ORIGINAL

KENYATTA NATIONAL HOSPITAL-MWAI KIBAKI HOSPITAL, (OTHAYA ANNEX)

National Open Tender

Document For

SUPPLY AND DELIVERY OF PHARMACEUTICALS – MWAI KIBAKI HOSPITAL, OTHAYA ANNEX

TENDER NO: KNH/T/59/2024-2026

THE CHIEF EXECUTIVE OFFICER

KENYATTA NATIONAL HOSPITAL

P.O BOX 20723- 00202, NAIROBI.

COPY

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THE CHIEF EXECUTIVE OFFICER
KENYATTA NATIONAL HOSPITAL
P.O BOX 20723- 00202, NAIROBI
Email: procurement@knh.or.ke; procurementknh@gmail.com

Tender No: KNH/T/59/2024-2026

1. **TENDER NAME:** SUPPLY AND DELIVERY OF PHARMACEUTICALS – MWAI KIBAKI HOSPITAL, OTHAYA ANNEX INVITATION TO TENDER

2. **PROCURING ENTITY:** SUPPLY AND DELIVERY OF PHARMACEUTICALS – MWAI KIBAKI HOSPITAL, OTHAYA ANNEX P.O. BOX **20723- 00202 NAIROBI KENYA**

3. **CONTRACT NAME AND DESCRIPTION:** SUPPLY AND DELIVERY OF PHARMACEUTICALS – MWAI KIBAKI HOSPITAL, OTHAYA ANNEX.

4. KENYATTA NATIONAL HOSPITAL – MWAI KIBAKI HOSPITAL, OTHAYA ANNEX invites eligible bidders for the supply and delivery of Pharmaceuticals.

5. Tendering will be conducted under open competitive method using a standardized tender document. Tendering is open to all qualified and interested Tenderers.

6. *In case this tender is subject to a Reservation, specify the Group is eligible to tender, insert e.g.,* "Tendering is open to all Small and Medium Enterprises registered appropriately - (Not applicable").

7. *In case tender is subject to Multiple contracts/lots, insert* **"Tenderers will be allowed to tender for one or more lots". (Not applicable).**

8. Qualified and interested tenderers may obtain further information and inspect the Tender Documents during weekdays and office working hours [*0900 to 1400 hours] at* the address given below.
   THE CHIEF EXECUTIVE OFFICER
   KENYATTA NATIONAL HOSPITAL
   P.O BOX 20723- 00202, NAIROBI.
   Email: procurement@knh.or.ke: procurementknh@gmail.com

9. A complete set of tender documents may be purchased or obtained by interested tenders upon payment of a non- refundable fees of Kenya ***shillings 1000*** in cash or Banker's Cheque and payable to the address given below. Tender documents may be obtained electronically from the Website: www.knh.or.ke Tender documents obtained electronically will be free of charge.

10. Tender documents may be viewed and downloaded for free from the website: www.knh.or.ke Tenderers who download the tender document must forward their particulars immediately to facilitate any further clarification or addendum.
    DIRECTOR SUPPLY CHAIN MANAGEMENT
    KENYATTA NATIONAL HOSPITAL
    P.O BOX 20723- 00202, NAIROBI.
    Email: procurement@knh.or.ke; procurementknh@gmail.com

11. The Tenderer shall chronologically serialize all pages of the tender documents submitted.

12. Completed tenders must be delivered to the address below on or before **22nd May 2024** at 10:00am.

13. Electronic Tenders *will not be* permitted.

14. Tenders will be opened immediately after the deadline date and time specified above or any dead line date and time specified later. Tenders will be publicly opened in the presence of the Tenderers' designated representatives who choose to attend at the address below.

    THE CHIEF EXECUTIVE OFFICER
    KENYATTA NATIONAL HOSPITAL,
    Upper hill, off Hospital Road
    Administration block, Supply Chain Management Entrance,
    P.O BOX 20723- 00202, NAIROBI.
    Email: procurement@knh.or.ke **;** procurementknh@gmail.com

15. Late tenders will be rejected.

16. The addresses referred to above are:

    a) **Address for obtaining further information and for purchasing tender documents.**

    Kenyatta National Hospital
    Physical address: Nairobi City, Hospital Road, Kenyatta National Hospital, Administration Block, Supply Chain Management Division, contracts office room No. 6
    P.O. Box 20723-00202 Nairobi
    Director supply Chain management,
    Tel. 2726300,
    Email: procurementknh@gmail.com or procurement@knh.or.ke.

    b) **Address for Submission of Tenders.**

    Kenyatta National Hospital
    Director, Supply Chain Management
    Nairobi City, Hospital Road, Kenyatta National Hospital, Administration Block, Supply Chain Management Division, Contracts office room No.6

    c) **Address for Opening of Tenders.**

    Kenyatta National Hospital
    Nairobi City, Hospital, Kenyatta National Hospital, Administration Block, Supply Chain Management Division, Contracts office No.6

PART 1 - TENDERING PROCEDURES

SECTION I: INSTRUCTIONS TO TENDERERS

A. General Provisions

1. Scope of Tender

1.1. The Procuring Entity as defined in the Tender Data Sheet (TDS) invites tenders for supply of goods and, if applicable, any Related Services incidental thereto, as specified in Section V, Supply Requirements. The name, identification, and number of lots (contracts) of this Tender Document are specified in the TDS.

1.2 Throughout this tendering document:

a) the term "in writing" means communicated in written form (e.g. by mail, e-mail, fax, including if specified in the TDS, distributed or received through the electronic-procurement system used by the Procuring Entity) with proof of receipt;

b) if the context so requires, "singular" means "plural" and vice versa;

c) "Day" means calendar day, unless otherwise specified as "Business Day". A Business Day is any day that is an official working day of the Procuring Entity. It excludes official public holidays.

2. Fraud and Corruption

2.1 The Procuring Entity requires compliance with the provisions of the Public Procurement and Asset Disposal Act, 2015, Section 62 "Declaration not to engage in corruption". The tender submitted by a person shall include a declaration that the person shall not engage in any corrupt or fraudulent practice and a declaration that the person or his or her sub-contractors are not debarred from participating in public procurement proceedings.

2.2 The Procuring Entity requires compliance with the provisions of the Competition Act 2010, regarding collusive practices in contracting. Any tenderer found to have engaged in collusive conduct shall be disqualified and criminal and/or civil sanctions may be imposed. To this effect, Tenders shall be required to complete and sign the "Certificate of Independent Tender Determination" annexed to the Form of Tender.

2.3 Unfair Competitive Advantage - Fairness and transparency in the tender process require that the firms or their Affiliates competing for a specific assignment do not derive a competitive advantage from having provided consulting services related to this tender. To that end, the Procuring Entity shall indicate in the Data Sheet and make available to all the firms together with this tender document all information that would in that respect give such firm any unfair competitive advantage over competing firms.

3. Eligible Tenderers

3.1 A Tenderer may be a firm that is a private entity, an individual, a state-owned enterprise or institution subject to ITT3.7, or any combination of such entities in the form of a joint venture (JV) under an existing agreement or with the intent to enter into such an agreement supported by a letter of intent. Public employees and their close relatives (*spouses, children, brothers, sisters and uncles and aunts) are* not eligible to participate in the tender.

3.2 In the case of a joint venture, all members shall be jointly and severally liable for the execution of the entire Contract in accordance with the Contract terms. The JV shall nominate a Representative who shall have the authority to conduct all business for and on behalf of any and all the members of the JV during the Tendering process and, in the event the JV is awarded the Contract, during contract execution. The maximum number of JV members shall be specified in the TDS.

3.3 Public Officers of the Procuring Entity, their Spouses, Child, Parent, Brothers or Sister. Child, Parent, Brother or Sister of a Spouse their business associates or agents and firms/organizations in which they have a substantial or controlling interest shall not be eligible to tender or be awarded a contract. Public Officers are also not allowed to participate in any procurement proceedings.

3.4 A Tenderer shall not have a conflict of interest. Any Tenderer found to have a conflict of interest shall be disqualified. A Tenderer may be considered to have a conflict of interest for the purpose of this Tendering process, if the Tenderer:

a) directly or indirectly controls, is controlled by or is under common control with another Tenderer; or

b) receives or has received any direct or indirect subsidy from another Tenderer; or

c) has the same - representative or ownership as another Tenderer; or

d) has a relationship with another Tenderer, directly or through common third parties, that puts it in a position to influence the Tender of another Tenderer, or influence the decisions of the Procuring Entity regarding this Tendering process; or

e) or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the goods that are the subject of the Tender; or

f) or any of its affiliates has been hired (or is proposed to be hired) by the Procuring Entity or Procuring Entity for the Contract implementation; or

g) would be providing goods, works, or non-consulting services resulting from or directly related to consulting services for the preparation or implementation of the project specified in the**TDS** ITT1.1 that it provided or were provided by any affiliate that directly or indirectly controls, is controlled by, or is under common control with that firm; or has a close business or family relationship with a professional staff of the Procuring Entity (or of the project implementing agency, who:

(i) are directly or indirectly involved in the preparation of the tendering document or specifications of the Contract, and/or the Tender evaluation process of such Contract; or

(ii) would be involved in the implementation or supervision of such Contract unless the conflict stemming from such relationship has been resolved in a manner acceptable to the Procuring Entity throughout the Tendering process and execution of the Contract.

3.5 A tenderer shall not be involved in corrupt, coercive, obstructive, collusive or fraudulent practice. A tenderer that is proven to have been involved in any of these practices shall be automatically disqualified.

3.6 A firm that is a Tenderer (either individually or as a JV member) shall not submit more than one Tender, except for permitted alternative Tenders. This includes participation as a subcontractor. Such participation shall result in the disqualification of all Tenders in which the firm is involved. A firm that is not a Tenderer or a JV member, may participate as a subcontractor in more than one Tender. Members of a joint venture may not also make an individual tender, be a subcontractor in a separate tender or be part of another joint venture for the purposes of the same Tender.

3.7 A Tenderer may have the nationality of any country, subject to the restrictions pursuant to ITT 3.9. A Tenderer shall be deemed to have the nationality of a country if the Tenderer is constituted, incorporated or registered in and operates in conformity with the provisions of the laws of that country, as evidenced by its articles of incorporation (or equivalent documents of constitution or association) and its registration documents, as the case may be. This criterion also shall apply to the determination of the nationality of proposed subcontractors or sub consultants for any part of the Contract including related Services.

3.8 A Tenderer that has been debarred by the PPRA from participating in public procurement shall be ineligible to tender or be awarded a contract. The list of debarred firms and individuals is available from the PPRA's **website** www.ppra.go.ke.

3.9 Tenderers that are state-owned enterprises or institutions may be eligible to compete and be awarded a Contract(s) only if they are:

(i) a legal public entity of the state Government and/or public administration,

(ii) financially autonomous and not receiving any significant subsidies or budget support from any public entity or Government, and

(iii) operating under commercial law and vested with legal rights and liabilities similar to any commercial enterprise to enable it compete with firms in the private sector on an equal basis. Public employees and their close relatives are not eligible to participate in the tender.

3.10 Tenderers may be ineligible if their countries of origin:

a) as a matter of law or official regulations, Kenya prohibits commercial relations with that country, or

b) by an act of compliance with a decision of the United Nations Security Council taken under Chapter VII of the Charter of the United Nations, Kenya prohibits any import of goods or contracting for supply of goods or services from that country, or any payments to any country, person, or entity in that country. A tenderer shall provide such documentary evidence of eligibility satisfactory to the Procuring Entity, as the Procuring Entity shall reasonably request.

3.11 Tenderers shall provide the qualification information statement that the tenderer (including all members of a joint venture and subcontractors) is not associated, or have been associated in the past, directly or indirectly, with a firm or any of its affiliates which have been engaged by the Procuring entity to provide consulting services for the preparation of the design, specifications, and other documents to be used for the procurement of the goods under this Invitation for tenders.

3.12 Where the law requires tenderers to be registered with certain authorities in Kenya, such registration requirements shall be defined in the **TDS**

3.13 The Competition Act of Kenya requires that firms wishing to tender as Joint Venture undertakings which may prevent, distort or lessen competition in provision of services are prohibited unless they are exempt in accordance with the provisions of Section 25 of the Competition Act, 2010. JVs will be required to seek for exemption from the Competition Authority. Exemption shall not be a condition for tender, but it shall be a condition of contract award and signature. A JV tenderer shall be given opportunity to seek such exemption as a condition of award and signature of contract.

3.14 Application for exemption from the Competition Authority of Kenya may be accessed from the website **Error! Hyperlink reference not valid.**

3.15 A Kenyan tenderer shall provide evidence of having fulfilled his/her tax obligations by producing a current tax clearance certificate or tax exemption certificate issued by the Kenya Revenue Authority.

4. Eligible Goods and Related Services

4.1 All the Goods and Related Services to be supplied under the Contract shall have their origin in any country that is eligible in accordance with ITT3.9.

4.2 For purposes of this ITT, the term "goods" includes commodities, raw material, machinery, equipment, and industrial plants; and "related services" include services such as insurance, installation, training, and initial maintenance.

4.3 The term "origin" means the country where the goods have been mined, grown, cultivated, produced, manufactured or processed; or, through manufacture, processing, or assembly, another commercially recognized article results that differs substantially in its basic characteristics from its components.

4.4 A procuring entity shall ensure that the items listed below shall be sourced from Kenya and there shall be no substitutions from foreign sources. The affected items are:

a) motor vehicles, plant and equipment which are assembled in Kenya;

b) furniture, textile, foodstuffs, oil and gas, information communication technology, steel, cement, leather, agro-processed products, sanitary products, and other goods made in Kenya; or

c) goods manufactured, mined, extracted or grown in Kenya.

4.5 Any goods, works and production processes with characteristics that have been declared by the relevant national environmental protection agency or by other competent authority as harmful to human beings and to the environment shall not be eligible for procurement.

B. Contents of Request for Tender Documents

5. Sections of Tendering Document

5.1 The tendering document consist of Parts 1, 2, and 3, which include all the sections indicated below, and should be read in conjunction with any Addenda issued in accordance with ITT8.

PART 1: Tendering Procedures

i) Section I - Instructions to Tenderers (ITT)
ii) Section II - Tendering Data Sheet (TDS)
iii) Section III - Evaluation and Qualification Criteria
iv) Section IV - Tendering Forms

PART 2: Supply Requirements

v) Section V - Schedule of Requirements

PART 3: Contract

vi) Section VI - General Conditions of Contract (GCC)
vii) Section VII - Special Conditions of Contract (SCC)
viii) Section VIII - Contract Forms

5.2 The notice of Invitation to Tender or the notice to the prequalified Tenderers issued by the Procuring Entity is not part of the tendering document.

5.3 Unless obtained directly from the Procuring Entity, the Procuring Entity is not responsible for the completeness of the document, responses to requests for clarification, the minutes of the pre-tender meeting (if any), or addenda to the tendering document in accordance with ITT7.

5.4 The Tenderer is expected to examine all instructions, forms, terms, and specifications in the tendering document and to furnish with its Tender all information or documentation as is required by the tendering document.

6. Clarification of Tendering Document

6.1 A Tenderer requiring any clarification of the Tender Document shall contact the Procuring Entity in writing at the Procuring Entity's address specified in the **TDS** or raise its enquiries during the pre tender meeting if provided for in accordance with ITT6.4. The Procuring Entity will respond in writing to any request for clarification, provided that such request is received no later than the period specified in the **TDS** prior to the deadline for submission of tenders. The Procuring Entity shall forward copies of its response to all tenderers who have acquired the Tender documents in accordance with ITT5.3, including a description of the inquiry but without identifying its source. If so, specified in the TDS**, the** Procuring Entity shall also promptly publish its response at the web page identified in the **TDS.** Should the clarification result in changes to the essential elements of the Tender Documents, the Procuring Entity shall amend the Tender Documents following the procedure under ITT 7.

6.2 The Procuring Entity shall specify in the **TDS** if a pre-tender conference will be held, when and where. The Tenderer's designated representative is invited to attend a pre-Tender meeting. The purpose of the meeting will be to clarify issues and to answer questions on any matter that may be raised at that stage.

6.3 The Tenderer is requested to submit any questions in writing, to reach the Procuring Entity not later than the period specified in the **TDS** before the meeting.

6.4 Minutes of the pre-Tender meeting, if applicable, including the text of the questions asked by Tenderers and the responses given, together with any responses prepared after the meeting, will be transmitted promptly to all Tenderers who have acquired the Tender

Documents in accordance with ITT6.3. Minutes shall not identify the source of the questions asked.

6.5 The Procuring Entity shall also promptly publish anonymized (*no names*) Minutes of the pre-tender meeting at the web page identified in the **TDS**. Any modification to the Tender Documents that may become necessary as a result of the pre-Tender meeting shall be made by the Procuring Entity exclusively through the issue of an Addendum pursuant to ITT7 and not through the minutes of the pre-Tender meeting. Non-attendance at the pre-Tender meeting will not be a cause for disqualification of a Tenderer.

7. Amendment of Tendering Document

7.1 At any time prior to the deadline for submission of Tenders, the Procuring Entity may amend the tendering document by issuing addenda.

7.2 Any addendum issued shall be part of the tendering document and shall be communicated in writing to all who have obtained the tender document from the Procuring Entity in accordance with ITT6.3. The Procuring Entity shall also promptly publish the addendum on the Procuring Entity's web page in accordance with ITT7.1.

7.3 To give prospective Tenderers reasonable time in which to take an addendum into account in preparing their Tenders, the Procuring Entity may, at its discretion, extend the deadline for the submission of Tenders, pursuant to ITT21.2.

C. Preparation of Tenders

8. Cost of Tendering

8.1 The Tenderer shall bear all costs associated with the preparation and submission of its Tender, and the Procuring Entity shall not be responsible or liable for those costs, regardless of the conduct or outcome of the Tendering process.

9. Language of Tender

9.1 The Tender, as well as all correspondence and documents relating to the Tender exchanged by the Tenderer and the Procuring Entity, shall be written in English Language**.** Supporting documents and printed literature that are part of the Tender may be in another language provided they are accompanied by an accurate translation of the relevant passages into the English Language**,** in which case, for purposes of interpretation of the Tender, such translation shall govern.

10. Documents Comprising the Tender

10.1 The Tender shall comprise the following:

a) Form of Tender prepared in accordance with ITT11;

b) Price Schedules: completed in accordance with ITT11 and ITT13;

c) Tender Security or Tender-Securing Declaration, in accordance with ITT18.1;

d) Alternative Tender: if permissible, in accordance with ITT12;

e) Authorization: written confirmation authorizing the signatory of the Tender to commit the Tenderer, in accordance with ITT19.3;

f) Qualifications: documentary evidence in accordance with ITT16.2 establishing the Tenderer qualifications to perform the Contract if its Tender is accepted;

g) Tenderer Eligibility: documentary evidence in accordance with ITT16.1 establishing the Tenderer eligibility to tender;

h) Eligibility of Goods and Related Services: documentary evidence in accordance with ITT15, establishing the eligibility of the Goods and Related Services to be supplied by the Tenderer;

i) Conformity: documentary evidence in accordance with ITT15.2 that the Goods and Related Services conform to the tender document; and

j) any other document required in the **TDS**.

10.2 In addition to the requirements under ITT10.1, Tenders submitted by a JV shall include a copy of the Joint Venture Agreement entered into by all members. Alternatively, a letter of intent to execute a Joint Venture Agreement in the event of a successful Tender shall be signed by all members and submitted with the Tender, together with a copy of the proposed Agreement.

10.3 The Tenderer shall furnish in the Form of Tender information on commissions gratuities, and fees, if any, paid or to be paid to agents or any other party relating to this Tender.

11. Form of Tender and Price Schedules

11.1 The Form of Tender and Price Schedules shall be prepared using the relevant forms furnished in Section IV, Tendering Forms. The forms must be completed without any alterations to the text. All blank spaces shall be filled in with the information requested. The Tenderer shall chronologically serialise pages of all tender documents submitted.

12. Alternative Tenders

12.1 Unless otherwise specified in the **TDS,** alternative Tenders shall not be considered.

13. Tender Prices and discounts

13.1 The prices quoted by the Tenderer in the Form of Tender and in the Price, Schedules shall conform to the requirements specified below.

13.2 All lots (contracts) and items must be listed and priced separately in the Price Schedules.

13.3 The price to be quoted in the Form of Tender in accordance with ITT10.1 shall be the total price of the Tender, including any discounts offered.

13.4 The Tenderer shall quote any discounts and indicate the methodology for their application in the form of tender. Conditional discounts will be rejected.

13.5 Prices quoted by the Tenderer shall be fixed during the performance of the Contract and not subject to variation on any account, unless otherwise specified in the **TDS.** A Tender submitted with an adjustable price quotation shall be treated as non-responsive and shall be rejected, pursuant to ITT28. However, if in accordance with the **TDS**, prices quoted by the Tenderer shall be subject to adjustment during the performance of the Contract, a Tender submitted with a fixed price quotation shall not be rejected, but the price adjustment shall be treated as zero.

13.6 If specified in ITT1.1, Tenders are being invited for individual lots (contracts) or for any combination of lots (packages). Unless otherwise specified in the **TDS,** prices quoted shall correspond to 100% of the items specified for each lot and to 100% of the quantities specified for each item of a lot. Tenderers wishing to offer discounts for the award of more than one Contract shall specify in their Tender the price reductions applicable to each package, or alternatively, to individual Contracts within the package. Discounts shall be submitted in accordance with ITT13.4 provided the Tenders for all lots (contracts) are opened at the same time.

13.7 The terms EXW, CIP, CIF, DDP and other similar terms shall be governed by the rules prescribed in the current edition of Incoterms, published by the International Chamber of Commerce.

13.8 Prices shall be quoted as specified in each Price Schedule included in Section IV, Tendering Forms. The disaggregation of price components is required solely for the purpose of facilitating the comparison of Tenders by the Procuring Entity. This shall not in any way limit the Procuring Entity's right to contract on any of the terms offered. In quoting prices, the Tenderer shall be free to use transportation through carriers registered in any eligible country. Similarly, the Tenderer may obtain insurance services from any eligible country in accordance with ITT 3.6, Eligible Tenders.

13.9 Prices shall be entered in the following manner:

a) For Goods manufactured in Kenya:
   i) the price of the Goods quoted EXW (ex-works, ex-factory, ex-warehouse, ex-showroom, or off-the-shelf, as applicable) final destination point indicated in the **TDS**, including all customs duties and sales and other taxes already paid or payable on the components and raw material used in the manufacture or assembly of the Goods;
   ii) any sales tax and other taxes which will be payable in Kenya on the Goods if the Contract is awarded to the Tenderer; and
   iii) the price for inland transportation, insurance, and other local services required to convey the Goods to their final destination specified in the **TDS.**

b) For Goods manufactured outside Kenya, to be imported:
   i) the price of the Goods, quoted CIP named place of destination, in Kenya, as specified in the **TDS;**
   ii) the price for inland transportation, insurance, and other local services required to convey the Goods from the named place of destination to their final destination specified in the **TDS**;

c) For Goods manufactured outside Kenya, already imported:
   i) the price of the Goods, including the original import value of the Goods; plus, any mark-up (or rebate); plus, any other related local cost, and custom duties and other import taxes already paid or to be paid on the Goods already imported;
   ii) the custom duties and other import taxes already paid (need to be supported with documentary evidence) or to be paid on the Goods already imported;
   iii) any sales and other taxes levied in Kenya which will be payable on the Goods if the Contract is awarded to the Tenderer; and

iv) the price for inland transportation, insurance, and other local services required to convey the Goods from the named place of destination to their final destination Project Site) specified in the **TDS.**

d) for Related Services, other than inland transportation and other services required to convey the Goods to their final destination, whenever such Related Services are specified in the Schedule of Requirements, the price of each item comprising the Related Services (inclusive of any applicable taxes).

