLY AND DELIVERY OF END USER COMPUTING DEVICES

Pursuant to the Public Procurement and Asset Disposal Act section 75 and its attendant Regulations 2020 and Clause 7 on Amendment of Tender Documents, the Hospital wishes to make the following amendments/clarifications;

1. SECTION III: EVALUATION CRITERIA

a) The Preliminary Evaluation Criteria has been AMMENDED to read as indicated below:

Completeness and Responsiveness Criteria	Requirement
1. Form of Tender	Must submit dully filled form of tender on company letterhead, signed and stamped in the prescribed format in the tender document. (Attach power of attorney where applicable)
2. Tenderer 's Eligibility Confidential business questionnaire	Duly filled, signed and stamped
3. Certificate of Independent Tender Determination	Duly Filled, Stamped and Signed
4. Self-Declaration on debarment (PPAD ACT 2015)	Duly Filled, Stamped and Signed
5. Self-Declaration on Corruption / Fraudulent Practices	Duly Filled, Stamped and Signed
6. Declaration and Commitment to the Code of Ethics	Duly Filled, Stamped and Signed
7. Tenderer Information Form	Dully filled as per the Tenderer Information form (attach organizational chart and list of board of Directors (CR12 or CR13) where applicable

8. Serialization	Must be chronologically and sequentially serialized i.e., 1,2,3,4.....
9. Tax Compliance Certificate	Provide valid tax compliance certificate
10. Certificate of Incorporation	Provide Copy of certificate
11. Bid bond	Attach Original Bid bond of at least Kshs. 150,000/= valid for a period of 149 days from date of tender opening
12. Original/Copy of Bid Document	Must submit two Tender Documents (Original and Copy) spiral/book bound
13. Written Declaration by all Companies/ Institutions that that neither of their Directors have participated in the same Tender as Individual Tenderers, Joint Venture, Sole Proprietor or as a subcontractor	Attach copy of declaration signed and stamped by the person authorized to sign the Tender
14. Warranty and Manufacturer's authorization:	<p>a) A certified copy of valid manufacturer's authorization covering all items, the tenderer has tendered i.e., Desktop Computers, Laptop Computer, UPS, Printer And scanner.</p> <p>b) A duly signed original statement by the manufacturer indicating that: -</p> <p>I. The Tenderer is authorized to offer and supply goods that are manufactured by the manufacturer</p> <p>II. The Original Manufacturer's Authorization (MA) MUST be on Letter Head of the manufacturer, duly signed, stamped, (from the Manufacturer) and should be tender and item specific.</p> <p>c) Bidders who attach forged MAs shall be disqualified</p>
15. ICTA Accreditation	Attach ICTA Accreditation Certificate in End User Computing Devices.
16. Price Schedule	Attach price schedule duly completed, signed and stamped

Documentary evidence in form of copies must be provided for the requirements stated above. 100% compliance will be required to proceed to next evaluation stage. Failure to provide ANY of the requirements leads to disqualification. The Hospital may verify independently the validity of documents.

b) Technical requirements/specifications criteria has been AMMENDED to read as indicated below:

The evaluation in this stage shall evaluate on whether the bidder is responsive in all the technical aspects as per the specifications given. Bidders are required to attach detailed highlighted specifications and catalogues of the equipment to be supplied.

2. Additional requirements.

The following aspects will be evaluated in addition to the technical specifications (as per the table below);

- a) Bidder's qualifications, experience and past performance on similar services
- b) Annual SLA Support during the Warranty period (After sales service plan)

Any bidder who is non-responsive in any of the technical requirements will be considered non - Responsive and will not proceed to the next stage of evaluation.

S/NO	Parameters/Requirements	Max Score (YES/NO)
1	Bidder's qualifications, experience and past performance on similar services: - Bidders must provide evidence of having supplied similar items and volume in the last 3 years by providing copies of orders, completion certificates or award letters from at least three (3) clients.	
2	Annual SLA Support during the Warranty period (After sales service plan): The supplier should provide an after-sale service plan during the warranty period.	

All other criteria remain as published on the tender document.

Tender Opening and Closing date remains as earlier communicated ie 15th November, 2023 10.00 hours Kenyan time.



Rose M. Njoroge, OGW

FOR: CHIEF EXECUTIVE OFFICER