14. Currencies of Tender and Payment

14.1 The currency(ies) of the Tender, the currency(ies) of award and the currency(ies) of contract payments shall be the same.

14.2 The Tenderer shall quote in Kenya shillings. If allowed in the TDS, the Tenderer may express the Tender price in any currency, provided it shall use no more than two foreign currencies in addition to the Kenya Shilling.

14.3 The rates of exchange to be used by the Tenderer shall be based on the exchange rates provided by the Central Bank of Kenya on the date 30 days prior to the actual date of tender opening.

15. Documents Establishing the Eligibility and Conformity of the Goods and Related Services

15.1 To establish the eligibility of the Goods and Related Services in accordance with ITT15, Tenderers shall complete the country-of-origin declarations in the Price Schedule Forms, included in Section IV, Tendering Forms.

15.2 To establish the conformity of the Goods and Related Services to the tendering document, the Tenderer shall furnish as part of its Tender the documentary evidence that the Goods conform to the technical specifications and standards specified in Section VII, Schedule of Requirements.

15.3 The documentary evidence may be in the form of literature, drawings or data, and shall consist of a detailed item by item description of the essential technical and performance characteristics of the Goods and Related Services, demonstrating substantial responsiveness of the Goods and Related Services to the technical specification, and if applicable, a statement of deviations and exceptions to the provisions of the Section VII, Schedule of Requirements.

15.4 The Tenderer shall also furnish a list giving full particulars, including available sources and current prices of spare parts, special tools, etc., necessary for the proper and continuing functioning of the Goods during the period specified in the **TDS** following commencement of the use of the goods by the Procuring Entity.

15.5 Standards for workmanship, process, material, and equipment, as well as references to brand names or catalogue numbers specified by the Procuring Entity in the Schedule of Requirements, are intended to be descriptive only and not restrictive. The Tenderer may offer other standards of quality, brand names, and/or catalogue numbers, provided that it demonstrates, to the Procuring Entity's satisfaction, that the substitutions ensure substantial equivalence or are superior to those specified in the Section VII, Schedule of Requirements.

16. Documents Establishing the Eligibility and Qualifications of the Tenderer

16.1 To establish Tenderer eligibility in accordance with ITT4, Tenderers shall complete the Form of Tender, included in Section IV, Tendering Forms.

16.2 The documentary evidence of the Tenderer qualifications to perform the Contract if its Tender is accepted shall establish to the Procuring Entity's satisfaction:

a) that, if required in the **TDS**, a Tenderer that does not manufacture or produce the Goods it offers to supply shall submit the Manufacturer's Authorization using the form included in Section IV, Tendering Forms to demonstrate that it has been duly authorized by the manufacturer or producer of the Goods to supply these Goods in Kenya;

b) that, if required in the **TDS**, in case of a Tenderer not doing business within the Kenya, the Tenderer is or will be (if awarded the Contract) represented by an Agent in the country equipped and able to carry out the Supplier's maintenance, repair and spare parts-stocking obligations prescribed in the Conditions of Contract and/or Technical Specifications; and

c) that the Tenderer meets each of the qualification criterion specified in Section III, Evaluation and Qualification Criteria.

17. Period of Validity of Tenders

17.1 Tenders shall remain valid for the Tender Validity period specified in the **TDS**. The Tender Validity period starts from the date fixed for the Tender submission deadline (as prescribed by the Procuring Entity in accordance with ITT21.1). A Tender valid for a shorter period shall be rejected by the Procuring Entity as non-responsive.

17.2 In exceptional circumstances, prior to the expiration of the Tender validity period, the Procuring Entity may request Tenderers to extend the period of validity of their Tenders. The request and the responses shall be made in writing. If a Tender Security is requested in accordance with ITT18, it shall also be extended for a corresponding period. A Tenderer may refuse the request without forfeiting its Tender Security. A Tenderer granting the request shall not be required or permitted to modify its Tender, except as provided in ITT17.3.

17.3 If the award is delayed by a period exceeding the number of days to be specified in the **TDS** days beyond the expiry of the initial tender validity period, the Contract price shall be determined as follows:

a) in the case of **fixed price** contracts, the Contract price shall be the tender price adjusted by the factor specified in the **TDS**;

b) in the case of **adjustable price** contracts, no adjustment shall be made; or in any case, tender evaluation shall be based on the tender price without taking into consideration the applicable correction from those indicated above.

18. Tender Security

18.1 The Tenderer shall furnish as part of its Tender, either a Tender-Securing Declaration or a Tender Security, as specified in the **TDS,** in original form and, in the case of a Tender Security**,** in the amount and currency specified in the **TDS.**

18.2 A Tender Securing Declaration shall use the form included in Section IV, Tendering Forms.

18.3 If a Tender Security is specified pursuant to ITT18.1, the Tender Security shall be a demand guarantee in any of the following forms at the Tenderer option:

i) cash;

ii) a bank guarantee;

iii) a guarantee by an insurance company registered and licensed by the Insurance Regulatory

iv) authority listed by the Authority; or

v) a letter of credit; or

vi) guarantee by a deposit taking micro-finance institution, Sacco society, the Youth Enterprise Development Fund or the Women Enterprise Fund.

18.4 If an unconditional guarantee is issued by a non-Bank financial institution located outside Kenya, the issuing non-Bank financial institution shall have a correspondent financial institution located in Kenya to make it enforceable unless the Procuring Entity has agreed in writing, prior to Tender submission, that a correspondent financial institution is not required. In the case of a bank guarantee, the Tender Security shall be submitted either using the Tender Security Form included in Section IV, Tendering Forms, or in another substantially similar format approved by the Procuring Entity prior to Tender submission. The Tender Security shall be valid for thirty (30) days beyond the original validity period of the Tender, or beyond any period of extension if requested under ITT17.2.

18.5 If a Tender Security is specified pursuant to ITT18.1, any Tender not accompanied by a substantially responsive Tender Security shall be rejected by the Procuring Entity as non-responsive.

18.6 If a Tender Security is specified pursuant to ITT18.1, the Tender Security of unsuccessful Tenderers shall be returned as promptly as possible upon the successful Tenderer signing the Contract and furnishing the Performance Security pursuant to ITT46. The Procuring Entity shall also promptly return the tender security to the tenderers where the procurement proceedings are terminated, all tenders were determined non-responsive or a bidder decline to extend tender validity period.

18.7 The Tender Security of the successful Tenderer shall be returned as promptly as possible once the successful Tenderer has signed the Contract and furnished the required Performance Security.

18.8 The Tender Security may be forfeited or the Tender Securing Declaration executed:

a) if a Tenderer withdraws its Tender during the period of Tender validity specified by the Tenderer in the Form of Tender, or any extension thereto provided by the Tenderer; or
b) if the successful Tenderer fails to:
   i) sign the Contract in accordance with ITT45; or
   ii) furnish a Performance Security in accordance with ITT46

18.9 Where tender securing declaration is executed, the Procuring Entity shall recommend to the PPRA that PPRA debars the Tenderer from participating in public procurement as provided in the law.

18.10 The Tender Security or Tender- Securing Declaration of a JV must be in the name of the JV that submits the Tender. If the JV has not been legally constituted into a legally enforceable JV at the time of Tendering, the Tender Security or Tender-Securing Declaration shall be in the names of all future members as named in the letter of intent referred to in ITT3.1 and ITT10.2.

18.11 A tenderer shall not issue a tender security to guarantee itself.

19. Format and Signing of Tender

19.1 The Tenderer shall prepare one original of the documents comprising the Tender as described in ITT11 and clearly mark it "ORIGINAL." Alternative Tenders, if permitted in accordance with ITT12, shall be clearly marked "ALTERNATIVE." In addition, the Tenderer shall submit copies of the Tender, in the number specified in the **TDS** and clearly mark them "COPY." In the event of any discrepancy between the original and the copies, the original shall prevail.

19.2 Tenderers shall mark as "CONFIDENTIAL" information in their Tenders which is confidential to their business. This may include proprietary information, trade secrets, or commercial or financially sensitive information.

19.3 The original and all copies of the Tender shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the Tenderer. This authorization shall consist of a written confirmation as specified in the **TDS** and shall be attached to the Tender. The name and position held by each person signing the authorization must be typed or printed below the signature. All pages of the Tender where entries or amendments have been made shall be signed or initialled by the person signing the Tender.

19.4 In case the Tenderer is a JV, the Tender shall be signed by an authorized representative of the JV on behalf of the JV, and so as to be legally binding on all the members as evidenced by a power of attorney signed by each member's legally authorized representatives.

19.5 Any inter-lineation, erasures, or overwriting shall be valid only if they are signed or initialed by the person signing the Tender.

D. Submission and Opening of Tenders

20. Sealing and Marking of Tenders

20.1 Depending on the sizes or quantities or weight of the tender documents, a tenderer may use an envelope, package or container. The Tenderer shall deliver the Tender in a single sealed envelope, or in a single sealed package, or in a single sealed container bearing the name and Reference number of the Tender, addressed to the Procuring Entity and a warning not to open before the time and date for Tender opening date. Within the single envelope, package or container, the Tenderer shall place the following separate, sealed envelopes:

a) in an envelope or package or container marked "ORIGINAL", all documents comprising the Tender, as described in ITT 11; and

b) in an envelope or package or container marked "COPIES", all required copies of the Tender; and

c) if alternative Tenders are permitted in accordance with ITT 12, and if relevant:

i) in an envelope or package or container marked "ORIGINAL-ALTERNATIVE TENDER", the alternative Tender; and

ii) in the envelope or package or container marked "COPIES-ALTERNATIVE TENDER", all required copies of the alternative Tender.

20.2 The inner envelopes or packages or containers shall:

a) bear the name and address of the Procuring Entity.

b) bear the name and address of the Tenderer; and

c) bear the name and Reference number of the Tender.

20.3 Where a tender package or container cannot fit in the tender box, the procuring entity shall:

a) Specify in the **TDS where** such documents should be received.

b) maintain a record of tenders received and issue acknowledgement receipt note to each tenderer specifying time and date of receipt.

c) Ensure all tenders received are handed over to the tender opening committee for opening at the specified opening place and time.

20.4 If an envelope or package or container is not sealed and marked as required, the *Procuring Entity* will assume no responsibility for the misplacement or premature opening of the Tender. Tenders misplaced or opened prematurely will not be accepted.

21. Deadline for Submission of Tenders

21.1 Tenders must be received by the Procuring Entity at the address and no later than the date and time specified in the **TDS.** When so specified in the **TDS**, Tenderers shall have the option of submitting their Tenders electronically. Tenderers submitting Tenders electronically shall follow the electronic Tender submission procedures specified in the **TDS**.

21.2 The Procuring Entity may, at its discretion, extend the deadline for the submission of Tenders by amending the tendering document in accordance with ITT7, in which case all rights and obligations of the Procuring Entity and Tenderers previously subject to the deadline shall thereafter be subject to the deadline as extended.

22. Late Tenders

22.1 The Procuring Entity shall not consider any Tender that arrives after the deadline for submission of Tenders. Any Tender received by the Procuring Entity after the deadline for submission of Tenders shall be declared late, rejected, and returned unopened to the Tenderer.

23. Withdrawal, Substitution, and Modification of Tenders

23.1 A Tenderer may withdraw, substitute, or modify its Tender after it has been submitted by sending a written notice, duly signed by an authorized representative, and shall include a copy of the authorization (the power of attorney) in accordance with ITT19.3, (except that withdrawal notices do not require copies). The corresponding substitution or

modification of the Tender must accompany the respective written notice. All notices must be:

a) prepared and submitted in accordance with ITT20 and 21 (except that withdrawal notices do not require copies), and in addition, the respective envelopes shall be clearly marked "WITHDRAWAL," "SUBSTITUTION," or "MODIFICATION;" and

b) received by the Procuring Entity prior to the deadline prescribed for submission of Tenders, in accordance with ITT22.

23.2 Tenders requested to be withdrawn in accordance with ITT23.1 shall be returned unopened to the Tenderers.

23.3 No Tender may be withdrawn, substituted, or modified in the interval between the deadline for submission of Tenders and the expiration of the period of Tender validity specified by the Tenderer on the Form of Tender or any extension thereof.

24. Tender Opening

24.1 Except as in the cases specified in ITT 23, the Procuring Entity shall, at the Tender opening, publicly open and read out all Tenders received by the deadline at the date, time and place specified in the **TDS** in the presence of Tenderers' designated representatives who choose to attend, including to attend any specific electronic tender opening procedures if electronic tendering is permitted in accordance with ITT21.1, shall be as specified in the **TDS.**

24.2 First, envelopes marked "WITHDRAWAL" shall be opened and read out and the envelope with the corresponding Tender shall not be opened, but returned to the Tenderer. If the withdrawal envelope does not contain a copy of the "power of attorney" confirming the signature as a person duly authorized to sign on behalf of the Tenderer, the corresponding Tender will be opened. No Tender withdrawal shall be permitted unless the corresponding withdrawal notice contains a valid authorization to request the withdrawal and is read out at Tender opening.

24.3 Next, envelopes marked "SUBSTITUTION" shall be opened and read out and exchanged with the corresponding Tender being substituted, and the substituted Tender shall not be opened, but returned to the Tenderer. No Tender substitution shall be permitted unless the corresponding substitution notice contains a valid authorization to request the substitution and is read out at Tender opening.

24.4 Next, envelopes marked "MODIFICATION" shall be opened and read out with the corresponding Tender. No Tender modification shall be permitted unless the corresponding modification notice contains a valid authorization to request the modification and is read out at Tender opening.

24.5 Next, all remaining envelopes shall be opened one at a time, reading out: the name of the Tenderer and whether there is a modification; the total Tender Prices, per lot (contract) if applicable, including any discounts and alternative Tenders; the presence or absence of a Tender Security, if required; and any other details as the Procuring Entity may consider appropriate.

24.6 Only Tenders, alternative Tenders and discounts that are opened and read out at Tender opening shall be considered further for evaluation. The Form of Tender and pages of the

Bills of Quantities are to be initialled by the members of the tender opening committee attending the opening. The number of representatives of the Procuring Entity to sign shall be specified in the **TDS.**

24.7 The Procuring Entity shall neither discuss the merits of any Tender nor reject any Tender (except for late Tenders, in accordance with ITT 22.1).

24.8 The Procuring Entity shall prepare a record of the Tender opening that shall include, as a minimum:

a) the name of the Tenderer and whether there is a withdrawal, substitution, or modification;

b) the Tender Price, per lot (contract) if applicable, including any discounts;

c) any alternative Tenders;

d) the presence or absence of a Tender Security or Tender-Securing Declaration, if one was required;

e) number of pages of each tender document submitted.

24.9 The Tenderers' representatives who are present shall be requested to sign the record. The omission of a Tenderer signature on the record shall not invalidate the contents and effect of the record. A copy of the tender opening register shall be issued to a Tenderer upon request.

E. Evaluation and Comparison of Tenders

25. Confidentiality

25.1 Information relating to the evaluation of Tenders and recommendation of contract award, shall not be disclosed to Tenderers or any other persons not officially concerned with the tendering process until the information on Intention to Award the Contract is transmitted to all Tenderers in accordance with ITT 41.

25.2 Any effort by a Tenderer to influence the Procuring Entity in the evaluation or contract award decisions may result in the rejection of its Tender.

25.3 Notwithstanding ITT 25.2, from the time of Tender opening to the time of Contract Award, if any Tenderer wishes to contact the Procuring Entity on any matter related to the Tendering process, it should do so in writing.

26. Clarification of Tenders

26.1 To assist in the examination, evaluation, comparison of the Tenders, and qualification of the Tenderers, the Procuring Entity may, at its discretion, ask any Tenderer for a clarification of its Tender. Any clarification submitted by a Tenderer in respect to its Tender and that is not in response to a request by the Procuring Entity shall not be considered. The Procuring Entity's request for clarification and the response shall be in writing. No change, including any voluntary increase or decrease, in the prices or substance of the Tender shall be sought, offered, or permitted except to confirm the correction of arithmetic errors discovered by the Procuring Entity in the Evaluation of the Tenders, in accordance with ITT30.

If a Tenderer does not provide clarifications of its Tender by the date and time set in the Procuring Entity's request for clarification, its Tender may be rejected.

27. Deviations, Reservations, and Omissions

27.1 During the evaluation of Tenders, the following definitions apply:

a) "Deviation" is a departure from the requirements specified in the Tendering document;

b) "Reservation" is the setting of limiting conditions or withholding from complete acceptance of the requirements specified in the tendering document; and

c) "Omission" is the failure to submit part or all of the information or documentation required in the tendering document.

28. Determination of Responsiveness

28.1 The Procuring Entity's determination of a Tender's responsiveness is to be based on the contents of the Tender itself, as defined in ITT28.2.

28.2 A substantially responsive Tender is one that meets the requirements of the tendering document without material deviation, reservation, or omission. A material deviation, reservation, or omission is one that:

a) if accepted, would:
   i) affect in any substantial way the scope, quality, or performance of the Goods and Related Services specified in the Contract; or
   iii) limit in any substantial way, inconsistent with the tendering document, the Procuring Entity's rights or the Tenderer obligations under the Contract; or
b) if rectified, would unfairly affect the competitive position of other Tenderers presenting substantially responsive Tenders.

28.3 The Procuring Entity shall examine the technical aspects of the Tender submitted in accordance with ITT15 and ITT16, in particular, to confirm that all requirements of Section VII, Schedule of Requirements have been met without any material deviation or reservation, or omission.

28.4 If a Tender is not substantially responsive to the requirements of tendering document, it shall be rejected by the Procuring Entity and may not subsequently be made responsive by correction of the material deviation, reservation, or omission.

29. Non-conformities, Errors and Omissions

29.1 Provided that a Tender is substantially responsive, the Procuring Entity may waive any nonconformities in the Tender.

29.2 Provided that a Tender is substantially responsive, the Procuring Entity may request that the Tenderer submit the necessary information or documentation, within a reasonable period of time, to rectify nonmaterial non- conformities or omissions in the Tender related to documentation requirements. Such omission shall not be related to any aspect of the price of the Tender. Failure of the Tenderer to comply with the request may result in the rejection of its Tender.

29.3 Provided that a Tender is substantially responsive, the Procuring Entity shall rectify quantifiable nonmaterial non-conformities related to the Tender Price. To this effect,

the Tender Price shall be adjusted, for comparison purposes only, to reflect the price of a missing or non-conforming item or component in the manner specified in the **TDS**. The adjustment shall be based on the ***average*** price of the item or component as quoted in other substantially responsive Tenders. If the price of the item or component cannot be derived from the price of other substantially responsive Tenders, the Procuring Entity shall use its best estimate.

30. Arithmetical Errors

30.1 The tender sum as submitted and read out during the tender opening shall be absolute and final and shall not be the subject of correction, adjustment or amendment in any way by any person or entity.

30.2 Provided that the Tender is substantially responsive, the Procuring Entity shall handle errors on the following basis:

a) Any error detected if considered a major deviation that affects the substance of the tender, shall lead to disqualification of the tender as non-responsive.

b) Any errors in the submitted tender arising from a miscalculation of unit price, quantity, subtotal and total bid price shall be considered as a major deviation that affects the substance of the tender and shall lead to disqualification of the tender as non-responsive. and

c) if there is a discrepancy between words and figures, the amount in words shall prevail.

30.3 Tenderers shall be notified of any error detected in their bid during the notification of award.

31. Conversion to Single Currency

31.1 For evaluation and comparison purposes, the currency(ies) of the Tender shall be converted in a single currency as specified in the **TDS.**

32. Margin of Preference and Reservations

32.1 A margin of preference may be allowed on locally manufactured goods only when the contract is open to international tendering, where the tender is likely to attract foreign goods and where the contract exceeds the threshold specified in the Regulations.

32.2 For purposes of granting a margin of preference on locally manufactured goods under international competitive tendering, a procuring entity shall not subject the items listed below to international tender and hence no margin of preference shall be allowed. The affected items are:

a) motor vehicles, plant and equipment which are assembled in Kenya;
b) furniture, textile, foodstuffs, oil and gas, information communication technology, steel, cement, leather agro-processing, sanitary products, and other goods made in Kenya; or
c) goods manufactured, mined, extracted or grown in Kenya.

32.3 A margin of preference shall not be allowed unless it is specified so in the **TDS**.

32.3 Contracts procured on basis of international competitive tendering shall not be subject to reservations to specific groups as provided in ITT 32.5.

32.4 Where it is intended to reserve a contract to a specific group of businesses (these groups are Small and Medium Enterprises, Women Enterprises, Youth Enterprises and Enterprises of persons living with disability, as the case may be), and who are appropriately registered as such by the authority to be specified in the **TDS**, a procuring entity shall ensure that the invitation to tender specifically indicates that only businesses or firms belonging to the specified group are eligible to tender as specified in the **TDS**. No tender shall be reserved to more than one group. If not so stated in the Tender documents, the invitation to tender will be open to all interested tenderers.

33. Evaluation of Tenders

33.1 The Procuring Entity shall use the criteria and methodologies listed in this ITT and Section III, Evaluation and Qualification criteria. No other evaluation criteria or methodologies shall be permitted.

By applying the criteria and methodologies, the Procuring Entity shall determine the Lowest Evaluated Tender. This is the Tender of the Tenderer that meets the qualification criteria and whose Tender has been determined to be:

a) substantially responsive to the tender documents; and

b) the lowest evaluated price.

33.2 Price evaluation will be done for Items or Lots (contracts), as specified in the **TDS;** and the Tender Price as quoted in accordance with ITT14. To evaluate a Tender, the Procuring Entity shall consider the following:

a) price adjustment due to unconditional discounts offered in accordance with ITT13.4;

b) converting the amount resulting from applying (a) and (b) above, if relevant, to a single currency in accordance with ITT31;

c) price adjustment due to quantifiable nonmaterial non-conformities in accordance with ITT 29.3; and

d) any additional evaluation factors specified in the **TDS** and Section III, Evaluation and Qualification Criteria.

33.3 The estimated effect of the price adjustment provisions of the Conditions of Contract, applied over the period of execution of the Contract, shall not be considered in Tender evaluation.

33.4 Where the tender involves multiple lots or contracts, the tenderer will be allowed to tender for one or more lots (contracts). Each lot or contract will be evaluated in accordance with ITT33.2. The methodology to determine the lowest evaluated tenderer or tenderers based one lot (contract) or based on a combination of lots (contracts), will be specified in Section III, Evaluation and Qualification Criteria. In the case of multiple lots or contracts, tenderer will be will be required to prepare the Eligibility and Qualification Criteria Form for each Lot.

33.5 The Procuring Entity's evaluation of a Tender will include and consider:

a) in the case of Goods manufactured in Kenya, sales and other similar taxes, which will be payable on the goods if a contract is awarded to the Tenderer;

b) in the case of Goods manufactured outside Kenya, already imported or to be imported, customs duties and other import taxes levied on the imported Good, sales and other similar taxes, which will be payable on the Goods if the contract is awarded to the Tenderer;

33.6 The Procuring Entity's evaluation of a Tender may require the consideration of other factors, in addition to the Tender Price quoted in accordance with ITT 14. These factors may be related to the characteristics, performance, and terms and conditions of purchase of the Goods and Related Services. The effect of the factors selected, if any, shall be expressed in monetary terms to facilitate comparison of Tenders, unless otherwise specified in the **TDS** from amongst those set out in Section III, Evaluation and Qualification Criteria. The additional criteria and methodologies to be used shall be as specified in ITT 33.2(d).

34. Comparison of Tenders

34.1 The Procuring Entity shall compare the evaluated costs of all substantially responsive Tenders established in accordance with ITT33.2 to determine the Tender that has the lowest evaluated cost. The comparison shall be on the basis of total cost (place of final destination) prices for all goods and all prices, plus cost of inland transportation and insurance to place of destination, for goods manufactured within the Kenya, together with prices for any required installation, training, commissioning and other services.

35. Abnormally Low Tenders

35.1 An Abnormally Low Tender is one where the Tender price, in combination with other constituent elements of the Tender, appears unreasonably low to the extent that the Tender price raises material concerns with the Procuring Entity as to the capability of the Tenderer to perform the Contract for the offered Tender price.

35.2 In the event of identification of a potentially Abnormally Low Tender by the evaluation committee, the Procuring Entity shall seek written clarification from the Tenderer, including a detailed price analyses of its Tender price in relation to the subject matter of the contract, scope, delivery schedule, allocation of risks and responsibilities and any other requirements of the tendering document.

35.3 After evaluation of the price analysis, in the event that the Procuring Entity determines that the Tenderer has failed to demonstrate its capability to perform the contract for the offered Tender price, the Procuring Entity shall reject the Tender.

36. Abnormally High Tenders

36.4 An abnormally high price is one where the tender price, in combination with other constituent elements of the Tender, appears unreasonably too high to the extent that the Procuring Entity is concerned that it (the Procuring Entity) may not be getting value for money or it may be paying too high a price for the contract compared with market prices or that genuine competition between Tenderers is compromised.

36.5 In case of an abnormally high tender price, the Procuring Entity shall make a survey of the market prices, check if the estimated cost of the contract is correct and review the Tender Documents to check if the specifications, scope of work and conditions of contract

are contributory to the abnormally high tenders. The Procuring Entity may also seek written clarification from the tenderer on the reason for the high tender price. The Procuring Entity shall proceed as follows:

i) If the tender price is abnormally high based on wrong estimated cost of the contract, the Procuring Entity may accept or not accept the tender depending on the Procuring Entity's budget considerations.
ii) If specifications, scope of work and/or conditions of contract are contributory to the abnormally high tender prices, the Procuring Entity shall reject all tenders and may retender for the contract based on revised estimates, specifications, scope of work and conditions of contract, as the case may be.

36.6 If the Procuring Entity determines that the Tender Price is abnormally too high because genuine competition between tenderers is compromised (*often due to collusion, corruption or other manipulations*), the Procuring Entity shall reject all Tenders and shall institute or cause relevant Government Agencies to institute an investigation on the cause of the compromise, before retendering.

37. Post-Qualification of the Tenderer

37.1 The Procuring Entity shall determine, to its satisfaction, whether the eligible Tenderer that is selected as having submitted the lowest evaluated cost and substantially responsive Tender, meets the qualifying criteria specified in Section III, Evaluation and Qualification Criteria.

37.2 The determination shall be based upon an examination of the documentary evidence of the Tenderer qualifications submitted by the Tenderer, pursuant to ITT 15 and 16. The determination shall not take into consideration the qualifications of other firms such as the Tenderer subsidiaries, parent entities, affiliates, subcontractors (other than specialized subcontractors if permitted in the tendering document), or any other firm(s) different from the Tenderer.

37.3 An affirmative determination shall be a prerequisite for award of the Contract to the Tenderer. A negative determination shall result in disqualification of the Tender, in which event the Procuring Entity shall proceed to the Tenderer who offers a substantially responsive Tender with the next lowest evaluated cost to make a similar determination of that Tenderer qualifications to perform satisfactorily.

38. Lowest Evaluated Tender

38.1 Having compared the evaluated prices of Tenders, the Procuring Entity shall determine the Lowest Evaluated Tender. The Lowest Evaluated Tender is the Tender of the Tenderer that meets the Qualification Criteria and whose Tender has been determined to be:

a) most responsive to the Tender document; and
b) the lowest evaluated price.

39. Procuring Entity's Right to Accept Any Tender, and to Reject Any or All Tenders.

39.1 The Procuring Entity reserves the right to accept or reject any Tender, and to annul the Tendering process and reject all Tenders at any time prior to notification Award, without thereby incurring any liability to Tenderers. In case of annulment, all Tenderers shall be notified with reasons and all Tenders submitted and specifically, tender securities, shall be promptly returned to the Tenderers.

F. Award of Contract

40. Award Criteria

40.1 The Procuring Entity shall award the Contract to the successful tenderer whose tender has been determined to be the Lowest Evaluated Tender in accordance with procedures in Section 3: Evaluation and Qualification Criteria.

41. Procuring Entity's Right to Vary Quantities at Time of Award

41.1 The Procuring Entity reserves the right at the time of Contract award to increase or decrease, by the percentage (s) for items as indicated **in the TDS.**

42. Notice of Intention to enter into a Contract

42.1 Upon award of the contract and prior to the expiry of the Tender Validity Period the Procuring Entity shall issue a Notification of Intention to Enter into a Contract/Notification of award to all tenderers which shall contain, at a minimum, the following information:

a) the name and address of the Tenderer submitting the successful tender;

b) the Contract price of the successful tender;

c) a statement of the reason(s) the tender of the unsuccessful tenderer to whom the letter is addressed was unsuccessful, unless the price information in (c) above already reveals the reason;

d) the expiry date of the Standstill Period; and

e) instructions on how to request a debriefing and/or submit a complaint during the standstill period;

43. Standstill Period

43.1 The Contract shall not be awarded earlier than the expiry of a Standstill Period of 14 days to allow any dissatisfied candidate to launch a complaint. Where only one Tender is submitted, the Standstill Period shall not apply.

43.2 Where standstill period applies, it shall commence when the Procuring Entity has transmitted to each Tenderer the Notification of Intention to Enter into a Contract to the successful Tenderer.

44. Debriefing by the Procuring Entity

44.1 On receipt of the Procuring Entity's Notification of Intention to Enter into a Contract referred to in ITT41, an unsuccessful tenderer may make a written request to the Procuring Entity for a debriefing on specific issues or concerns regarding their tender. The Procuring Entity shall provide the debriefing within five days of receipt of the request.

44.2 Debriefings of unsuccessful Tenderers may be done in writing or verbally. The Tenderer shall bear its own costs of attending such a debriefing meeting.

45. Letter of Award

45.1 Prior to the expiry of the Tender Validity Period and upon expiry of the Standstill Period specified in ITT42, upon addressing a complaint that has been filed within the Standstill Period, the Procuring Entity shall transmit the Letter of Award to the successful Tenderer.

The letter of award shall request the successful tenderer to furnish the Performance Security within 21days of the date of the letter.

46. Signing of Contract

46.1 Upon the expiry of the fourteen days of the Notification of Intention to enter into contract and upon the parties meeting their respective statutory requirements, the Procuring Entity shall send the successful Tenderer the Contract Agreement.

46.2 Within fourteen (14) days of receipt of the Contract Agreement, the successful Tenderer shall sign, date, and return it to the Procuring Entity.

46.3 The written contract shall be entered into within the period specified in the notification of award and before expiry of the tender validity period.

47. Performance Security

47.1 Within twenty-one (21) days of the receipt of Letter of Acceptance from the Procuring Entity, the successful Tenderer, if required, shall furnish the Performance Security in accordance with the GCC18, using for that purpose the Performance Security Form included in Section X, Contract Forms. If the Performance Security furnished by the successful Tenderer is in the form of a bond, it shall be issued by a bonding or insurance company that has been determined by the successful Tenderer to be acceptable to the Procuring Entity. A foreign institution providing a bond shall have a correspondent financial institution located in Kenya, unless the Procuring Entity has agreed in writing that a correspondent financial institution is not required.

47.2 Failure of the successful Tenderer to submit the above-mentioned Performance Security or sign the Contract shall constitute sufficient grounds for the annulment of the award and forfeiture of the Tender Security. In that event the Procuring Entity may award the Contract to the Tenderer offering the next lowest Evaluated Tender.

47.3 Performance security shall not be required for a contract, if so, specified in the **TDS**.

48. Publication of Procurement Contract

48.1 Within fourteen days after signing the contract, the Procuring Entity shall publish and publicize the awarded contract at its notice boards, entity website; and on the Website of the Authority in manner and format prescribed by the Authority. At the minimum, the notice shall contain the following information:

a) name and address of the Procuring Entity;
b) name and reference number of the contract being awarded, a summary of its scope and the selection method used;
c) the name of the successful Tenderer, the final total contract price, the contract duration.
d) dates of signature, commencement and completion of contract;
e) names of all Tenderers that submitted Tenders, and their Tender prices as read out at Tender opening;

49. Procurement Related Complaints and Administrative Review

49.1 The procedures for making a Procurement-related Complaint are as specified in the TDS.

49.2 A request for administrative review shall be made in the form provided under contract forms.

SECTION II – TENDER DATA SHEET (TDS)

The following specific data shall complement, supplement, or amend the provisions in the Instructions to Tenderers (ITT). Whenever there is a conflict, the provisions herein shall prevail over those in ITT.

ITT Reference	Particulars Of Appendix to Instructions to Tenders
A. General	
ITT 1.1	The reference number of the Invitation for Tenders is: **KNH/T/59/2024-2026** The Procuring Entity is: **KENYATTA NATIONAL HOSPITAL - MWAI KIBAKI HOSPITAL, OTHAYA ANNEX** The name of the Contract is: SUPPLY AND DELIVERY OF PHARMACEUTICALS – MWAI KIBAKI HOSPITAL, OTHAYA ANNEX The number and identification of lots (contracts) comprising this Invitation for Tenders is: **KNH/T/59/2024-2026**
ITT 1.2(a)	**Electronic -Procurement System** The Procuring Entity shall use the following electronic-procurement system to manage this Tendering process: Not applicable The electronic-procurement system shall be used to manage the following aspects of the Tendering process:
ITT 2.3	The Information made available on competing firms is as follows: _____
	The firms that provided consulting services for the contract being tendered for are: _____ **Not applicable**
ITT 3.1	Maximum number of members in the Joint Venture (JV) shall be: ***[Not applicable]***
ITT 3.7	A list of debarred firms and individuals is available on the PPRA's website: **www.ppra.go.ke** http://www.ppra.go.ke/
ITT 3.11	**Tenderers shall be required to be to be registered with – Not applicable**
	B. Contents of Tendering Document
ITT 6.1	(a) Address where to send enquiries is P.O. Box 20723-00202 Nairobi and **procurementknh@gmail.com** or **procurement@knh.or.ke** to reach the Procuring Entity not later than **22nd May 2024** at 10:00am (Kenyan time) (b) The Procuring Entity publish its response on the website **www.knh@or.ke**
ITT 6.2	A pre-tender conference will **not be held** N/A
ITT 6.3	The questions to reach the Procuring Entity not later than **14th May 2024** at 10:00am
ITT 6.5	The Minutes of the Pre-Tender meeting shall be published on the website: www.knh.or.ke
	C. Preparation of Tenders
ITT 10 (j)	The Tenderer shall submit the following additional documents in its Tender: ***[list any additional documents not already listed in ITT 11.1 that must be submitted with the Tender]- not applicable***

ITT Reference	Particulars Of Appendix to Instructions to Tenders
ITT 12.1	Alternative Tenders ***"shall not be"*** considered. ***[If alternatives shall be considered, the methodology shall be defined in Section III – Evaluation and Qualification Criteria. See Section III for further details]***
ITT 13.5	The prices quoted by the Tenderer **"shall not** "be subject to adjustment during the performance of the Contract.
ITT 13.6	Prices quoted for each lot (contract) shall correspond at least **to *[100%*]** percent of the items specified for each lot (contract). ***Prices quoted for each item of a lot shall correspond at least to [100%] percent of the quantities specified for this item of a lot.***
ITT13.8(a)(i) and (iii)	Place of final destination: ***[Mwai Kibaki Hospital, Nyeri City County]***
ITT13.8(a)(iii)	Final Destination (Project Site): [*insert final destination/project site, if different from named place of destination*]- Not applicable
ITT13.8(b)(i)	Named place of destination, in Kenya is Mwai Kibaki Hospital
ITT13.8(b)(ii)	The price for inland transportation, insurance, and other local services required to convey the Goods from the named place of destination to their final destination which is inclusive of price quoted.
13.8 (c) (iv)	The place of final destination (Project Site) is Mwai Kibaki Hospital**.**
ITT 14.2	Foreign currency requirements Not **allowed.**
ITT 15.4	Period of time the Goods are expected to be functioning (for the purpose of spare parts): ***[2/3 of its lifespan*]**
ITT 16.2 (a)	Manufacturer's authorization is: ***"required"***
ITT 16.2 (b)	After sales service is: ***"not required"***
ITT 17.1	The Tender validity period shall be ***119*** days.
ITT 17.3	(a) The No. of days beyond the expiry of the initial tender validity period will be 30 days. (b) The Tender price shall be adjusted by the following percentages of the tender price: *(i)* By __% *of the local currency portion of the Contract price adjusted to reflect local inflation during the period of extension, and* *(ii) By__% the foreign currency portion of the Contract price adjusted to reflect the international inflation during the period of extension. - not applicable*
ITT 18.1	***[If a Tender Security shall be required, a Tender-Securing Declaration shall not be required, and vice versa.]*** A *Tender Security* ***shall be*** required. A Tender-Securing Declaration ***"shall not be*** "required. If a Tender Security shall be required, the amount and currency of the Tender Security shall be KSHS. 150,000.00 in bank or insurance guarantees.

ITT Reference	Particulars Of Appendix to Instructions to Tenders
	[*If a Tender Security is required, insert amount and currency of the Tender Security. Otherwise insert "Not Applicable".] [In case of lots, please insert amount and currency of the Tender Security for each lot]*
ITT 19.1	In addition to the original of the Tender, the number of copies is**: *[ONE (1) of copies of the original bid document]***
ITT 19.3	The written confirmation of authorization to sign on behalf of the Tenderer shall consist of**: *[insert the name and description of the documentation required to demonstrate the authority of the signatory to sign the Tender]*.**
	D. Submission and Opening of Tenders
ITT 20.3	A tender package or container that cannot fit in the tender box shall be received as follows: Physical delivery at below address for registration Director Supply Chain Management KNH Po Box 20723-00202 Nairobi Administration Block; Supply Chain Management Division Room _____
ITT 21.1	For **Tender submission purposes** only, the Procuring Entity's address is: ***[This address may be the same as or different from that specified under provision ITT7.1 for clarifications]*** ***Attention: To Chief Executive Officer]*** Postal Address: [20723-00202 Nairobi Kenya] Physical Address: Nairobi City County Upperhill off Hospital, Kenyatta National Hospital Administration block, supply Chain Management office Entrance. Telephone: [2726300-9] Electronic mail address: [procurement@knh.or.ke, procurementknh@gmail.com] **The deadline for Tender submission is:** Date: **22nd May 2024** Time: **10:00 a.m.**] tenderers ***"shall not"*** have the option of submitting their Tenders electronically. *[Note: The following provision should be included and the required corresponding information inserted only if tenderers have the option of submitting their Tenders electronically. Otherwise omit.]* The electronic Tendering submission procedures shall be: ***N/A***
ITT 24.1	The Tender opening shall take place at: Attention: *The Chief Executive Officer* Postal Address: *[20723-00200 Nairobi]* Physical Address: Nairobi City County Upperhill off Hospital, Kenyatta National Hospital Administration block, supply Chain Management office Entrance Date: ….Time: **10:00 a.m.** The electronic Tender opening procedures shall be: ***N/A***
ITT 24.6	The number of representatives of the Procuring Entity to sign is three.
	E. Evaluation and Comparison of Tenders
ITT 29.3	The manner of rectify quantifiable nonmaterial nonconformities described below: ---

ITT Reference	Particulars Of Appendix to Instructions to Tenders
ITT 31.1	The currency that shall be used for Tender evaluation and comparison purposes to convert at the selling exchange rate all Tender prices expressed in various currencies into a single currency is: ***[Kenya Shilling]*** The source of exchange rate shall be: (***the Central Bank of Kenya)*** The date for the exchange rate shall be*:*
ITT 32.3	A margin of preference and/or reservation ***"shall not"*** apply and specify the details. If a margin of preference applies, the application methodology shall be defined in Section III – Evaluation and Qualification Criteria.
ITT 32.5	The invitation to tender is extended to the following group that qualify for Reservations __ who shall be duly registered with_____ Not applicable
ITT 33.2	Price evaluation will be done for the Consumables (specify Items or Lots (contracts)
ITT 33.2 (d)	Additional evaluation factors are – N/A
ITT 33.6	The adjustments shall be determined using the following criteria, from amongst those set out in Section III, Evaluation and Qualification Criteria: ***[refer to Section III, Evaluation and Qualification Criteria; insert complementary details if necessary]*** **(a)** Deviation in Delivery schedule: ***[No. If yes insert the adjustment factor in Section III, Evaluation and Qualification Criteria]*** **(b)** Deviation in payment schedule: ***[No. If yes insert the adjustment factor in Section III, Evaluation and Qualification Criteria]*** **(c)** the cost of major replacement component, mandatory spare parts, and service: ***[No. If yes, insert the Methodology and criteria in Section III, Evaluation and Qualification Criteria]*** **(d)** the availability in Kenya of spare parts and after-sales services for the equipment offered in the Tender ***[No. If yes, insert the Methodology and criteria in Section III, Evaluation and Qualification Criteria]*** **(e)** Life cycle costs: the costs during the life of the goods or equipment ***[No. If yes, insert the Methodology and criteria in Section III, Evaluation and Qualification Criteria]*** **(f)** the performance and productivity of the equipment offered; ***[No. If yes, insert the Methodology and criteria]*** **(g)** ***[insert any other specific criteria in Section III, Evaluation and Qualification Criteria]***
	F. Award of Contract
ITT 41.1	The maximum percentage by which quantities may be increased is: ***[15%]*** The maximum percentage by which quantities may be decreased is: ***[100%]***
ITT 41.1	The Procuring Entity shall increase or decrease the quantity of Goods and Related Services by an amount not exceed 15% and without any change in the unit prices or other terms and conditions of the Tender and the tendering document.
ITT 47.3	Performance security if so, required shall be in the sum of 5% of sum awarded

ITT Reference	Particulars Of Appendix to Instructions to Tenders
ITT 49.1	The procedures for making a Procurement-related Complaint are detailed in the "Notice of Intention to Award the Contract" herein and are also available from the PPRA Website **www.ppra.go.ke**. If a Tenderer wishes to make a Procurement-related Complaint, the Tenderer should submit its complaint following these procedures, in writing (by the quickest means available, that is either by email or fax), to: For the attention: [**Dr. Evanson Kamuri**] Title/position: [**Chief Executive Officer]** Procuring Entity: **[Mwai Kibaki Hospital]** Email address: [**knhadmin@knh.or.ke]** In summary, a Procurement-related Complaint may challenge any of the following: **1.** the terms of the Tendering Documents; and **2.** the Procuring Entity's decision to award the contract.

SECTION III - TECHNICAL SPECIFICATIONS

5.1 Documentary evidence of qualifications to perform contract

5.1.1 Bidders must provide the following documentary evidence of the Tenderer's qualifications to perform the Contract if its bid is accepted.

a) That in the case of a bidder offering to supply Goods under the Contract that the Tenderer manufactures or otherwise produces (using ingredients supplied by primary manufacturers) that the Bidder: -

i. Is incorporated in the country of manufacture of the goods

ii. Has received satisfactory GMP inspection certificate in line with the WHO certificate scheme on pharmaceuticals from a recognized national regulatory authority.

b) That, in the case of a Tenderer offering to supply Goods under the Contract that the Tenderer does not manufacture or otherwise produce,

i. That the Tenderer has been duly authorized by a manufacturer of the Goods that meets the set Criteria to supply the Goods to the Hospital and

ii. That the Tenderer has a valid wholesale dealer's license from PPB.

c) The Tenderer has a duly qualified registered Superintendent Pharmacist with a valid annual practicing certificate.

d) That the Tenderer's premises have been registered by the PPB.

5.2 Certificates

5.2.1 Certificates of analysis should:

a) Be written/translated in English Language

b) Bear the letter head of the manufacturer or accredited laboratory as stated on the Tenderers quotation.

c) Indicate the Pharmacopoeia Standard used for analysis or in-house analytical methods used.

d) Have the products generic (non-proprietary) name, strength and unit pack conspicuously displayed on the certificate.

e) Have actual values of test results indicated against each test. A general indication of the word" complies" or "conforms" is not sufficient

f) Must accompany every batch delivered to the hospital after award

5.2.2 All certificates granted to distributors and or manufactures from the country of origin or /and recognized regulatory authorities should be valid and clear.

5.2.3 The certificate of pharmaceutical product and good manufacturing practice should be issued by the national competent authority of the country of origin or a recognized regulatory authority as communicated in the WHO certification scheme on the quality of pharmaceutical products moving in the international commerce.

5.2.3 Certificate of pharmaceutical product and good manufacturing practice should indicate:

a) That the manufacturers have been approved and registered by the National Health authority as a manufacturer of pharmaceutical drugs.

b) The types of pharmaceutical dosage forms approved for manufacture.

c) That the manufacturing plant in which the products are produced is subject to inspection at regular intervals.

d) That the manufacturer conforms to requirements of good manufacturing quality control as recommended by WHO in respect of products to be sold or distributed in the country of origin or to be exported.

e) Name of the product and dosage form

f) The name and amount of active ingredient and all, other ingredients

g) That the product is freely sold in the country of origin, if not, the reasons should be clearly stated.

h) The date the certificate is issued and the period of its validity.

5.2.4 All certificates indicated above and all other technical documents required to qualify for the tender participation should be submitted together with the bid on the closing date. **Any bid not accompanied by the certificates shall be rejected as non-responsive.**

5.3 Standards of Quality Assurance for Supply

5.3.1 All products must:

a) Be manufactured in conformity with the latest edition of British, International, United States, French or European Pharmacopoeia. If the product is not included in the specified Compendia, the Bidder upon being awarded the order must provide the reference standards and testing protocols to allow for quality Control.

b) Be manufactured in accordance with Good Manufacturing Practice (GMP)

c) Be registered by the Kenya Pharmacy & Poison's Board, and the registration status must be current.

d) Meet the requirements of manufacturing legislation and regulation of pharmaceuticals and medical products in the country of Origin.

e) Have clear directions for reconstitution, dilution, storage and stability of the resulting product where applicable. Storage must be specified in values both before and after reconstitution where applicable.

5.3.2 In all case tenderers to the Hospital who succeed to win an item or more in price and other preliminary evaluation parameters, the Hospital reserves the right to send samples to a nationally recognized and competent laboratory for quality control test. In such case, the tenderers shall cover the expense upon request by the Hospital.

5.3.3 The successful Bidder will be required to furnish to the Hospital:

a) Batch certificates of each batch of drugs supplied.

b) A certificate of analysis for each batch consignment delivered if requested.

c) Assay methodology of any or all tests if requested.

d) Evidence of bio-availability and/or bio-equivalence for certain critical pharmaceuticals or vaccines upon request

e) Evidence of basis for expiration dating and other stability data concerning the commercial final package upon request.

f) Ensure the Goods arrive at the port of entry (for imported pharmaceuticals or vaccines) or ex-factory with a remaining shelf life of at least two thirds of the total stipulated shelf life.

5.4 Product information

5.4.1 The Pharmaceuticals and Vaccines to be purchased by the Hospital under this invitation for bids are included in the Hospital's Formulary. The required packing standards and labelling must meet the latest requirements of the World Health Organization (WHO) good manufacturing practices (GMP) standards in all respects. (These standards are contained in "Good Practices in the manufacture and Quality Control of Drugs").

5.4.2 Product Specifications must include dosage form (e.g., tablet, liquid, injectable, emulsion, suspension, etc) and the medicine content (exact number of mg, micrograms or % v/v with acceptable range). The product should conform to standards specified in one of the following compendia: the British Pharmacopoeia, the United States Pharmacopoeia, the French VIPAL Pharmacopoeia or the International Pharmacopoeia. In case the

Pharmaceuticals or Vaccine product is not included in the specified compendium, the Supplier, upon award of the contract, must provide the reference standards and testing protocols to allow for quality control testing. Manufacturers and suppliers of originator products may provide copies of patent documents as evidence.

5.4.3 Certificate of quality control of sterility, pyrogenicity, Acute toxicity and physicochemical tests shall be provided on request.

5.4.4 Method of analysis of the same accompanied with the samples, if different method of analysis is used than indicated in USP or BP, should be submitted along with the offer.

5.4.5 The following information will be required, for each product offered by the tenderer:

a) INN (International Non-proprietory Name)

b) Pharmaceutical formulations, Presentation, strength, quantity in each container

c) Country of origin, name and address of the Manufacturer

d) Pharmacopoeia or other applicable compendia standards

e) Batch Number, manufacture & expiry dates

f) Minimum storage requirements as values both before and after reconstitution

g) Any Food & Food or Drug & Drug interactions

h) Any expected side effects, cautionary notes and contraindications.

Failure to include any of this information shall, at the discretion of the Hospital, disqualify the bid.

5.4.6 Specific

The following are some of the packaging conditions for the tender: -

a) **Infusions**: For all plastic containers a study at least covering sterility, pyrogenicity, acute toxicity and physicochemical test should accompany the offer during the supply of the products. The concentration of electrolytes shall be stated on the label in milli equivalent (Meq). The label of the product shall also indicate the quantity of ingredients in terms of weight or percentage concentration.

b) **Ampoules and Vials**: Ampoules must be packed in rigid paperboard boxes, strong enough to resist crushing during transportation and storage in units of 5, 10 or similar multiples up to a maximum of 100 (10x10). All ampoules must have a break line and be easy to break.

c) **Topical preparations**: Content with less than 50gm shall be packed in leak-proof collapsible metallic or plastic tube, for volumes above 50gm in aluminum foil or plastic jars with close fittings caps or slip on lids. Each individual tube must be packed in a rigid paper board box and labelled appropriately

d) **Elixir, Oral Suspension & Syrup**: These should be packed in tamper proof cap amber coloured glass or non- transparent plastic bottles, with appropriate dispensing measure in each pack, packed in well-padded strong carton. Bottles of powder for oral suspension should have a clear marking to show the required volume and or clear direction for reconstitution. The cap and stopper on every bottle should be watertight and leak- proof.

e) **Tablets, Capsules, Caplets**: These should be packed in blister pack or laminated aluminum foil, packed in well closed and light resistant containers of appropriate size. The containers should be tamper-proof and sealed. Any loose packing must be accompanied by an acceptable justification from the manufacturer.

f) **Suppositories, pessaries**: These must be packed in ready to dispense patient packs accompanied by suitable applicator for use in administration. Each must be individually sealed and packed.

5.4.7 Tertiary Packaging

a) Tertiary packaging shall be undertaken in five-ply cartons, duly labelled and marked. The shapes of the cartons must be consistent and complementary to allow stacking.

b) The cartons must have consistent dimensions of length, width and height. The cartons must contain polyethylene sheets inside to ensure that water does not seep through.

c) The size of the carton should be proportional to its content, with the addition of appropriate padding to prevent damage to the product during transport.

d) All carton flaps must be properly secured and sealed with special re-packers gum paper tapes.

e) Two strong plastic strapping should be tied around the carton properly bound by a machine and stapled tightly.

f) To facilitate manual loading and off-loading, the dimensions of each carton should not exceed 610mm x 460mm x 355mm.

The Gross weight of each parked carton should not exceed 35kg.

5.4.8 Labelling Instructions

a) The label for each pharmaceutical and vaccine product shall meet the W210 GMP standard and include:
   - **i** The INN or generic name prominently displaced and above the brand name, where a brand name has been given. Brand names should not be bolder or larger than the generic name.
   - **ii** The active ingredient "per unit, dose, tablet or capsule, etc."
   - **iii** The applicable pharmacopoeia standard
   - **iv** Content per pack
   - **v** Instructions for use, including reconstitution, dilution etc. where applicable.
   - **vi** The phrase "Keep out of the reach of children"
   - **vii** Special storage requirements, including after reconstitution, dilution and opening. All temperatures must be in real values.
   - **viii** Batch number
   - **ix** Date of manufacture and date of expiry (in clear language, not code)
   - **x** Name and address of manufacturer and country of manufacture
   - **xi** Any cautionary statement
   - **xii** All printing must be on the original internal and external packages either engraved or in indelible ink. Stickers will not be accepted.
   - **xiii** All products delivered to the hospital must be clearly and visibly marked with the letters "KNH" on the label and outer pack.

b) All labelling and packaging inserts shall be in English.

c) Pharmaceutical drugs and vaccines requiring refrigeration or freezing for stability must specifically indicate storage requirements and temperatures on labels and containers and be shipped in special containers to ensure stability in transit from point of shipment to Kenyatta National Hospital.

d) The outer case or carton should also display the above information.

5.4.9 Case Identification

a) All cases should prominently indicate the following:
   - **i** The INN name of product
   - **ii** The dosage form (e.g., tablet, ampoule, syrup)
   - **iii** Date of manufacture and expiry
   - **iv** Batch number
   - **v** Quantity per case
   - **vi** Package number 1of 4

vii Special instructions for storage and handling
viii Name and address of manufacturer and country of origin
ix Gross weight and net weight in kilograms
x The legends: "Top, do not turn over" "Handle with care" etc.
xi Any additional cautionary statements

b) No case should contain pharmaceutical or vaccine products from more than one batch.

5.5 Sample

5.5.1 A proper labelled sample of each items quoted must be delivered to Kenyatta National Hospital at least during the tender evaluation process after preliminary and financial evaluations are carried out.

5.5.2 The sample including literature in English must be written in the normal or usual commercial packaging as registered by the Kenya Pharmacy and Poison's Board, and should be labelled in English.

5.5.3 Sample must not be expired or spoiled for the duration of the tender period.

5.5.4 On submitting product samples and all required document the bidder must complete in triplicate sample submission form and ascertain that the filed form is signed by a duly authorized officer of KNH.

5.5.5 The sample must be the same as the product available in the market. Physician or marketing sample will not be accepted. Samples written "not for sale", "physician sample" or "free sample" will not be evaluated.

For products that are too expensive, a product literature in English can be submitted as a sample. Where such literature is provided it should be for the intended product to be supplied and should provide as much information about the product.

5.5.6 The sample provided should be stamped **"KNH" not for sale.**

Sample Submission
Sample submission form should be **filled in duplicate, original to accompany samples & duplicate to remain with supplier.** *Bidders will be required to submit samples during the tender evaluation period after preliminary satge to facilitate technical & financial evaluation to carried out.*

5.6 Product Specifications

5.6.1 All specifications stated on the tender sent to the Hospital and confirmed on the purchase order must be adhered to, i.e., stated strength, pack size, manufacturer, labelling and markings, etc. If a different item, brand, manufacturer or strength other than the one stated on the purchase order is supplied without prior written agreement with the Hospital, the goods will not be accepted.

SECTION VII: EVALUATION CRITERIA

Evaluation on bids will be conducted at three stages

1. Preliminary Evaluation Stage

Completeness and Responsiveness Criteria	Requirement
1. Form of Tender	Must submit dully filled form of tender on company letterhead, signed and stamped in the prescribed format in the tender document. **(Attach power of attorney where applicable)**
2. Tenderer's Eligibility Confidential Business Questionnaire	Duly filled, signed and stamped
3. Certificate of Independent Tender Determination	Duly Filled, Stamped and Signed
4. Self-Declaration on Debarment (PPAD ACT 2015)	Duly Filled, Stamped and Signed
5. Self-Declaration on Corruption/ Fraudulent Practices	Duly Filled, Stamped and Signed
6. Declaration and Commitment to the Code of Ethics	Duly Filled, Stamped and Signed
7. Tenderer Information Form	Dully filled as per the **Tenderer Information form (attach organizational chart and list of board of Directors (CR12 or CR13) where applicable**
8. Serialization	The bid document Must be chronologically and sequentially serialized i.e., 1,2,3,4…back to back including the original tender document and the table of content
9. Tax Compliance Certificate	Provide valid tax compliance certificate
10. Certificate of Incorporation	Provide Copy of certificate
11. Bid bond	Attach Original Bid bond of at least **Ksh. 150,000/=** valid for a period of 149 days from date of tender opening
12. Original/Copy of Bid Document	Must submit two **Tender Documents (Original and Copy)** spiral/book bound
13. Written Declaration by all Companies/ Institutions that that neither of their Directors have participated in the same Tender as Individual Tenderers, Joint Venture, Sole Proprietor or as a subcontractor	Attach copy of declaration signed and stamped by the person authorized to sign the Tender
14. Power of Attorney	Attach Power of Attorney for company with more than one director
15. Bank Details Form	Duly signed and stamped by both the Tenderer and the Bank as per the format provided
16. Tenderer Data Consent Form	Duly Filled, Stamped and Signed as per attached form
17. Trade License	Attach Valid Copy of Trade License or Evidence of renewal from relevant County Government
18. Wholesale dealiers license and/or or manufacturer	Provide Wholesale Dealers License and/or Manufacturer License where applicable.
19. Practice License of the Superintendent Pharmacist	Provide Current Annual Practice License of the Superintendent Pharmacist
20. Premises Registration Certificate	Premises Registration Certificate by the Pharmacy and Poisons Board

Documentary evidence in form of copies must be provided for the requirements stated above. 100% compliance will be required to proceed to next evaluation stage. Failure to provide ANY of the requirements leads to disqualification.

Bidders will be required to submit samples during the tender evaluation period after preliminary satge to facilitate technical & financial evaluation to carried out. The Hospital will communicate on the same.

2. Product Evaluation Stage

a) **Tenderers must submit samples that meet technical specifications and representing the products quoted for in all characteristics in original packaging, bearing the original label, package insert and product monograph and a summary of relevant product characteristics. The following will be evaluated at this stage:**

1. Regulatory Approval – (Includes annual retention certificates, Import licenses at the time of delivery of the products (for orphan medicines only), Or any other approvals from Pharmacy and Poisons Boards for import of the product.
2. International non-proprietary name [INN] or British Approved Name [BAN]
3. Acceptable compendia or monograph (BP, USP, French VIPAL, International Pharmacopoeia, Innovator products) where applicable
4. Name & address of manufacturer
5. Pharmaceutical formulation, strength of active ingredients & unit of issue
6. Batch number, manufacture & expiry dates
7. Storage requirements
8. Direction for use including route of administration, instructions for reconstitution, dilution & stability information in English
9. Integrity of external & internal packages, labels & closures
10. Dispensing measures, accessories & ease of use
11. Consistency & uniformity of formulation & colour
12. Marketing authorization – for medicines with import licenses, that can be used as marketing authorization in our market.
13. No documented poor-quality report

b) **Samples must:**

i. Not be expired within the tender validity period

ii. Be the actual presentation of the product to be supplied.

iii. Have a plain label bearing the tender number and product code as indicated in the price schedule

c) **Original information literature, complete and in English language, must accompany each product**

Bidders will be required to submit samples during the tender evaluation period after the preliminary stage. The Hospital will give communication on sample submission.

3. Price Evaluation/Financial Evaluation Stage

Responsibe Bidders in the **Product Evaluation Stage** shall proceed to financial evaluation. Financial Evaluation shall involve checking arithmetic errors and completeness of the financial bids. Financials will be ranked and award shall be to the lowest evaluated bidder. The lowest evaluated tenderer will be awarded a contract for that Lot, provided the tenderer meets the Eligibility and Qualitification Criteria.

The award criteria for our tenders is to the lowest bidder in price with acceptable sample, where applicable.

SECTION V - TENDERING FORMS

Form of Tender

Tenderer Information Form

Tenderer JV Members Information Form

Price Schedule: Goods Manufactured Outside Kenya, to be Imported Price Schedule:

Goods Manufactured Outside Kenya, already imported Price Schedule:

Goods Manufactured in Kenya Price and Completion Schedule – Related Services

Form of Tender Security – Demand

Guarantee Form of Tender Security (Tender Bond)

Form of Tender-Securing Declaration

Manufacturer's Authorization Form

FORM OF TENDER

INSTRUCTIONS TO TENDERERS

i) The Tenderer must prepare this Form of Tender on stationery with its letterhead clearly showing the Tenderer's complete name and business address.

ii) All italicized text is to help Tenderer in preparing this form.

iii) Tenderer must complete and sign CERTIFICATE OF INDEPENDENT TENDER DETERMINATION and the SELF DECLARATION OF THE TENDERER attached to this Form of Tender.

Date of this Tender submission: .....*[insert date (as day, month and year) of Tender submission] Tender* Name and Identification: .....*[insert identification]*

Alternative **No.**: .....*[insert identification No if this is a Tender for an alternative] To*: ..... *[Insert complete name of Procuring Entity]*

a) **No reservations:** We have examined and have no reservations to the Tendering document, including Addenda issued in accordance with Instructions to tenderers (ITT 7);

b) **Eligibility**: We meet the eligibility requirements and have no conflict of interest in accordance with ITT 3;

c) **Tender/Proposal-Securing Declaration**: We have not been suspended nor declared ineligible by the Procuring Entity based on execution of a Tender-Securing Declaration. or Proposal-Securing Declaration in Kenya in accordance with ITT 3.6;

d) **Conformity:** We offer to supply in conformity with the Tendering document and in accordance with the Delivery Schedules specified in the Schedule of Requirements the following Goods: [*insert a brief description of the Goods and Related Services*];

e) **Tender Price**: The total price of our Tender, excluding any discounts offered in item (f) below is:

Option 1, in case of one lot: Total price is: *[insert the total price of the Tender in words and figures, indicating the various amounts and the respective currencies];* or

Option 2, in case of multiple lots:

a) Total price of each lot [*insert the total price of each lot in words and figures, indicating the various amounts and the respective currencies*]; and

b) Total price of all lots (sum of all lots) [*insert the total price of all lots in words and figures, indicating the various amounts and the respective currencies*];

f) **Discounts**: The discounts offered and the methodology for their application are:

i) The discounts offered are: [*Specify in detail each discount offered.*]

ii) The exact method of calculations to determine the net price after application of discounts are shown below: [*Specify in detail the method that shall be used to apply the discounts*];

g) **Tender Validity Period**: Our Tender shall be valid for the period specified in TDS17.1 (as amended, if applicable) from the date fixed for the Tender submission deadline specified in TDS21.1 (as amended, if applicable), and it shall remain binding upon us and may be accepted at any time before the expiration of that period;

h) **Performance Security**: If our Tender is accepted, we commit to obtain a performance security in accordance with the Tendering document;

i) **One Tender per tenderer**: We are not submitting any other Tender(s) as an individual tenderer, and we are not participating in any other Tender(s) as a Joint Venture member, or as a subcontractor, and meet the requirements of ITT 3.9, other than alternative Tenders submitted in accordance with ITT 12;

j) **Suspension and Debarment**: We, along with any of our subcontractors, suppliers, consultants, manufacturers, or service providers for any part of the contract, are not subject to, and not controlled by any entity or individual that is subject to, a temporary suspension or a debarment imposed by the Procuring Entity. Further, we are not ineligible under the Kenya laws or official regulations or pursuant to a decision of the United Nations Security Council;

k) **State-owned enterprise or institution**: *[select the appropriate option and delete the other] [We are not a state- owned enterprise or institution/[We are a state-owned enterprise or institution but meet the requirements of ITT 3.7];*

l) **Commissions, gratuities, fees:** We have paid, or will pay the following commissions, gratuities, or fees with respect to the Tendering process or execution of the Contract: [*insert complete name of each Recipient, its full address, the reason for which each commission or gratuity was paid and the amount and currency of each such commission or gratuity]*

m)

Name of Recipient	Address	Reason	Amount

(If none has been paid or is to be paid, indicate "none.")

n) **Binding Contract**: We understand that this Tender, together with your written acceptance thereof included in your Letter of Acceptance, shall constitute a binding contract between us, until a formal contract is prepared and executed;

o) **Procuring Entity Not Bound to Accept**: We understand that you are not bound to accept the lowest evaluated cost Tender, the Best Evaluated Tender or any other Tender that you may receive; and

p) **Fraud and Corruption**: We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf engages in any type of Fraud and Corruption.

q) **Code of Ethical Conduct**: We undertake to adhere by the Code of Ethics for Persons Participating in Public Procurement and Asset Disposal, copy available from_____ (*specify website*) during the procurement process and the execution of any resulting contract.

r) **Collusive practices**: We hereby certify and confirm that the tender is genuine, non-collusive and made with the intention of accepting the contract if awarded. To this effect we have signed the "Certificate of Independent tender Determination" attached below.

(p) We, the Tenderer, have completed fully and signed the following Forms as part of our Tender:

a) Tenderer's Eligibility; Confidential Business Questionnaire - to establish we are not in any conflict to interest.

b) Certificate of Independent Tender Determination - to declare that we completed the tender without colluding with other tenderers.

c) Self-Declaration of the Tenderer - to declare that we will, if awarded a contract, not engage in any form of fraud and corruption.

d) Declaration and commitment to the Code of Ethics for Persons Participating in Public Procurement and Asset Disposal.

Further, we confirm that we have read and understood the full content and scope of fraud and corruption as informed in **"Appendix 1- Fraud and Corruption"** attached to the Form of Tender.

Name of the tenderer: *[*insert complete name of the tenderer*]

Name of the person duly authorized to sign the Tender on behalf of the tenderer: ***[*insert complete name of person duly authorized to sign the Tender]*

Title of the person signing the Tender: [*insert complete title of the person signing the Tender*] **Signature of the person named above**: [*insert signature of person whose name and capacity are shown above*] Date **signed [***insert date of signing*] day **of [***insert month*], [*insert year*]

*****: In the case of the Tender submitted by a Joint Venture specify the name of the Joint Venture as tenderer.

**: Person signing the Tender shall have the power of attorney given by the tenderer. The power of attorney shall be attached with the Tender Schedules.

CERTIFICATE OF INDEPENDENT TENDER DETERMINATION

I, the undersigned, in submitting the accompanying Letter of Tender to the *[Name of Procuring Entity] for*: _____*[Name and number of tenders] in* response to the request for tenders made by:_____ _____*[Name of Tenderer] do* hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of__*[Name of Tenderer] that*:

1. I have read and I understand the contents of this Certificate;

2. I understand that the Tender will be disqualified if this Certificate is found not to be true and complete in every respect;

3. I am the authorized representative of the Tenderer with authority to sign this Certificate, and to submit the Tender on behalf of the Tenderer;

4. For the purposes of this Certificate and the Tender, I understand that the word "competitor" shall include any individual or organization, other than the Tenderer, whether or not affiliated with the Tenderer, who:
   a) has been requested to submit a Tender in response to this request for tenders;
   b) could potentially submit a tender in response to this request for tenders, based on their qualifications, abilities or experience;

5. The Tenderer discloses that [check one of the following, as applicable]:
   a) The Tenderer has arrived at the Tender independently from, and without consultation, communication, agreement or arrangement with, any competitor;
   b) the Tenderer has entered into consultations, communications, agreements or arrangements with one or more competitors regarding this request for tenders, and the Tenderer discloses, in the attached document(s), complete details thereof, including the names of the competitors and the nature of, and reasons for, such consultations, communications, agreements or arrangements;

6. In particular, without limiting the generality of paragraphs (5)(a) or (5)(b) above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
   a) prices;
   b) methods, factors or formulas used to calculate prices;
   c) the intention or decision to submit, or not to submit, a tender; or
   d) the submission of a tender which does not meet the specifications of the request for Tenders; except as specifically disclosed pursuant to paragraph (5)(b) above;

7. In addition, there has been no consultation, communication, agreement or arrangement with any competitor regarding the quality, quantity, specifications or delivery particulars of the works or services to which this request for tenders relates, except as specifically authorized by the procuring authority or as specifically disclosed pursuant to paragraph (5)(b) above;

8. The terms of the Tender have not been, and will not be, knowingly disclosed by the Tenderer, directly or indirectly, to any competitor, prior to the date and time of the official tender opening, or of the awarding of the Contract, whichever comes first, unless otherwise required by law or as specifically disclosed pursuant to paragraph (5)(b) above.

Tenderers: ……. Signature …….…….. Stamp…….…….

SELF-DECLARATION FORMS

FORM SD1: SELF DECLARATION THAT THE PERSON/TENDERER IS NOT DEBARRED IN THE MATTER OF THE PUBLIC PROCUREMENT AND ASSET DISPOSAL ACT 2015.

I ..... of Post Office Box ..... being a resident of ..... in the Republic of ..... do hereby make a statement as follows: -

1. THAT I am the Company Secretary/ Chief Executive/Managing Director/Principal Officer/ Director of ..... *(insert name of the Company) who* is a Bidder in respect of Tender **No.** ..... for..... *(insert tender title/description) for.....(insert name of the Procuring entity) and* duly authorized and competent to make this statement.

2. THAT the aforesaid Bidder, its Directors and subcontractors have not been debarred from participating in procurement proceeding under Part IV of the Act.

3. THAT what is deponed to herein above is true to the best of my knowledge, information and belief.

…….	……..…..	……
(Title)	(Signature)	(Date)

Bidder Official Stamp

FORM SD2: SELF DECLARATION THAT THE PERSON/TENDERER WILL NOT ENGAGE IN ANY CORRUPT OR FRAUDULENT PRACTICE

I, …… of P.O. Box ..... being a resident of. ..... in the Republic of ..... do hereby make a statement as follows:

1. THAT I am the Chief Executive Officer/Managing Director/Principal Officer/Director of ..... *(Insert name of the Company)* who is a Bidder in respect of Tender **No.** ..... for ..... *(Insert tender title/description) f*or ..... *(insert name of the Procuring entity) and* duly authorized and competent to make this statement.

2. THAT the aforesaid Bidder, its servants and/or agents /subcontractors will not engage in any corrupt or fraudulent practice and has not been requested to pay any inducement to any member of the Board, Management, Staff and/or employees and/or agents of ……. *(Insert name of the Procuring entity) which* is the procuring entity.

3. THAT the aforesaid Bidder, its servants and/or agents /subcontractors have not offered any inducement to any member of the Board, Management, Staff and/or employees and/or agents of ……. *(Name of the procuring entity)*.

4. THAT the aforesaid Bidder will not engage/has not engaged in any corrosive practice with other bidders participating in the subject tender.

5. THAT what is deponed to herein above is true to the best of my knowledge information and belief.

…… ……..…. ……

(Title) (Signature) (Date)

Bidder's Official Stamp

DECLARATION AND COMMITMENT TO THE CODE OF ETHICS

I.....(Person) on behalf of (***Name of the Business/Company/ Firm***) ..... declare that I have read and fully understood the contents of the Public Procurement & Asset Disposal Act, 2015, Regulations and the Code of Ethics for persons participating in Public Procurement and Asset Disposal and my responsibilities under the Code.

I do hereby commit to abide by the provisions of the Code of Ethics for persons participating in Public Procurement and Asset Disposal.

Name of Authorized signatory .....

Sign .....

Position .....

Office address .....

Telephone .....

E-mail .....

Name of the Firm/Company .....

Date ..... **(Company Seal/ Rubber Stamp where applicable)**

Witness

Name .....

Sign .....

Date .....

APPENDIX 1- FRAUD AND CORRUPTION

(Appendix 1 shall not be modified)

1. Purpose

1.1 The Government of Kenya's Anti-Corruption and Economic Crime laws and their sanction's policies and procedures, Public Procurement and Asset Disposal Act *(no. 33 of 2015)* and its Regulation, and any other Kenya's Acts or Regulation related to Fraud and Corruption, and similar offences, shall apply with respect to Public Procurement Processes and Contracts that are governed by the laws of Kenya.

2. Requirements

2.1 The Government of Kenya requires that all parties including Procuring Entities, Tenderers, (applicants/proposers), Consultants, Contractors and Suppliers; any Subcontractors, Sub-consultants, Service providers or Suppliers; any Agents (whether declared or not); and any of their Personnel, involved and engaged in procurement under Kenya's Laws and Regulation, observe the highest standard of ethics during the procurement process, selection and contract execution of all contracts, and refrain from Fraud and Corruption and fully comply with Kenya's laws and Regulations as per paragraphs 1.1 above.

2.2 Kenya's public procurement and asset disposal act (*no. 33 of 2015) under* Section 66 describes rules to be followed and actions to be taken in dealing with Corrupt, Coercive, Obstructive, Collusive or Fraudulent practices, and Conflicts of Interest in procurement including consequences for offences committed. A few of the provisions noted below highlight Kenya's policy of no tolerance for such practices and behaviour:

1) a person to whom this Act applies shall not be involved in any corrupt, coercive, obstructive, collusive or fraudulent practice; or conflicts of interest in any procurement or asset disposal proceeding;

2) A person referred to under subsection (1) who contravenes the provisions of that sub-section commits an offence;

3) Without limiting the generality of the subsection (1) and (2), the person shall be:
   a) disqualified from entering into a contract for a procurement or asset disposal proceeding; or
   b) if a contract has already been entered into with the person, the contract shall be voidable;

4) The voiding of a contract by the procuring entity under subsection (7) does not limit any legal remedy the procuring entity may have;

5) An employee or agent of the procuring entity or a member of the Board or committee of the procuring entity who has a conflict of interest with respect to a procurement: -
   a) shall not take part in the procurement proceedings;
   b) shall not, after a procurement contract has been entered into, take part in any decision relating to the procurement or contract; and
   c) shall not be a subcontractor for the bidder to whom was awarded contract, or a member of the group of bidders to whom the contract was awarded, but the subcontractor appointed shall meet all the requirements of this Act.

6) An employee, agent or member described in subsection (1) who refrains from doing anything prohibited under that subsection, but for that subsection, would have been within his or her duties shall disclose the conflict of interest to the procuring entity;

7) If a person contravenes subsection (1) with respect to a conflict of interest described in subsection (5)(a) and the contract is awarded to the person or his relative or to another person in whom one of them had a direct or indirect pecuniary interest, the contract shall be terminated and all costs incurred by the public entity shall be made good by the awarding officer. Etc.

2.3 In compliance with Kenya's laws, regulations and policies mentioned above, the Procuring Entity:

a) Defines broadly, for the purposes of the above provisions, the terms set forth below as follows:

i) "Corrupt practice" is the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence improperly the actions of another party;

ii) "Fraudulent practice" is any act or omission, including misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain financial or other benefit or to avoid an obligation;

iii) "Collusive practice" is an arrangement between two or more parties designed to achieve an improper purpose, including to influence improperly the actions of another party;

iv) "Coercive practice" is impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence improperly the actions of a party;

v) "Obstructive practice" is:

- deliberately destroying, falsifying, altering, or concealing of evidence material to the investigation or making false statements to investigators in order to materially impede investigation by Public Procurement Regulatory Authority (PPRA) or any other appropriate authority appointed by Government of Kenya into allegations of a corrupt, fraudulent, coercive, or collusive practice; and/or threatening, harassing, or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation; or
- acts intended to materially impede the exercise of the PPRA's or the appointed authority's inspection and audit rights provided for under paragraph 2.3 e. below.

b) Defines more specifically, in accordance with the above procurement Act provisions set forth for fraudulent and collusive practices as follows:

i) "Fraudulent practice" includes a misrepresentation of fact in order to influence a procurement or disposal process or the exercise of a contract to the detriment of the procuring entity or the tenderer or the contractor, and includes collusive practices amongst tenderers prior to or after tender submission designed to establish tender prices at artificial non-competitive levels and to deprive the procuring entity of the benefits of free and open competition.

c) Rejects a proposal for award1 of a contract if PPRA determines that the firm or individual recommended for award, any of its personnel, or its agents, or its sub-consultants, sub-contractors, service providers, suppliers and/or their employees, has, directly or indirectly, engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices in competing for the contract in question;

d) Pursuant to the Kenya's above stated Acts and Regulations, may sanction or debar or recommend to appropriate authority(ies) for sanctioning and debarment of a firm or individual, as applicable under the Acts and Regulations;

e) Requires that a clause be included in Tender documents and Request for Proposal documents requiring

   i) Tenderers (applicants/proposers), Consultants, Contractors, and Suppliers, and their Sub-contractors, Sub-consultants, Service providers, Suppliers, Agents personnel, permit the PPRA or any other appropriate authority appointed by Government of Kenya to inspect[2] all accounts, records and other documents relating to the procurement process, selection and/or contract execution, and to have them audited by auditors appointed by the PPRA or any other appropriate authority appointed by Government of Kenya; and

f) Pursuant to Section 62 of the above Act, requires Applicants/Tenderers to submit along with their Applications/Tenders/Proposals a "Self-Declaration Form" as included in the procurement document declaring that they and all parties involved in the procurement process and contract execution have not engaged/will not engage in any corrupt or fraudulent practices.

---

[1]For the avoidance of doubt, a party's ineligibility to be awarded a contract shall include, without limitation, (i) applying for pre-qualification, expressing interest in a consultancy, and tendering, either directly or as a nominated sub-contractor, nominated consultant, nominated manufacturer or supplier, or nominated service provider, in respect of such contract, and (ii) entering into an addendum or amendment introducing a material modification to any existing contract.

[2] Inspections in this context usually are investigative (i.e., forensic) in nature. They involve fact-finding activities undertaken by the Investigating Authority or persons appointed by the Procuring Entity to address specific matters related to investigations/audits, such as evaluating the veracity of an allegation of possible Fraud and Corruption, through the appropriate mechanisms. Such activity includes but is not limited to: accessing and examining a firm's or individual's financial records and information, and making copies thereof as relevant; accessing and examining any other documents, data and information (whether in hard copy or electronic format) deemed relevant for the investigation/audit, and making copies thereof as relevant; interviewing staff and other relevant individuals; performing physical inspections and site visits; and obtaining third party verification of information.

TENDERER INFORMATION FORM

[The tenderer shall fill in this Form in accordance with the instructions indicated below. No alterations to its format shall be permitted and no substitutions shall be accepted.]

Date: …… *[insert date (as day, month and year) of Tender submission*]

Tender Name and Identification: ..... [*Insert identification*

Alternative No.: ..... *[insert identification No if this is a Tender for an alternative] Page* _____ of_____pages

1.	Tenderer's Name *[insert Tenderer's legal name]*
2.	In case of JV, legal name of each member: *[insert legal name of each member in JV]*
3.	Tenderer's actual or intended country of registration: *[insert actual or intended country of registration]*
4.	Tenderer's year of registration: *[insert Tenderer's year of registration]*
5.	Tenderer's Address in country of registration: *[insert Tenderer's legal address in country of registration]*
6.	Tenderer's Authorized Representative Information Name: *[insert Authorized Representative's name]* Address: *[insert Authorized Representative's Address]* Telephone/Fax numbers: *[insert Authorized Representative's telephone/fax numbers]* Email Address: *[insert Authorized Representative's email address]*
7.	Attached are copies of original documents of *[check the box(es) of the attached original documents]* ☐ For Kenyan Tenderers a current tax clearance certificate or tax exemption certificate issued by the Kenya Revenue Authority in accordance with ITT 3.14. ☐ Articles of Incorporation (or equivalent documents of constitution or association), and/or documents of registration of the legal entity named above, in accordance with ITT 3.4. ▫ In case of JV, letter of intent to form JV or JV agreement, in accordance with ITT 3.1. ☐ In case of state-owned enterprise or institution, in accordance with ITT 4.6 documents establishing: (i) Legal and financial autonomy (ii) Operation under commercial law (iii) Establishing that the tenderer is not under the supervision of the Procuring Entity (iv) Included are the organizational chart, a list of Board of Directors.

TENDERER'S ELIGIBILITY- CONFIDENTIAL BUSINESS QUESTIONNAIRE FORM

a) Instruction to Tenderer

Tender is instructed to complete the particulars required in this Form, one *form for each entity if Tender is a JV*. Tenderer is further reminded that it is an offence to give false information on this Form.

A. Tenderer's details

	ITEM	**DESCRIPTION**
1	Name of the Procuring Entity	
2	Name of the Tenderer	
3	Full Address and Contact Details of the Tenderer. 1. Country 2. City 3. Location 4. Building 5. Floor 6. Postal Address 7. Name and email of contact person.	
4	Reference Number of the Tender	**KNH/T/59/2024-2026**
5	Date and Time of Tender Opening	**22nd May, 2024 at 10:00am**
6	Current Trade License No and Expiring date	
7	Maximum value of business which the Tenderer handles.	

General and Specific Details

b) Sole Proprietor, provide the following details.

Name in full _____

Age _____ Nationality_____

Country of Origin _____ Citizenship_____

c) Partnership, provide the following details.

	Names of Partners	Nationality	Citizenship	% Shares owned
1				
2				
3				

(d) Registered Company, provide the following details.

i) Private or public Company _____

ii) State the nominal and issued capital of the Company-

Nominal Kenya Shillings (Equivalent) ……

Issued Kenya Shillings (Equivalent) ……

iii) Give details of Directors as follows.

	Names of Director	Nationality	Citizenship	% owned Shares
1				
2				
3				

(e) Disclosure Of Interest-

Interest of the Firm in the Procuring Entity.

Are there any person/persons in …… (*Name of Procuring Entity)* who has an interest or relationship in this firm? Yes/No……

If yes, provide details as follows.

	Names of Person	Designation in the Procuring Entity	Interest or Relationship with Tenderer
1			
2			
3			

(f) Conflict of interest disclosure

	Type of Conflict	Disclosure YES OR NO	If YES provide details of the relationship with Tenderer
1	Tenderer is directly or indirectly controlled by or is under common control with another tenderer.		
2	Tenderer receives or has received any direct or indirect subsidy from another tenderer.		
3	Tenderer has the same legal representative as another tenderer		
4	Tender has a relationship with another tenderer, directly or through common third parties that puts it in a position to influence the tender of another tenderer, or influence the decisions of the Procuring Entity regarding this tendering process.		
5	Any of the Tenderer's affiliates participated as a consultant in the preparation of the design or technical specifications of the works that are the subject of the tender.		
6	Tenderer would be providing goods, works, non-consulting services or consulting services during implementation of the contract specified in this Tender Document.		
7	Tenderer has a close business or family relationship with a professional staff of the Procuring Entity who are directly or indirectly involved in the preparation of the Tender document or specifications of the Contract, and/or the Tender evaluation process of such contract.		
8	Tenderer has a close business or family relationship with a professional staff of the Procuring Entity who would be involved in the implementation or supervision of the Contract.		
9	Has the conflict stemming from such relationship stated in item 7 and 8 above been resolved in a manner acceptable to the Procuring Entity throughout the tendering process and execution of the Contract?		

(g) Certification

On behalf of the Tenderer, I certify that the information given above is correct.

Full Name_____

Title or Designation_____

(Signature) *(Date)*

TENDERER'S JV MEMBERS INFORMATION FORM

[The tenderer shall fill in this Form in accordance with the instructions indicated below. The following table shall be filled in for the tenderer and for each member of a Joint Venture]].

Date: .....*[insert date (as day, month and year) of Tender submission].*

Tender Name and Identification: .....*[insert identification Alternative* No.: .....*[insert identification No if this is a Tender for an alternative].*

Page _____ _____ of pages

1.	Tenderer's Name: *[insert Tenderer's legal name]*
2.	Tenderer's JV Member's name: *[insert JV's Member legal name]*
3.	Tenderer's JV Member's country of registration: *[insert JV's Member country of registration]*
4.	Tenderer's JV Member's year of registration: *[insert JV's Member year of registration]*
5.	Tenderer's JV Member's legal address in country of registration: *[insert JV's Member legal address in country of registration]*
6.	Tenderer's JV Member's authorized representative information Name: *[insert name of JV's Member authorized representative]* Address: *[insert address of JV's Member authorized representative]* Telephone/Fax numbers: *[insert telephone/fax numbers of JV's Member authorized representative]* Email Address: *[insert email address of JV's Member authorized representative]*
7.	Attached are copies of original documents of *[check the box(es) of the attached original documents]* ☐ Articles of Incorporation (or equivalent documents of constitution or association), and/or registration documents of the legal entity named above, in accordance with ITT 4.4. ☐ In case of a state-owned enterprise or institution, documents establishing legal and financial autonomy, operation in accordance with commercial law, and that they are not under the supervision of the Procuring Entity, in accordance with ITT 4.6. ☐ Included are the organizational chart, a list of Board of Directors.

Price Schedule Forms

[The tenderer shall fill in these Price Schedule Forms in accordance with the instructions indicated. The list of line items in column 1 of the Price ***Schedules shall*** *coincide with the List of Goods and Related Services specified by the Procuring Entity in the Schedule of Requirements.]*

- **Price Schedule: Goods Manufactured Outside Kenya, to be Imported**

(Group C Tenders, goods to be imported) Date: _____

Currencies in accordance with ITT 15 ITT No: _____

Alternative No: _____

Page N¤ _____ of _____

1	2	3	4	5	6	7	8	9
Line-Item N¤	Description of Goods	Country of Origin	Delivery Date as defined by Incoterms	Quantity and physical unit	Unit price CIP *[insert place of destination]* in accordance with ITT 14.8(b)(i)	CIP Price per line item (Col. 5x6)	Price per line item for inland transportation and other services required in Kenya to convey the Goods to their final destination specified in TDS	Total Price per Line item (Col. 7+8)
[insert number of the item]	*[insert name of good]*	*[insert country of origin of the Good]*	*[insert quoted Delivery Date]*	*[insert number of units to be supplied and name of the physical unit]*	*[insert unit price CIP per unit]*	*[insert total CIP price per line item]*	*[insert the corresponding price per line item]*	*[insert total price of the line item]*
							Total Price	

Name of tenderer *[insert complete name of tenderer]* Signature of tenderer *[signature of person signing the Tender]* Date *[Insert Date]*

- **Price Schedule: Goods Manufactured Outside Kenya, already imported***

(Group C Tenders, goods already imported) Date: _____ Currencies in accordance with ITT 15 ITT No: _____

Alternative No: _____ Page N¤ _____ of _____

1	2	3	4	5	6	7	8	9	10	11	12
Line Item N¤	Description of Goods	Country of Origin	Delivery Date as defined by Incoterms	Quantity and physical unit	Unit price including Custom Duties and Import Taxes paid, in accordance with ITT 14.8(c)(i)	Custom Duties and Import Taxes paid per unit in accordance with ITT 14.8(c)(ii), [to be supported by documents]	Unit Price net of custom duties and import taxes, in accordance with ITT 14.8 (c) (iii) (Col. 6 minus Col.7)	Price per line-item net of Custom Duties and Import Taxes paid, in accordance with ITT 14.8(c)(i) (Col. 5¤8)	Price per line item for inland transportation and other services required in Kenya to convey the goods to their final destination, as specified in TDS in accordance with ITT 14.8 (c)(v)	Sales and other taxes paid or payable per item if Contract is awarded (in accordance with ITT 14.8(c)(iv)	Total Price per line item (Col. 9+10)
[insert number of the item]	*[insert name of Goods]*	*[insert country of origin of the Good]*	*[insert quoted Delivery Date]*	*[insert number of units to be supplied and name of the physical unit]*	*[insert unit price per unit]*	*[insert custom duties and taxes paid per unit]*	*[insert unit price net of custom duties and import taxes]*	*[insert price per line-item net of custom duties and import taxes]*	*[insert price per line item for inland transportation and other services required in* Kenya*]*	*[insert sales and other taxes payable per item if Contract is awarded]*	*[insert total price per line item]*
									Total Tender Price		

Name of tenderer [*insert complete name of tenderer*] Signature of tenderer [*signature of person signing the Tender*] Date [*insert date*]

** [For previously imported Goods, the quoted price shall be distinguishable from the original import value of these Goods declared to customs and shall include any rebate or mark-up of the local agent or representative and all local costs except import duties and taxes, which have been and/or have to be paid by the Procuring Entity. For clarity, the tenderers are asked to quote the price including import duties, and additionally to provide the import duties and the price net of import duties which is the difference of those values.]*

- **Price Schedule: Goods Manufactured in Kenya**

Kenya (Group A and B Tenders)					Date: _____				
Currencies in accordance with ITT 15					ITT No: _____				
Alternative No: _____					Page N¤ _____ of _____				
1	2	3	4	5	6	7	8	9	10
Line Item N¤	Description of Goods	Delivery Date as defined by Incoterms	Quantity and physical unit	Unit price EXW	Total EXW price per line item (Col. 4¤5)	Price per line item for inland transportation and other services required in Kenya to convey the Goods to their final destination	Cost of local labour, raw materials and components from with origin in Kenya % of Col. 5	Sales and other taxes payable per line item if Contract is awarded (in accordance with ITT 14.8(a)(ii)	Total Price per line item (Col. 6+7)
[insert number of the item]	*[insert name of Good]*	*[insert quoted Delivery Date]*	*[insert number of units to be supplied and name of the physical unit]*	*[insert EXW unit price]*	*[insert total EXW price per line item]*	*[insert the corresponding price per line item]*	*[Insert cost of local labour, raw material and components from within the Purchase's country as a % of the EXW price per line item]*	*[insert sales and other taxes payable per line item if Contract is awarded]*	*[insert total price per item]*
								Total Price	

Name of tenderer [*insert complete name of tenderer*] Signature of tenderer [*signature of person signing the Tender*] Date [*insert date*]

- **Price and Completion Schedule - Related Services**

Currencies in accordance with ITT 15

Date: _____

ITT No: _____

Alternative No: _____

Page N¤ _____ of _____

1	2	3	4	5	6	7
Service N¤	Description of Services (excludes inland transportation and other services required in Kenya to convey the goods to their final destination)	Country of Origin	Delivery Date at place of Final destination	Quantity and physical unit	Unit price	Total Price per Service (Col. 5*6 or estimate)
[insert number of the Service]	*[insert name of Services]*	*[insert country of origin of the Services]*	*[insert delivery date at place of final destination per Service]*	*[insert number of units to be supplied and name of the physical unit]*	*[insert unit price per item]*	*[insert total price per item]*
					Total Tender Price	

Name of tenderer [*insert complete name of tenderer*] Signature of tenderer [*signature of person signing the Tender*] Date [*insert date*]

FORM OF TENDER SECURITY- [Option 1-Demand Bank Guarantee]

Beneficiary:__

Request for Tenders No: _____

Date:__

TENDER GUARANTEE No.:__

Guarantor: __

1. We have been informed that___(hereinafter called "the Applicant") has submitted or will submit to the Beneficiary its Tender (hereinafter called" the Tender") for the execution of __ under Request for Tenders No._____(“the ITT”).

2. Furthermore, we understand that, according to the Beneficiary's conditions, Tenders must be supported by a Tender guarantee.

3. At the request of the Applicant, we, as Guarantor, hereby irrevocably undertake to pay the Beneficiary any sum or sums not exceeding in total an amount of_() upon receipt by us of the Beneficiary's complying demand, supported by the Beneficiary's statement, whether in the demand itself or a separate signed document accompanying or identifying the demand, stating that either the Applicant:

    a) has withdrawn its Tender during the period of Tender validity set forth in the Applicant's Letter of Tender (“the Tender Validity Period”), or any extension thereto provided by the Applicant; or

    b) having been notified of the acceptance of its Tender by the Beneficiary during the Tender Validity Period or any extension there to provided by the Applicant, (i) has failed to execute the contract agreement, or (ii) has failed to furnish the Performance.

4. This guarantee will expire: (a) if the Applicant is the successful Tenderer, upon our receipt of copies of the contract agreement signed by the Applicant and the Performance Security and, or (b) if the Applicant is not the successful Tenderer, upon the earlier of (i) our receipt of a copy of the Beneficiary's notification to the Applicant of the results of the Tendering process; or (ii) thirty days after the end of the Tender Validity Period.

5. Consequently, any demand for payment under this guarantee must be received by us at the office indicated above on or before that date.

_____

[signature(s)]

Note: All italicized text is for use in preparing this form and shall be deleted from the final product.

FORMAT OF TENDER SECURITY [Option 2–Insurance Guarantee]

TENDER GUARANTEE No.:

1. Whereas ……[*Name of the tenderer]* (hereinafter called "the tenderer") has submitted its tender dated … [*Date of submission of tender]* for the ……*[Name and/or description of the tender]* (hereinafter called "the Tender") for the execution of__under Request for Tenders No.___("the ITT").

2. KNOW *ALL* PEOPLE by these presents that WE …… of…… [**Name of Insurance Company**] having our registered office at …… (hereinafter called "the Guarantor"), are bound unto …. [*Name of Procuring Entity*] (hereinafter called "the Procuring Entity") in the sum of……(Currency and guarantee amount) for which payment well and truly to be made to the said Procuring Entity, the Guarantor binds itself, its successors and assigns, jointly and severally, firmly by these presents.

   Sealed with the Common Seal of the said Guarantor this ___day of _____ 20 __.

3. NOW, *THEREFORE*, THE CONDITION OF THIS OBLIGATION is such that if the Applicant:

   a) has withdrawn its Tender during the period of Tender validity set forth in the Principal's Letter of Tender ("the Tender Validity Period"), or any extension thereto provided by the principal; or

   b) having been notified of the acceptance of its Tender by the Procuring Entity during the Tender Validity Period or any extension thereto provided by the principal;
      i failed to execute the Contract agreement; or
      ii has failed to furnish the Performance Security, in accordance with the Instructions to tenderers ("ITT") of the Procuring Entity's Tendering document.

   c) then the guarantee undertakes to immediately pay to the Procuring Entity up to the above amount upon receipt of the Procuring Entity's first written demand, without the Procuring Entity having to substantiate its demand, provided that in its demand the Procuring Entity shall state that the demand arises from the occurrence of any of the above events, specifying which event(s) has occurred.

4. This guarantee will expire:(a) if the Applicant is the successful Tenderer, upon our receipt of copies of the contract agreement signed by the Applicant and the Performance Security and, or (b) if the Applicant is not the successful Tenderer, upon the earlier of (i) our receipt of a copy of the Beneficiary's notification to the Applicant of the results of the Tendering process; or (ii) twenty-eight days after the end of the Tender Validity Period.

5. *Consequently*, any demand for payment under this guarantee must be received by us at the office indicated above on or before that date.

_____	_____
[Date]	*[Signature of the Guarantor]*
_____	_____
[Witness]	*[Seal]*

Note: All italicized text is for use in preparing this form and shall be deleted from the final product.

FORM OF TENDER-SECURING DECLARATION

[The Bidder shall complete this Form in accordance with the instructions indicated]

Date: .....*[insert date (as day, month and year) of Tender Submission]*

Tender No.: ..... *[Insert number of tendering processes]*

To: .....*[insert complete name of Purchaser]* I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Tender-Securing Declaration.

2. I/We accept that I/we will automatically be suspended from being eligible for tendering in any contract with the Purchaser for the period of time of .....*[insert number of months or years] starting* on .....*[insert date]*, if we are in breach of our obligation(s) under the bid conditions, because we:

   a) have withdrawn our tender during the period of tender validity specified by us in the Tendering Data Sheet; or
   b) having been notified of the acceptance of our Bid by the Purchaser during the period of bid validity,
      i fail or refuse to execute the Contract, if required, or
      ii fail or refuse to furnish the Performance Security, in accordance with the instructions to tenders.

3. I/We understand that this Tender Securing Declaration shall expire if we are not the successful Tenderer(s), upon the earlier of:

   a) our receipt of a copy of your notification of the name of the successful Tenderer; or
   b) thirty days after the expiration of our Tender.

4. I/We understand that if I am/we are/in a Joint Venture, the Tender Securing Declaration must be in the name of the Joint Venture that submits the bid, and the Joint Venture has not been legally constituted at the time of bidding, the Tender Securing Declaration shall be in the names of all future partners as named in the letter of intent.

Signed: ..... Capacity/title (director or partner or sole proprietor, etc.) .....

Name: .....

Duly authorized to sign the bid for and on behalf of: ... *[insert complete name of Tenderer].*

Dated on ..... day of ..... *[Insert date of signing].*

Seal or stamp.

MANUFACTURER'S AUTHORIZATION FORM

*[The tenderer shall require the Manufacturer to fill in this Form in accordance with the instructions indicated. This letter of authorization should be on the letterhead of the Manufacturer and should be signed by a person with the proper authority to sign documents that are binding on the Manufacturer. The tenderer shall include it in its Tender, if so, indicated in the **TDS**.]*

Date:.....*[insert date (as day, month and year) of Tender submission]*

ITT No.:.....*... [insert number of ITT process]* Alternative No.:.....*... [insert identification No if this is a Tender for an alternative]*

To: ..... *[Insert complete name of Procuring Entity]* WHEREAS We..... *[insert complete name of Manufacturer], who* are official manufacturers of..... *[insert type of goods manufactured], having* factories at [insert full address of Manufacturer's factories], do hereby authorize [*insert complete name of tenderer] to* submit a Tender the purpose of which is to provide the following Goods, manufactured by us..... *[insert name and or brief description of the Goods], and* to subsequently negotiate and sign the Contract.

We hereby extend our full guarantee and warranty in accordance with Clause 28 of the General Conditions of Contract, with respect to the Goods offered by the above firm.

Signed:..... *[Insert signature(s) of authorized representative(s) of the Manufacturer]*

Name:.....*[Insert complete name(s) of authorized representative(s) of the Manufacturer]*

Title:..... *[Insert title]*

Dated on_____day of_____,_____*[insert date of signing]*

KENYATTA NATIONAL HOSPITAL

Telegram: "MEDSUP," Nairobi
Tel.: 2726300-9
Fax: 2725272

P.O. Box 20723- 00202-KNH
NAIROBI

BANK DETAILS FORM

INSTITUTION/COMPANY NAME:		
	ADDRESS	**OFFICIAL STAMP**
AUTHORIZED PERSONS NAME:	**(1)**	**(2)**
POSITION:		
EMAIL ADDRESS:		
TELEPHONE NO.:		
SIGNATURE:		
DATE:		
ACCOUNT NO.:		
BANK NAME:		**BANK CODE**
BRANCH NAME:		**BRANCH CODE**

BANKERS CONFIRMATION THAT ACCOUNT DETAILS ARE AS STATED ABOVE

AUTHORIZED SIGNATORY:	**(1)**	**(2)**
BANKERS STAMP:		

TENDERER DATA CONSENT FORM

Tender Number: _____

Tender Description: _____

Kenyatta National Hospital is committed to processing your personal information in accordance with the Hospital's Data Protection Policy, Data Protection Act, 2019 and its Regulations.

The personal data submitted in the tender as detailed will therefore be processed in line with the relevant Data Protection, Policies, Laws and Regulations in the way(s) and purpose(s) detailed in this Tenderer Data Consent Form.

I/we _____ hereby give explicit consent to processing of my personal data by Kenyatta National Hospital for the purposes of compliance with the Data Protection Act, 2019.

Signed:

Name: (tenderers name): _____

Signature: _____

Date: _____

Stamp: _____

PART 2: SUPPLY REQUIREMENTS

SECTION VI - SCHEDULE OF REQUIREMENTS

Notes for Preparing the Schedule of Requirements

The Schedule of Requirements shall be included in the Tendering document by the Procuring Entity, and shall cover, at a minimum, a description of the goods and services to be supplied and the delivery schedule.

The objective of the Schedule of Requirements is to provide sufficient information to enable tenderers to prepare their Tenders efficiently and accurately, in particular, the Price Schedule, for which a form is provided in Section IV. In addition, the Schedule of Requirements, together with the Price Schedule, should serve as a basis in the event of quantity variation at the time of award of contract pursuant to ITT 42.1.

The date or period for delivery should be carefully specified, taking into account (a) the implications of delivery terms stipulated in the Instructions to tenderers pursuant to the *Incoterms* rules that "delivery" takes place when goods are delivered **to the final place of delivery**, and (b) the date prescribed herein from which the Procuring Entity's delivery obligations start (i.e., notice of award, contract signature, opening or confirmation of the letter of credit).

List of Goods and Delivery Schedule

The contract for **SUPPLY AND DELIVERY OF PHARMACEUTICALS – MWAI KIBAKI HOSPITAL, OTHAYA ANNEX** will be valid for a period of two (2) years renewable annually based on satisfactory performance. The quantities below are indicative and will be ordered based on consumption patterns. Orders will be placed as and when required during the contract period up to 30th June 2026. **(Delivery to be done at MKH, Othaya Annex)**

Item Code	Name	Pharmaceutical Form	Unit Of Issue	Total Qty 2024/26	Unit Cost (Ksh)	Total Cost (Ksh)	Remarks/ Delivery period
PPADA02	Adult Polio Vaccine	Injection absorbed inactivated 0.5ml contain20iutetanus, 2iu diptheria	Single Dose	100			
PPHEP01	Hepatitis A (PAEDS)	Injection, Inactivated (adsorbed) 0.5ml	0.5ml Sinlge Dose	100			
PSMMR01	Measles, Mumpsrubella Vaccine	injection live attenuated 0.5ml	Single Dose	100			
PSYEL01	Yellow Fever Vaccine	injection live attenuated 0.5ml	Single Dose	200			
SA001	Atracurium	Injection, 10mg/ml (as besilate)	5ml Ampoule	500			
SA002	Bupivacaine +Glucose	Injection for spinal anaesthesia, bupivacaine 0.5% (5mg/ml) as hydrochloride to be mixed with 7.5% (75mg/ml) glucose solution	4ml Ampoule	800			
SA003A	Bupivacaine	Injection, 0.5% (5mg/ml) (as hydrochloride), preservative free	10ml Ampoule	400			
SA004	Diazepam	Injection, 5mg/ml	2ml Ampoule	800			
SA006	Fentanyl	Injection, 50 micrograms /ml (as citrate)	2ml Ampoule	1,000			
SA007	Halothane	Solution for inhalation	250ml Amber Bottle	40			
SA008	Ketamine	Injection, 50 mg/ml (as hydrochloride)	10ml Vial	300			
SA009	Lidocaine	Topical gel, 2-4% (as hydrochloride)	20-50gm Tube	100			
SA009A	Lidocaine	Topical gel, 2% (as hydrochloride) in Hydroxyethyl cellulose Lubricating gel	5-10ml Syringe	100			
SA010	Lignocaine	Injection, 10mg/ml (1%) (Preservative-free)	2ml Ampoule	100			
SA011	Lidocaine + Epinephrine (Adrenaline)	Injection, dental cartridge, lidocaine 2% (as hydrochloride) + epinephrine 1:80 000	Cartridge	1,000			
SA012	Lidocaine + Epinephrine (Adrenaline)	Injection: Lidocaine 2% (as hydrochloride) + epinephrine 1:200 000	20ml Vial	900			

Item Code	Name	Pharmaceutical Form	Unit Of Issue	Total Qty 2024/26	Unit Cost (Ksh)	Total Cost (Ksh)	Remarks/ Delivery period
SA013	Lidocaine	Injection, 20mg/ml (2%) (as hydrochloride)	20-50ml Amber Vial	1,000			
SA014	Lidocaine	Spray, 10%	50ml Bottle	50			
SA016	Midazolam	Injection, 5mg/ml	3ml Ampoule	300			
SA017	Neostigmine	Injection, 2.5mg/ml (as metilsulfate)	1ml Ampoule	300			
SA018	Pyridostigmine	Tablet, 60mg (as bromide)	Tablet	300			
SA021	Propofol	Injection, emulsion for intravenous Injection, 200mg (10mg/ml)	20ml Ampoule	100			
SA022	Sodalime	Granules	5kg Tin	4			
SA023	Suxamethonium	Injection, 50mg/ml (as chloride)	2ml Ampoule	300			
SA024	Thiopental	Injection, powder for reconstitution 500mg (as sodium salt)	Vial	300			
SA026	Midazolam	Injection, 1mg/ml	5ml Ampoule	900			
SA027	Cisatracurium	Injection, 2mg/ml (as besylate)	10ml Ampoule	48			
SA028	Isoflurane	Solution for inhalation	250ml Bottle	50			
SA032	Ephedrine	Injection, 30mg/ml (as hydrochloride)	1ml Ampoule	500			
SA035	Midazolam	Injection, 5mg/ml	10ml Ampoule/ Vial	300			
SA037A	Sevoflurane	Solution for Inhalation	250ml Bottle	40			
SA038	Dexmedetomidine	Solution for IV Infusion, 100mg/ml (as hydrochloride)	2ml Vial	100			
SA052	Glycopyrronium	Injection, solution for injection 200mg/ml (as bromide)	Vial/Ampoule	200			
SB002	Allopurinol	Tablet, 100mg	Tablet, Blister Pack	6,000			
SB002A	Allopurinol	Tablet, 300mg	Tablet, Blister Pack	1,000			

Item Code	Name	Pharmaceutical Form	Unit Of Issue	Total Qty 2024/26	Unit Cost (Ksh)	Total Cost (Ksh)	Remarks/ Delivery period
SB008	Diclofenac	Topical gel, 1% (as sodium)	20g Tube	3,000			
SB011	Dihydrocodeine	Tablet, 30mg (as tartrate)	Tablet, Blister Pack	5,000			
SB013	Ibuprofen	Tablet, 200mg, sugar coated	Tablet, Blister Pack	50,000			
SB014	Ibuprofen	Syrup, 100mg/5ml	100ml Bottle	600			
SB017	Mefenamic Acid	Capsule, 250mg	Capsule, Blister Pack	24,000			
SB020A	Morphine	Tablet/Capsule, 30mg (Sustained Release)	Tablet/Capsule, Blister Pack	1,500			
SB021	Morphine	Syrup 10mg/ml	100ml Bottle	1,000			
SB021B	Morphine	Syrup 1mg/ml	100ml Bottle	300			
SB022	Morphine	Injection, solution for injection, 10mg/ml (as sulfate)	1ml Ampoule	1,500			
SB028	Paracetamol	Caplet, 500mg	Caplet, Blister Pack	250,000			
SB031	Paracetamol	Syrup, 120mg/5ml	100ml Bottle	1,000			
SB037	Tramadol	Capsule, 50mg (as hydrochloride)	Capsule, Blister Pack	20,000			
SB037B	Tramadol	Capsule, 100mg (as hydrochloride), modified release	Capsule, Blister Pack	6,000			
SB038	Tramadol	Injection, solution for injection, 50mg/ml (as hydrochloride)	2ml Ampoule	4,500			
SB039A	Meloxicam	Tablet, 7.5mg	Tablet, Blister Pack	50,000			
SB041	Paracetamol	Suppository, 125mg	Suppository	2,000			
SB042	Diclofenac	Suppository, 100mg	Suppository	1,500			
SB043	Diclofenac	Tablet, 75mg, slow release (as sodium)	Tablet, Blister Pack	7,200			
SB044	Paracetamol	Injection, solution for intravenous infusion, 10mg/ml	100ml Vial	12,000			

Item Code	Name	Pharmaceutical Form	Unit Of Issue	Total Qty 2024/26	Unit Cost (Ksh)	Total Cost (Ksh)	Remarks/ Delivery period
SB045	Chlorzoxazone + Paracetamol	Capsule, chlorzoxazone 250mg + paracetamol 300mg	Capsule, Blister Pack	10,000			
SB047	Hydroxychloroquin	Tablet, 200mg (as sulfate)	Tablet, Blister Pack	2,000			
SB049	Colchicine	Tablet, 500 micrograms	Tablet	1,000			
SB055	Celecoxib	Capsule, 200mg	Capsule, Blister Pack	5,000			
SB059	Ketoprofen	Topical gel, 2.5 % w/w	50gm Tube	400			
SB060	Fentanyl	Transdermal patch, self adhesive, transparent, 50 mg/hr	Patches, 5's	10			
SB064	Ketorolac	Injection, solution for injection, 30mg/ml (as trometamol)	1ml Ampoule	1,000			
SB065	Ketorolac	Tablet, 10mg (as trometamol)	Tablet, Blister Pack	2,500			
SB066	Leflunomide	Tablet, 20mg , film coated	Tablet, Blister Pack	1,000			
SB068	Fentanyl	Transdermal patch, self adhesive, transparent, 25 mg/hr	Patches, 5's	5			
SB079	Sulfasalazine	Tablet, 500mg, enteric coated	Tablet	100			
SB081	Diclofenac	Oral drops,15mg/ml	Dropper Bottle	20			
SB084	Febuxostat	Tablet, 40mg	Tablet, Blister Pack	1,000			
SB085	Dexketoprofen	Solution for Injection, 50mg/2ml	Ampoule	2,000			
SB085A	Dexketoprofen	Tablet,25mg	Tablet, Blister Pack	2,500			
SC003	Amitryptyline	Tablet, 25mg (as hydrochloride)	Tablet, Blister Pack	10,000			
SC004	Alprazolam	Tablet, 0.25mg, scored	Tablet, Blister Pack	3,000			
SC005	Bromazepam	Tablet, 3mg	Tablet, Blister Pack	2,000			

Item Code	Name	Pharmaceutical Form	Unit Of Issue	Total Qty 2024/26	Unit Cost (Ksh)	Total Cost (Ksh)	Remarks/ Delivery period
SC006	Bromocriptine	Tablet, 2.5mg (as mesylate), scored	Tablet	2,000			
SC008	Chlorpromazine	Injection, solution for injection, 25mg/ml (hydrochloride)	2ml Ampoule	1,200			
SC010	Diazepam	Tablet, 5mg, scored	Tablet, Blister Pack	3,000			
SC016	Fluoxetine	Capsule, 20 mg (as hydrochloride)	Capsule, Blister Pack	3,000			
SC018	Haloperidol	Tablet, 5mg	Tablet, Blister Pack	10,000			
SC024	Olanzepine	Tablet, 5mg	Tablet, Blister Pack	8,000			
SC024A	Olanzepine	Injection, powder for recoconstitution, 10mg	Vial	100			
SC030	Zuclopenthixol	Injection, solution for injection (as acetate), 50mg/ml	1ml Ampoule	20			
SC031	Zuclopenthixol	Injection, solution for injection, 200mg/ml (as Decanoate)	1ml Ampoule	20			
SC033	Carbamazepine	Tablet, 200mg, scored	Tablet, Blister Pack	10,000			
SC033B	Carbamazepine	Suspension, 100mg/5ml	100ml Bottle	20			
SC035	Clonazepam	Tablet, 0.5mg	Tablet	100			
SC036	Clonazepam	Tablet, 2mg	Tablet	100			
SC037	Lamotrigine	Tablet, 100 mg	Tablet, Blister Pack	1,000			
SC040	Phenobarbital	Tablet, 30mg, , scored	Tablet, Blister Pack	6,000			
SC042	Phenytoin	Capsule or Tablet, 50mg (as sodium)	Capsule/Tablet	6,000			
SC042B	Phenytoin	Suspension, 30mg/5ml	100ml Bottle	50			
SC043	Phenytoin	Capsule or Tablet, 100mg (as sodium)	Capsule/Tablet	10,000			
SC044	Phenytoin	Injection, 50mg/ml (as sodium)	5ml Ampoule	2,000			

Item Code	Name	Pharmaceutical Form	Unit Of Issue	Total Qty 2024/26	Unit Cost (Ksh)	Total Cost (Ksh)	Remarks/ Delivery period
SC045	Phenobarbital	Injection, 200mg/ml (as sodium)	Ampoule	1,000			
SC046	Sodium Valproate (Valproic Acid)	Tablet, 200mg (as sodium), enteric coated	Tablet, Blister Pack	5,000			
SC046A	Sodium Valproate (Valproic Acid)	Tablet, 300mg, slow release	Tablet, Blister Pack	3,000			
SC046B	Sodium Valproate (Valproic Acid)	Oral solution (syrup), 200mg/5ml	300ml Bottle	100			
SC046C	Sodium Valproate (Valproic Acid)	Tablet, 500mg, slow release	Tablet, Blister Pack	2,500			
SC049	Domperidone	Tablet,10mg (as Maleate)	Tablet, Blister Pack	1,000			
SC050	Metoclopramide	Injection, solution for injection, 5mg/ml (as hydrochloride)	2ml Ampoule	3,000			
SC052	Ondansetron	Injection,solution for injection, 2mg/ml (as hydrochloride)	2ml Ampoule	3,000			
SC052A	Ondansetron	Oral solution, 4mg/5ml	30ml Bottle	300			
SC054	Benzhexol (Trihexyphenidyl)	Tablet, 5mg (as hydrochloride)	Tablet, Blister Pack	1,000			
SC055	Levodopa + Carbidopa	Tablet, levodopa 100mg + carbidopa 10mg	Tablet, Blister Pack	1,000			
SC059	Flupentixol	Injection, oily solution for injection (as Decanoate), 20mg/ml	1ml Ampoule	20			
SC060	Flupentixol	Injection, oily solution for injection (as Decanoate), 20mg/ml	2ml Ampoule	20			
SC063	Levodopa + Carbidopa	Tablet, levodopa 250mg + carbidopa 25mg	Tablet, Blister Pack	1,000			
SC066	Gabapentin	Capsule, 300mg	Capsule, Blister Pack	6,000			
SC072	Mirtazapine	Tablet, 15mg (as hydrochloride)	Tablet	2,000			
SC076A	Risperidone	Tablet, 2mg	Tablet	300			
SC077	Pregabalin	Capsule, 75mg	Capsule	6,000			

Item Code	Name	Pharmaceutical Form	Unit Of Issue	Total Qty 2024/26	Unit Cost (Ksh)	Total Cost (Ksh)	Remarks/ Delivery period
SC078	Pregabalin	Tablet, 150mg, sustained release	Tablet	4,000			
SC080	Topiramate	Tablet, 25mg	Tablet	100			
SC082	Zolpidem	Tablet, 10mg (as tartrate)	Tablet	100			
SC085	Ondansetron	Tablet, 4mg (as hydrochloride)	Tablet, Blister Pack	10,000			
SC086	Quetiapine	Tablet, 50mg	Tablet	1,000			
SC087	Pregabalin	Capsule, 25mg	Capsule	3,000			
SC089	Citalopram	As hydrochloride, 20mg	Scored Tablet	500			
SC091	Lamotrigine	Tablet, 25mg	Tablet, Blister Pack	1,000			
SC093	Levetiracetam	Tablet, 750mg	Tablet, Blister Pack	1,000			
SC093C	Levetiracetam	Tablet, 500mg, Scored tablet	Tablet, Blister Pack	1,600			
SC094	Chlorpromazine	Tablet, 25mg (as hydrochloride)	Tablet, Blister Pack	300			
SC094A	Chlorpromazine	Tablet, 100mg,Scored	Tablet, Blister Pack	2,000			
SC098	Imipramine	Tablet, 25mg (as hydrochloride)	Tablet, Blister Pack	100			
SC099	Diazepam	Suppository, 10mg (Paediatrics)	Suppository	300			
SC101	Domperidone	Suspension, 1mg/ml	30ml Bottle	100			
SC103	Metoclopropamide	Tablet, 10mg (as hydrochloride)	Tablet, Blister Pack	10,000			
SC106B	Carbamazepine	Tablet, 200mg, modified release	Tablet	5,000			
SC115A	Granisetron	Injection, solution for injection, 1mg/ml (as hydrochloride)	1ml Ampoule	500			
SC115C	Granisetron	Injection, solution for injection, 1mg/ml (as hydrochloride)	3ml Ampoule	300			

Item Code	Name	Pharmaceutical Form	Unit Of Issue	Total Qty 2024/26	Unit Cost (Ksh)	Total Cost (Ksh)	Remarks/ Delivery period
SC116	Gabapentin	Capsule, 100mg	Capsule, Blister Pack	3,000			
SC120	Baclofen	Tablet, 10mg	Tablet	1,000			
SC121	Quetiapine	Tablet,300mg, Slow Release	Tablet,Blister Pack	600			
SC126	Rizatriptan	Tablet, 10mg, Scored	Tablet,Blister Pack	200			
SC128	Sodium Valproate	Injection, 100mg/ml	4ml Ampoule	10			
SC131	Palonosetron	Injection, 0.05mg/ml	5ml Single Dose Vial	100			
SC132	Betahistine	Tablet,8mg	Tablet	300			
SC133	Donepezil	Tablet,5mg	Tablet, Blister Pack	100			
SD003	Antacid	Oral suspension, Magnesium hydroxide/trisilicate + Aluminium hydroxide with simethicone	150ml-300ml Bottle	3,000			
SD006	Bisacodyl	Tablet, 5mg, enteric coated	Tablet, Blister Pack	5,000			
SD007	Bisacodyl	Suppository, 5mg (Paediatric)	Suppository	100			
SD011	Antacid	Tablet, Magnesium hydroxide/trisilicate + Aluminium hydroxide with simethicone	Tablet, Blister Pack	5,000			
SD015	Hyoscine	Tablet, 10mg (as butylbromide), coated	Tablet, Blister Pack	6,000			
SD016	Hyoscine	Injection, solution for injection, 20mg/ml (as butylbromide)	1ml Ampoule	6,000			
SD018	Hypertonic Sodium Phosphate Enema (or Equivalent)	Rectal solution	Bottle	800			
SD019	Lactulose	Oral liquid, 62-74g/100ml (Approx. 3.335g/5ml)	200ml Bottle	3,000			
SD020	Loperamide	Capsule, 2mg (as hydrochloride)	Capsule, Blister Pack	2,000			
SD022	Omeprazole	Capsule/Tablet, 20mg	Capsule/Tablet	50,000			

Item Code	Name	Pharmaceutical Form	Unit Of Issue	Total Qty 2024/26	Unit Cost (Ksh)	Total Cost (Ksh)	Remarks/ Delivery period
SD022A	Omeprazole	Injection, powder for reconstitution, 40mg (as sodium)	Vial	10,000			
SD023	Oral Rehydration Salts	As per WHO formula	Sachet	2,000			
SD027	Hydrocortisone + Lidocaine Or Equivalent	Ointment, aluminium acetate 3.5%, hydrocortisone acetate 0.275%, lidocaine 5%, zinc oxide 18% or equivalent	Tube	100			
SD028	Hydrocortisone + Lidocaine Or Equivalent	Suppository, aluminium acetate 3.5%, hydrocortisone acetate 0.275%, lidocaine 5%, zinc oxide 18% or equivalent	Suppository	100			
SD031B	Sodium Picosulfate	Elixir, 5mg/5ml	100ml Bottle	40			
SD032	Esomeprazole	Granules for oral suspension, 10mg	Sachet	1,400			
SD032A	Esomeprazole	Tablets, 20mg	Tablet	15,000			
SD034	Polyethylene Glycol	Polyethylene glycol 118.0g, sodium chloride 2.93g, potassium chloride 1.484g, sodium bicarbonate 3.37g, Anhydrous sodium sulfate 11.36g to make 2 litres of solution (or equivalent)	Sachet	100			
SD035	Oxybutinin	Tablet, 5mg (as hydrochloride), scored	Tablet	100			
SD040	Pantoprazole	Tablet, 20mg	Tablet, Blister Pack	5,000			
SD040A	Pantoprazole	Freeze-dried powder for Injection, 40mg (as sodium)	Vial	400			
SD046	Ispaghula Husk	Powder for oral suspension, 3.5g , flavoured	Sachet	400			
SD047A	Glycerine	Suppository, 1g (infants)	Suppository	100			
SD047B	Glycerine	Suppository, 2g (Paediatric)	Suppository	100			
SD049	Dicycloverine +Paracetamol	Syrup, 10mg/5ml (as hydrochloride)	10ml Bottle	100			
SD050	Solifenacin	Tablet, 5mg as succinate	Tablet, Blister Pack	1,000			
SD052	Ursodeoxycholic Acid	Tablet, 300mg	Tablet	400			
SD052A	Ursodeoxycholic Acid	Suspension, 250mg/5ml, sugar-free	250ml Bottle	12			

Item Code	Name	Pharmaceutical Form	Unit Of Issue	Total Qty 2024/26	Unit Cost (Ksh)	Total Cost (Ksh)	Remarks/ Delivery period
SE001	Epinephrine (Adrenaline)	Injection, solution for injection, 1mg/ml (as hydrochloride or hydrotartrate)	1ml Ampoule	5,000			
SE002	Amlodipine	Tablet, 5mg (as mesylate, besylate or maleate)	Tablet, Blister Pack	30,000			
SE005	Atenolol	Tablet, 50mg	Tablet, Blister Pack	20,000			
SE011	Digoxin	Tablet, 250 micrograms, scored	Tablet	12,000			
SE011B	Digoxin	Elixir, 50 micrograms/ml	60ml Bottle, with Graduated Dropper	12			
SE012	Amiodarone	Injection, solution for injection, 50mg/ml (as hydrochloride)	3ml Ampoule	300			
SE016	Dopamine	Injection, solution for injection, 40mg/ml (as hydrochloride)	5ml Vial/ Ampoule	200			
SE017	Dobutamine	Injection, solution for injection, 250mg/20ml (as hydrochloride)	20ml Vial	500			
SE018	Enalapril	Tablet, 10mg (as hydromaleate)	Tablet, Blister Pack	3,000			
SE018A	Enalapril	Tablet, 5mg (as hydromaleate), scored	Tablet, Blister Pack	20,000			
SE020	Hydrallazine	Tablet, 25mg (as hydrochloride)	Tablet	10,000			
SE021	Hydrallazine	Injection, solution for injection, 20mg/ml (as hydrochloride)	Ampoule	100			
SE027	Losartan	Tablet, 50mg (as Potassium)	Tablet, Blister Pack	20,000			
SE029	Methyldopa	Tablet, 250mg	Tablet, Blister Pack	10,000			
SE032	Nifedipine	Tablet, 20mg, sustained release	Tablet, Blister Pack	30,000			
SE033	Noradrenaline	Injection, solution for injection, 2mg/ml	Ampoule	3,000			
SE034	Propranolol	Tablet, 40mg	Tablet	300			
SE043	Furosemide	Tablet, 40mg	Tablet, Blister Pack	20,000			

Item Code	Name	Pharmaceutical Form	Unit Of Issue	Total Qty 2024/26	Unit Cost (Ksh)	Total Cost (Ksh)	Remarks/ Delivery period
SE044	Furosemide	Injection, solution for injection, 10mg/ml	2ml Ampoule	10,000			
SE047	Spironolactone	Tablet, 25mg	Tablet, Blister Pack	10,000			
SE047A	Spironolactone	Tablet, 100mg	Tablet, Blister Pack	5,000			
SE051	Low Molecular Weight Heparin (Enoxaparin)	Injection, solution for injection, 100mg/ml	0.4ml Prefilled Syringe	2,500			
SE051B	Low Molecular Weight Heparin (Enoxaparin)	Injection, solution for injection, 100mg/ml	0.6ml Prefilled Syringe	2,000			
SE051C	Low Molecular Weight Heparin (Enoxaparin)	Injection, solution for injection, 100mg/ml	0.8ml Prefilled Syringe	2,000			
SE053	Heparin	Injection, solution for injection, 5000IU/ml (as sodium)	5ml Vial	7,000			
SE054	Warfarin	Tablet, 5mg (as sodium)	Tablet, Blister Pack	6,000			
SE054A	Warfarin	Tablet, 1mg (as sodium), Scored	Tablet, Blister Pack	1,000			
SE055	Tranexamic Acid	Injection, solution for injection, 100mg/ml	5ml Ampoule	6,000			
SE056	Tranexamic Acid	Capsule, 250 mg	Capsule, Blister Pack	6,000			
SE057	Nitroglycerine	Injection, solution for injection, 2.5mg/ml	10ml Ampoule	100			
SE057A	Nitroglycerine	Sublingual spray, 400mg/dose	Can	20			
SE058	Sodium Nitroprusside	Injection, powder for reconstitution, 50mg	Vial	10			
SE060	Carvedilol	Tablet, 25mg, scored	Tablet, Blister Pack	5,000			
SE060A	Carvedilol	Tablet, 12.5mg, scored	Tablet, Blister Pack	15,000			
SE060B	Carvedilol	Tablet, 6.25mg	Tablet, Blister Pack	15,000			
SE060C	Carvedilol	Tablet, 3.125mg	Tablet, Blister Pack	15,000			
SE066	Metoprolol	Injection, solution for injection, 1 mg/ml (as tartrate)	5ml Ampoule	100			

Item Code	Name	Pharmaceutical Form	Unit Of Issue	Total Qty 2024/26	Unit Cost (Ksh)	Total Cost (Ksh)	Remarks/ Delivery period
SE068	Magnesium	Injection, solution for injection, 4% (as sulfate)	100ml Bottle	100			
SE068A	Magnesium	Injection, solution for injection, 50% (as sulfate)	10ml Ampoule	100			
SE070	Mannitol	Injection, solution for infusion, 20%	500ml Bottle	200			
SE072	Phytomenadione	Injection, solution for injection, 10mg/ ml	1ml Ampoule	1,500			
SE072A	Phytomenadione	Injection, solution for injection, 10mg/ ml	0.2ml Ampoule	1,500			
SE074	Hydrochlorothiazide	Tablet, 50mg, scored	Tablet, Blister Pack	10,000			
SE074A	Hydrochlorothiazide	Tablet, 25mg, scored	Tablet, Blister Pack	10,000			
SE075	Amlodipine + Losartan	Tablet, amlodipine 5mg + losartan 50mg	Tablet, Blister Pack	1,000			
SE075A	Amlodipine + Losartan + Hydrochlorothiazide	Tablet, amlodipine 5mg + losartan 50mg + Hydrochlorothiazide 12.5mg	Tablet, Blister Pack	1,000			
SE077B	Desmopressin	Injection, 4 micrograms/ml (as acetate)	1ml Vial	20			
SE079	Sildenafil	Tablet, 25mg (as citrate)	Tablet, Blister Pack	1,000			
SE080B	Alfuzosin	Tablet, 10mg (as hydrochloride), sustained release	Tablet	100			
SE081	Calcium Dobesilate	Capsule, 500mg	Capsule, Blister Pack	600			
SE082	Metoprolol	Tablet, 50mg (as tartrate)	Tablet, Blister Pack	10,000			
SE083	Lisinopril	Tablet, 5mg	Tablet, Blister Pack	1,000			
SE084	Trimetazidine	Tablet, 35mg	Tablet, Blister Pack	2,000			
SE085	Isosorbride	Tablet, 20mg (as mononitrate)	Tablet, Blister Pack	50			
SE085A	Isosorbride	Tablet, 10mg (as Dinitrate)	Tablet, Blister Pack	50			
SE086	Candesartan	Tablet, 8mg (as cilexetil), scored	Tablet, Blister Pack	300			

Item Code	Name	Pharmaceutical Form	Unit Of Issue	Total Qty 2024/26	Unit Cost (Ksh)	Total Cost (Ksh)	Remarks/ Delivery period
SE088	Nebivolol	Tablet, 5mg tab	Tablet, Blister Pack	600			
SE091	Clopidogrel	Tablet, 75mg (as hydrogen sulfate)	Tablet, Blister Pack	3,000			
SE092	Amiodarone	Tablet, 200mg (as hydrochloride)	Tablet, Blister Pack	100			
SE094	Labetalol	Injection, solution for injection, 5mg/ml (as hydrochloride)	20ml Ampoule	100			
SE095	Losartan + Hydrochlorthiazide	Tablet, losartan 50mg + hydrochlorothiazide 12.5mg	Tablet, Blister Pack	30,000			
SE096	Labetalol	Tablet, 100mg (as hydrochloride)	Tablet	3,000			
SE098	Nimodipine	Tablet, 30mg	Tablet	300			
SE098A	Nimodipine	Injection, solution for injection 200mg/ml (0.02%)	50ml Vial	40			
SE103	Indapamide	Tablet, 1.5mg, modified release	Tablet	1,000			
SE104	Metolazone	Tablet, 5mg	Tablet	1,500			
SE111	Propranolol	Tablet, 10mg (as hydrochloride), film coated	Tablet	600			
SE112A	Bisoprolol	Tablet, 5mg	Tablet	1,000			
SE112A	Bisoprolol	Tablet, 1.25mg	Tablet, Blister Pack	100			
SE115	Adenosine	Solution for Injection, 3mg/ml	2ml Vial	50			
SE116	Glyceryl Trinitrate	Sublingual tablet , 500micrograms	Tablet, Blister Pack	50			
SE117	Verapamil	Tablet, 40mg	Tablet, Blister Pack	100			
SE117A	Verapamil	Tablet, 240 mg (as hydrochloride), sustained release	Tablet, Blister Pack	100			
SE118	Verapamil	Injection, solution for injection, 2.5mg/ml (as hydrochloride)	2ml Ampoule	50			
SE122	Phenylephrine	Injection, 10mg/ml (as hydrochloride)	1ml Ampoule	20			

Item Code	Name	Pharmaceutical Form	Unit Of Issue	Total Qty 2024/26	Unit Cost (Ksh)	Total Cost (Ksh)	Remarks/ Delivery period
SE129	Acetylsalicylic Acid	Tablet, 75mg, enteric coated	Tablet, Blister Pack	10,000			
SE132	Tadalafil	Tablet, 5mg	Tablet	2,500			
SE133	Telmisartan	Tablet, 40mg	Tablet, Blister Pack	2,000			
SE133A	Telmisartan + Hydrochlorthiazide	Tablet, Telmisartan 80mg + Hydrochlorthiazide 12.5mg	Tablet, Blister Pack	2,000			
SE133B	Telmisartan + Hydrochlorthiazide	Tablet, Telmisartan 40mg + Hydrochlorthiazide 12.5mg	Tablet, Blister Pack	2,000			
SE134	Lisinopril + Hydrochlorthiazide	Tablet, Lisinopril 40mg + Hydrochlorthiazide 12.5mg	Tablet, Blister Pack	1,000			
SE134A	Torasemide	Tablet, 10mg, scored	Tablet, Blister Pack	1,000			
SE135	Dabigatran	Capsule, 75mg	Capsule, Blister Pack	100			
SE136	Rivaroxaban	Tablet, 10mg	Tablet, Blister Pack	100			
SE136A	Rivaroxaban	Tablet, 20mg	Tablet, Blister Pack	1,000			
SE136B	Rivaroxaban	Tablet, 15mg	Tablet, Blister Pack	1,000			
SE138	Ivabradine	Tablet,5mg, Scored (as hydrochloride)	Tablet	100			
SF001	Amikacin	Injection, solution for injection, 100mg or 125mg	Ampoule/Vial	300			
SF002	Amikacin	Injection, solution for injection, 500mg	Ampoule/Vial	300			
SF003	Amoxicillin + Clavulanic Acid	Injection, powder for reconstitution 1.2gm, (Amoxicillin (sodium) 1gm + Clavulanic Acid (potassium clavulanate) 200mg)	Vial	200			
SF005	Amoxicillin + Clavulanic Acid	Powder for oral suspension, Amoxicillin (trihydrate) 200mg + Clavulanic Acid (Potassium clavulanate), 28mg/5ml	70ml Bottle	12			
SF005A	Amoxicillin + Clavulanic Acid	Dispersible Tablet, Amoxicillin (trihydrate) 200mg + Clavulanic Acid (Potassium clavulanate) 28mg	Tablet, Blister Pack	2,000			
SF008	Amoxicillin + Clavulanic Acid	Tablet, Amoxicillin (trihydrate) 500mg + Clavulanic Acid (Potassium clavulanate) 125mg	Tablet	10,000			

Item Code	Name	Pharmaceutical Form	Unit Of Issue	Total Qty 2024/26	Unit Cost (Ksh)	Total Cost (Ksh)	Remarks/ Delivery period
SF010	Amoxicillin + Clavulanic Acid	Injection, powder for reconstitution 600mg, (Amoxicillin (sodium) 500mg + Clavulanic Acid (potassium clavulanate) 100mg)	Vial	300			
SF011A	Amoxicillin	Powder for oral suspension, 250mg/5ml, (trihydrate) anhydrous.	100ml Bottle	20			
SF011B	Amoxicillin	Dispersible Tablet, 250mg,Scored	Tablet, Blister Pack	2,000			
SF019	Azithromycin	Tablet, 500mg	Tablet, 3's, Blister Pack	4,000			
SF019A	Azithromycin	Suspension, Powder for reconstitution, 200mg/5ml	30ml Bottle	200			
SF019B	Azithromycin	Lyophilized Injection, 500mg (as dihydrate)	10ml Vial	50			
SF021	Benzylpenicillin	Injection, powder for reconstitution, 600mg (1 million IU) (sodium or potassium)	Vial	1,000			
SF021A	Benzylpenicillin	Injection, powder for reconstitution, 5 million IU (sodium or potassium)	Vial	300			
SF022	Cefuroxime	Tablet, 250 mg (as axetil)	Tablet, Blister Pack	30,000			
SF023	Cefuroxime	Powder for oral suspension, 125mg/5ml	100ml Bottle	300			
SF024	Cefuroxime	Injection, powder for reconstitution, 750mg (as sodium)	Vial	300			
SF025	Ceftazidime	Injection, powder for reconstitution, 2gm (as pentahydrate)	Vial	500			
SF026	Ceftriaxone	Injection, powder for reconstitution, 1gm (as sodium salt)	Vial	6,500			
SF027	Ceftriaxone	Injection, powder for reconstitution, 500mg (as sodium salt)	Vial	50			
SF036	Ciprofloxacin	Injection, solution for infusion, 2mg/ml	100ml Bottle	200			
SF038	Clindamycin	Powder for oral solution, 75mg/5ml	100ml Bottle	12			
SF039	Clindamycin	Capsule, 150mg	Capsule, Blister Pack	3,000			
SF040	Clindamycin	Injection, solution for injection, 150mg/ml (as phosphate)	Ampoule/Vial	50			
SF042A	Amoxicillin	Capsule or Tablet, 500mg	Capsule/Tablet, Blister Pack	3,000			

Item Code	Name	Pharmaceutical Form	Unit Of Issue	Total Qty 2024/26	Unit Cost (Ksh)	Total Cost (Ksh)	Remarks/ Delivery period
SF043	Sulfamethoxazole + Trimethoprim	Oral suspension, Sulfamethoxazole 200mg + Trimethoprim 40mg /5ml	100ml Bottle	50			
SF044	Sulfamethoxazole + Trimethoprim	Tablet, Sulfamethoxazole 400 + Trimethoprim 80mg	Tablet, Blister Pack	100			
SF045	Dapsone	Tablet, 100mg	Tablet	1,000			
SF046	Doxycycline	Capsule, 100mg	Capsule, Blister Pack	2,000			
SF049	Erythromycin	Powder for oral suspension, 125mg/5ml (as stearate or ethyl succinate)	100ml Bottle	20			
SF050	Erythromycin	Tablet, 250mg	Tablet, Blister Pack	2,000			
SF052	Flucloxacillin	Capsule, 250mg	Capsule, Blister Pack	3,000			
SF053	Flucloxacillin	Powder for oral suspension, 125mg/5ml	100ml Bottle	50			
SF054B	Flucloxacillin	Injection, Powder for reconstitution, 500mg	Vial	1,000			
SF056	Gentamicin	Injection, solution for injection, 40mg/ml, (as sulfate)	2ml Ampoule/Vial	300			
SF056A	Gentamicin	Injection, solution for injection, 10mg/ml	2ml Ampoule	300			
SF058	Benzathine Penicillin	Injection,1.2g	Vial	100			
SF059	Meropenem	Injection, powder for reconstitution, 1gm	Vial	1,000			
SF059A	Meropenem	Injection, powder for reconstitution, 500mg	Vial	50			
SF060	Metronidazole	Tablet, 200mg	Tablet, Blister Pack	30,000			
SF061	Metronidazole	Injection, solution for infusion, 500mg	100ml Bottle / Collapsible Bags	10,000			
SF062	Metronidazole	Oral suspension, 200mg/5ml (as benzoate)	100ml Bottle	100			
SF067	Nitrofurantoin	Tablet, 100mg	Tablet, Blister Pack	1,050			
SF068	Norfloxacin	Tablet, 400mg	Tablet, Blister Pack	100			

Item Code	Name	Pharmaceutical Form	Unit Of Issue	Total Qty 2024/26	Unit Cost (Ksh)	Total Cost (Ksh)	Remarks/ Delivery period
SF071	Piperacillin + Tazobactam	Injection, powder for reconstitution, Piperacillin 4gm (as sodium) + Tazobactam 500mg (as sodium)	Vial	300			
SF084	Vancomycin	Injection, powder for reconstitution, 500mg (as hydrochloride)	Vial	500			
SF091	Ceftazidime	Injection, powder for reconstitution, 1gm (as pentahydrate)	Vial	1,000			
SF091A	Ceftazidime	Injection, powder for reconstitution, 250mg	Vial	50			
SF092	Clarithromycin	Tablet, 500mg	Tablet, Blister Pack	3,000			
SF095	Levofloxacin	Tablet, 500mg	Tablet, Blister Pack	6,000			
SF095B	Levofloxacin	Injection, solution for infusion, 5mg/ml	100ml Bottle	50			
SF096	Linezolid	Tablet, 600 mg	Tablet, Blister Pack	100			
SF096A	Linezolid	Injection, solution for injection, 600mg	300ml Bottle	50			
SF100	Imipenem + Cilastatin	Injection, powder for reconstitution, Imipenem 500mg + cilastatin 500mg	Vial	12			
SF101	Cefepime	Injection, powder for reconstitution, 1gm	Vial	20			
SF104	Amoxicillin + Clavulanic Acid	Tablet, Amoxicillin (trihydrate) 875mg + Clavulanic Acid (Potassium clavulanate) 125mg	Tablet, Blister Pack	3,000			
SF105	Cefixime	Suspension, 100 mg/5ml	50ml Bottle	12			
SF105A	Cefixime	Tablet, 200mg, (Film coated)	Tablet, Blister Pack	300			
SF108	Clarithromycin	Powder for oral suspension, 125mg/5ml	50ml Bottle	20			
SF110	Penicillin V	Tablet, 250mg (as potassium)	Tablet	100			
SF111	Cefazolin	Injection, powder for reconstitution, 500mg	Vial	50			
SF111A	Cefazolin	Injection, powder for reconstitution, 1gm	Vial	1,000			
SF113	Cefadroxil	Capsule, 500mg (as monohydrate)	Capsule, Blister Pack	100			
SF113A	Cefadroxil	Powder for oral suspension, 250mg/5ml (as monohydrate)	60ml Bottle	20			

Item Code	Name	Pharmaceutical Form	Unit Of Issue	Total Qty 2024/26	Unit Cost (Ksh)	Total Cost (Ksh)	Remarks/ Delivery period
SF114	Cefaclor	Capsule, 500mg	Capsule, Blister Pack	1,000			
SF114A	Cefaclor	Powder for oral suspension, 250mg/5ml (as monohydrate)	60ml, Bottle	12			
SF115B	Moxifloxacin	Tablet, 400mg	Tablet, Blister Pack	20			
SF117	Colistin	Injection, powder for reconstitution, (colistimethate sodium) 1million units	Vial	20			
SG001	Aciclovir	Tablet, 200mg	Tablet	1,000			
SG001A	Aciclovir	Injection, powder for reconstitution, 250mg (as sodium salt)	Vial	50			
SG001B	Aciclovir	Injection, powder for reconstitution, 1g (as sodium salt)	Vial	50			
SG003	Aciclovir	Topical cream, 5%	10g Tube	20			
SG034	Clotrimazole	Topical cream, 1%	20gm Tube	100			
SG034B	Clotrimazole	Vaginal cream, 2%	20gm Tube	12			
SG035	Clotrimazole	Vaginal Tablet, 100mg	Packet 6's	1,200			
SG037	Fluconazole	Injection, solution for infusion, 2mg/ml	100ml Vial	300			
SG038	Fluconazole	Capsule, 50mg	Capsule	200			
SG039	Fluconazole	Powder for oral suspension, 50mg/5ml	Susp 35ml	10			
SG040	Fluconazole	Tablet/Capsule, 200mg	Tablet/Capsule	300			
SG041	Griseofulvin	Tablet, 250mg, scored	Tablet	1,000			
SG047	Miconazole	Oral Gel, 25mg/ml	40g Tube	10			
SG048	Nystatin	Oral Liquid, 100,000 I.U/ml	30ml Bottle	50			
SG069	Amphotericin B	Injection, powder for reconstitution 50mg (Liposomal)	Vial	100			
SG069A	Amphotericin B	Injection, powder for reconstitution 50mg (as sodium deoxycholate)	Vial	100			

Item Code	Name	Pharmaceutical Form	Unit Of Issue	Total Qty 2024/26	Unit Cost (Ksh)	Total Cost (Ksh)	Remarks/ Delivery period
SG070	Albendazole	Tablet, 400mg, chewable	Tablet	300			
SG070A	Albendazole	Suspension, 200mg/5ml	10ml Bottle	300			
SG072	Itraconazole	Capsule, 100mg	Capsule	600			
SG075	Ornidazole	Tablet, 500mg	Tablet	100			
SG077	Terbinafine	Tablet, 250mg, scored	Tablet	1,000			
SG078	Terbinafine	Topical cream, 1%	15g Tube	50			
SG082	Miconazole	Ovule, 400mg	3's Ovule	20			
SG087	Niclosamide	Tablet, 500mg, Chewable	Tablet	60			
SG091	Sulfadiazine	Tablet, 500mg	Tablet	50			
SG096	Voriconazole	Tablet, 50mg	Tablet	100			
SH001	Actinomycin-D (Dactinomycin)	Injection, powder for reconstitution, 500 micrograms	Vial	24			
SH002	Azathioprine	Tablet , 50mg, scored	Tablet , Blister Pack	300			
SH004	Bleomycin	Injection, Lyophilised powder for reconstitution, 15mg (sulfate)	Vial	100			
SH005	Folinic Acid	Tablet, 15mg (as calcium folinate)	Tablet, Blister Pack	100			
SH005B	Folinic Acid	Injection, solution or powder for reconstitution, 50mg (as calcium folinate)	Vial	100			
SH005C	Folinic Acid	Injection, solution or powder for reconstitution, 300mg (as calcium folinate)	30ml Vial	100			
SH007	Cisplatin	Injection, solution for injection 1mg/ml, 50mg	50ml Vial	200			
SH009	Cyclophosphamide	Injection, powder for reconstitution, 200mg	Vial	200			
SH010	Cyclophosphamide	Injection, powder for reconstitution, 500mg	Vial	300			
SH010B	Cyclophosphamide	Injection, powder for reconstitution, 1g	Vial	100			

Item Code	Name	Pharmaceutical Form	Unit Of Issue	Total Qty 2024/26	Unit Cost (Ksh)	Total Cost (Ksh)	Remarks/ Delivery period
SH014	Doxorubicin	Injection, Lyophilised powder for reconstitution, 50mg (hydrochloride) OR solution for injection	Vial	100			
SH015	Doxorubicin	Injection, Lyophilised powder for reconstitution, 10mg (hydrochloride) OR solution for injection	Vial	50			
SH017	Fluorouracil	Injection, solution for injection, 50 mg/ml	5ml Ampoule/Vial	250			
SH018	Gemcetabine	Injection, powder for reconstitution, 200mg	Vial	50			
SH021	Methotrexate	Tablet, 2.5mg	Tablet	2,500			
SH023A	Dacarbazine	Injection, Lyophilized powder for reconstitution, 200mg	Vial	24			
SH024	Tamoxifen	Tablet, 20mg (as citrate)	Tablet , Blister Pack	600			
SH027	Vinblastine	Injection, solution for Injection, 10mg	Vial	50			
SH028	Vincristine	Injection, powder for reconstitution, 1mg (sulfate) or solution for injection	Vial	50			
SH030	Carboplatin	Injection, solution for injection, 10mg/ml, 150mg	15ml Vial	50			
SH030A	Carboplatin	Injection, solution for injection,10mg/ml, 450mg	45ml Vial	95			
SH030B	Carboplatin	Injection, solution for injection,10mg/ml, 600mg	60ml Vial	95			
SH032A	Goserelin	Injection, solution for injection, 10.8mg	Prefilled Syringe	100			
SH033	Recombinant Granulocyte Colony Stimulating Factor (GCSF)/Filgrastim	Injection, prefilled syringe for Injection, 30miu (300 micrograms)/0.5 ml	Prefilled Syringe	100			
SH037	Gemcetabine	Injection, powder for reconstitution, 1gm	Vial	50			
SH039	Docetaxel	Injection, Premixed solution for injection, 20mg	Vial	20			
SH040	Docetaxel	Injection, Premixed solution for injection, 80mg	Vial	20			
SH041	Paclitaxel	Injection, concentrate solution for injection, 100mg (6mg/ml)	Vial	100			
SH041A	Paclitaxel	Injection, concentrate solution for injection, 300mg (6mg/ml)	50ml Vial	100			

Item Code	Name	Pharmaceutical Form	Unit Of Issue	Total Qty 2024/26	Unit Cost (Ksh)	Total Cost (Ksh)	Remarks/ Delivery period
SH042	Paclitaxel	Injection, concentrate solution for injection, 30mg (6mg/ml)	Vial	100			
SH044	Oxaliplatin	Injection, solution for injection, 50mg	Vial	100			
SH044A	Oxaliplatin	Injection, solution for injection, 100mg	Vial	190			
SH048	Zoledronic Acid	Injection, powder for reconstitution, 4mg	Vial	100			
SH049	Capecitabine	Tablet, 500mg	Tablet, Blister Pack	1,000			
SH049A	Capecitabine	Tablet, 150mg	Tablet, Blister Pack	500			
SH050	Irinotecan	Injection, solution for injection, 100mg	5ml Vial	40			
SH052	Bicalutamide	Tablet, 50mg	Tablet, Blister Pack	100			
SH055	Rituximab	Solution for injection, 500mg	Vial	26			
SH056	Rituximab	Solution for injection, 100mg	Vial	10			
SH059	Bevacizumab	Injection, concetrate for infusion, 25mg/ml	4ml, Vial	4			
SH059A	Bevacizumab	Injection Solution, 25mg/ml	16ml	6			
SH061	Letrozole	Tablet, 2.5mg	Tablet	1,000			
SH076	Anastrozole	Tablet, 1mg	Tablet	1,000			
SH076A	Epirubicin	Injection, powder for reconstitution, 50mg	Vial	8			
SH083	Tamsulosin -Capsule, 400mg	Capsule, 400microgrms	Capsule	1,000			
SH084A	Trastuzumab	Injection, powder for reconstitution, 600mg	Vial	300			
SH088	Trastuzumab - Injection, Powder for Reconstitution, 600mg	Injection, powder for reconstitution, 440mg	Vial	15			
SH088A	Trastuzumab	Injection, powder for reconstitution, 440mg	Vial	10			
SH090	Finasteride	Tablet, 5mg, film coated	Tablet	1,000			

Item Code	Name	Pharmaceutical Form	Unit Of Issue	Total Qty 2024/26	Unit Cost (Ksh)	Total Cost (Ksh)	Remarks/ Delivery period
SH092	Alendronic Acid	Tablet, 70mg (as sodium)	Tablet	100			
SH103	Hydroxycarbamide (Hydroxyurea)	Capsule, 500 mg	Capsule	1,000			
SH105	Lenalidomide	Capsule, 25mg	Capsule	50			
SH108	Tamsulosin + Finasteride	Tablet, Tamsulosin 400micrograms + Finasteride 5mg	Tablet,Blister Pack	2,000			
SH109	Doxorubicin	Injection, 20mg (Liposomal, Pegylated)	Vial	40			
SH110	Bendamustine	Lyophilized powder for injection, 100mg	Vial	20			
SH111	Bortezomib	Lyophilized powder for injection, 3.5mg	Vial	20			
SH116	Abiraterone	Tablet, 250mg (as abiraterone acetate)	Tablet	600			
SJ001	Atropine	Injection, 0.6 or 1 mg/ml (As sulfate)	1ml Ampoule	1,000			
SJ001A	Charcoal, Activated	50g powder or paste equivalent	Tin	4			
SJ003	Naloxone	Injection, 400micrograms (as hydrochloride)	1ml Ampoule	100			
SJ004	Pralidoxime	Injection, solution for injection, 200mg/ml (as Mesilate)	5ml Ampoule	9			
SJ005	Protamine	Injection, 10mg/ml (as sulfate)	5ml Ampoule	20			
SJ010	Flumazenil	Injection,100micrograms/ml	5ml Ampoule	4			
SJ013	Short Acting Insulin (Soluble/ Regular)	Injection, short acting human insulin, 100iu/ml	10ml Vial	100			
SJ016	Carbimazole	Tablet, 5mg	Tablet, Blister Pack	2,000			
SJ016A	Propylthiouracil	Tablet, 50 mg	Tablet	100			
SJ017	L-Thyroxine	Tablet, 100 micrograms (as sodium)	Tablet	1,000			
SJ017A	L-Thyroxine	Tablet, 25 micrograms (as sodium)	Tablet	1,000			
SJ024	Norethisterone	Tablet, 5mg	Tablet	100			
SJ026	Dexamethasone	Injection, 4mg/ml (as phosphate disodium salt)	1ml Ampoule	3,000			

Item Code	Name	Pharmaceutical Form	Unit Of Issue	Total Qty 2024/26	Unit Cost (Ksh)	Total Cost (Ksh)	Remarks/ Delivery period
SJ027	Dexamethasone	Tablet, 0.5mg	Tablet	300			
SJ027A	Dexamethasone	Tablet, 4mg,Scored	Tablet	300			
SJ028	Methylprednisolone	Injection, aqueous suspensinon for intramuscular depot, 40mg/ml (as acetate)	1ml Vial/Ampoule	50			
SJ029	Methylprednisolone	Injection, powder for reconstitution, 500mg (as sodium succinate)	Vial	50			
SJ031	Prednisolone	Tablet, 5mg	Tablet, Blister Pack	20,000			
SJ032	Metformin	Tablet, 500mg (as hydrochloride)	Tablet , Blister Pack	40,060			
SJ032A	Metformin	Tablet, 850mg (as hydrochloride)	Tablet, Blister Pack	10,000			
SJ037	Betamethasone Sodium Phosphate + Betamethasone Dipropionate	Injection, Betamethasone sodium phosphate 2mg + Betamethasone dipropionate 5mg/ml	Ampoule	12			
SJ038	Hydrocortisone	Injection, powder for reconstitution, 100mg (as sodium succinate)	Vial	2,500			
SJ039	Triamcinolone	Injection, aqueous suspension for injection, 40mg/ml (as acetonide)	1ml Vial / Ampoule	50			
SJ041	Glimepiride	Tablet, 2mg, scored	Tablet, Blister Pack	3,000			
SJ042	Premixed Intermediate Acting and Short Acting Insulin	Injection, intermediate acting insulin (as compaound insulin zinc suspension or isophane insulin) 70% + short acting insulin (Regular) 30% (Human), 100IU/ml	10ml Vial	600			
SJ043	Atorvastatin	Tablet, 20mg (as calcium trihydrate)	Tablet, Blister Pack	20,000			
SJ043A	Atorvastatin	Tablet,40mg	Tablet, Blister Pack Of 30's	8,000			
SJ047	Acetyl Cysteine	Injection, 200 mg/ml	10ml Ampoule	4			
SJ061	Pre-Mixed Intermediate Acting Insulin Analog and Rapid Acting Insulin Analog	Injection, Pre-mixed, intermediate acting insulin analog 50% (insulin lispro protamine suspension or equivalent) and rapid acting insulin analog (insulin lispro or equivalent) 50%, 100iu/ml	3ml Cartridge	4			
SJ062	Intermediate Acting Insulin	Injection, intermediate acting human insulin (NPH or equivalent), 100unit/ml	10ml Vial	50			

Item Code	Name	Pharmaceutical Form	Unit Of Issue	Total Qty 2024/26	Unit Cost (Ksh)	Total Cost (Ksh)	Remarks/ Delivery period
SJ063	Metformin	Tablet, 1gm	Tablet, Blister Pack	12,000			
SJ064	Metformin Xr	Tablet, 1gm, Controlled release	Tablet, Blister Pack	1,000			
SJ065	Metformin Xr	Tablet, 500mg, Controlled Release	Tablet, Blister Pack	1,000			
SJ066	Rapid Acting Insulin (Ultra Short Acting Insulin Analog)	Injection, rapid acting insulin analog 100iu/ml (Aspart , Lispro or equivalent)	10ml Vial	100			
SJ068	Prednisolone	Oral solution, 15mg/5ml	Bottle	100			
SJ085	Gliclazide Mr	Tablet, 60mg, scored, modified release	Tablet, Blister Pack	1,000			
SJ086	Long Acting Insulin (Basal Insulin)	Injection, long acting insulin analog 100iu/ml (Insulin Glargine, detemir or equivalent)	10ml Vial	50			
SJ087	Cortisone	Tablet, 25mg	Tablet	100			
SJ090	Long Acting Insulin (Basal Insulin)	Injection, long acting insulin analog 100iu/ml (Insulin Glargine, detemir or equivalent)	3ml Cartridge	24			
SJ091	Pre-Mixed Intermediate Acting Insulin Analog and Rapid Acting Insulin Analog	Injection, Pre-mixed, intermediate acting insulin analog 75% (insulin lispro protamine suspension or equivalent) and rapid acting insulin analog (insulin lispro or equivalent) 25%, 100iu/ml	10ml Vial	50			
SJ091A	Pre-Mixed Intermediate Acting Insulin Analog and Rapid Acting Insulin Analog	Injection, Pre-mixed, intermediate acting insulin analog 75% (insulin lispro protamine suspension or equivalent) and rapid acting insulin analog (insulin lispro or equivalent) 25%, 100iu/ml	3ml Cartridge	20			
SJ095	Sitagliptin	Tablet, 50mg	Tablet, Blister Pack	4,000			
SJ095A	Sitagliptin	Tablet, 100mg	Tablet, Blister Pack	1,000			
SJ096	Glucagon	Injection, 1mg	Vial	6			
SJ097	Metformin + Sitagliptin	Tablet, Metformin 500mg + Sitagliptin 50mg	Tablet, Blister Pack	5,000			
SJ098	Metformin + Sitagliptin	Tablet, Metformin 1000mg + Sitagliptin 50mg	Tablet, Blister Pack	4,000			
SJ099	Empagliflozin	Tablet, 10mg	Tablet, Blister Pack	2,500			

Item Code	Name	Pharmaceutical Form	Unit Of Issue	Total Qty 2024/26	Unit Cost (Ksh)	Total Cost (Ksh)	Remarks/ Delivery period
SJ100	Diazoxide	Suspension, 50mg/mL	Bottle	20			
SK007	Betamethasone	Ointment, 0.1 % (as valerate)	15gm Tube	100			
SK007A	Betamethasone	Cream, 0.1 % (as valerate)	15-30gm Tube	100			
SK008	Betamethasone With Salicylic Acid	Ointment, Betamethasone Propionate 0.25% + Salicylic Acid 3%	15gm Tube	100			
SK010	Calamine	Lotion, 15%	100ml Bottle	50			
SK019	Hydrocortisone	Cream, 1% (as acetate)	15gm Tube	100			
SK020	Hydrocortisone	Ointment, 1 % (as acetate)	500gm Tin	100			
SK022	Mupirocin	Ointment or cream, 2%	15gm Tube	600			
SK023	Silver Sulphadiazine	Cream, 1%	250gm Tin	300			
SK023A	Silver Sulphadiazine	Cream, 1%	50gm Tube	300			
SK026	Zinc Oxide	Topical paste	500gm Tin	200			
SK027	Methylprednisolone	Ointment, (as aceponate)	15gm Tube	12			
SK030	Silver Sulphadiazine + Chlorhexidine	Cream, Silver Sulphadiazine 1% + Chlorhexidine 0.2%	250gm Tin	20			
SK033	Mometasone	Cream	15gm Tube	100			
SK033A	Mometasone	Ointment, 0.1%	15-30gm Tube	100			
SK036	Heparin	Topical gel, 1000 IU	30gm Tube	50			
SK038	Betamethasone + Salicylic Acid	Scalp Solution	Bottle	100			
SK047	Tacrolimus	Ointment, 0.03% (as monohydrate)	10g Tube	50			
SK048	Clotrimazole With Betamethasone	Cream, Clotrimazole 1% + Betamethasone valerate 0.1% or equivalent	15gm Tube	100			
SK049	Ketoconazole	Cream 2%	15g Tube	100			
SK050	Miconazole	Cream, 2% (as nitrate)	15gm Tube	100			

Item Code	Name	Pharmaceutical Form	Unit Of Issue	Total Qty 2024/26	Unit Cost (Ksh)	Total Cost (Ksh)	Remarks/ Delivery period
SK051	Fusidic Acid Or Sodium Fusidate	Cream /Ointment, 2%	15gm Tube	20			
SK051A	Fusidic Acid or Sodium Fusidate	Ointment, 2%	10-20g Tube	20			
SK052	Mometasone	Scalp lotion, 0.1% (as furoate)	30ml Bottle	20			
SK053	Tacrolimus	Ointment, 0.1% (as monohydrate)	10gm Tube	20			
SK081	Clindamycin	Solution,1%	Bottle	20			
SK082	Benzyl Benzoate	Lotion,25%	100ml Bottle	12			
SK084	Ivermectin	Tablet, 3mg	Tablet, Blister Pack	50			
SK085	Clobetasol	Cream, 0.05% (as propionate)	15-30g Tube	20			
SK086	Clobetasol	Ointment, 0.05% (as propionate)	15-30g Tube	20			
SK088	Imiquimod	Cream, 5%	Sachet	20			
SL001	Acetazolamide	Tablet, 250mg	Tablet	100			
SL002	Amethocaine	Solution, eye drops, 0.5% (as hydrochoride)	5ml-10ml Bottle	12			
SL003	Aciclovir	Eye Ointment, 3%	4.5gm Tube	12			
SL004	Atropine	Solution, eye drops, 0.1% (as sulfate)	5ml-10ml Bottle	50			
SL006A	Betamethasone + Neomycin	Solution, eye/ear/nasal drops, Betamethasone 0.1% + Neomycin 0.5%	10ml Bottle	300			
SL010	Cyclopentolate	Solution, eye drops, 1%	5ml-10ml Bottle	50			
SL011	Dexamethasone	Solution, eye drops, 0.1%	10ml Bottle	100			
SL012A	Flourescein	Eye strips	Strips	50			
SL014	Gentamicin	Solution, eye/ear drops, 0.3%, (as sulfate)	10ml Bottle	50			
SL022	Cromoglycate	Solution, eye drops, 2%	10ml Bottle	100			
SL024	Tetracycline	Eye Ointment, 1%	3.5gm Tube	1,000			

Item Code	Name	Pharmaceutical Form	Unit Of Issue	Total Qty 2024/26	Unit Cost (Ksh)	Total Cost (Ksh)	Remarks/ Delivery period
SL025	Timolol	Solution, eye drops, 0.25%	5ml Bottle	50			
SL028	Tropicamide	Solution, eye drops, 1%	10ml Bottle	100			
SL043	Balance Salt Solution- Eye Solution	Eye solution	500ml	20			
SL044	Ciprofloxacin	Solution, eye/ear drops, 0.3% (as hydrochloride)	5ml-10ml Bottle	100			
SL045	Clotrimazole	Solution, ear drops, 1%	10ml Bottle	12			
SL046	Artificial Tears	Solution, eye drops, hydroxypropylmethylcellulose or sodium hyaluronate or equivalent	10ml Bottle	200			
SL051	Latanoprost	Solution, eye drops, 50 micrograms/2.5ml	2.5ml Bottle	50			
SL052	Artificial Tears	Ophthalmic gel, carbomers or equivalent	10g Tube	200			
SL053	Dexamethasone/ Neomycin/ Polymyxin B	Solution, eye drops, 1%, 3.5mg/g, 600i.u	5ml-10ml Bottle	200			
SL054	Dexamethasone/ Neomycin/ Polymyxin B	Eye Ointment, 1% , 3.5mg/g, 600i.u	3.5g Tube	300			
SL056	Fluorometholone	Solution, eye drops, 1mg/ml	5ml Bottle	300			
SL057	Ketorolac	Solution, eye drops, 0.5% (as tromethamine)	Bottle	300			
SL059	Prednisolone	Solution, eye drops, 1%	5ml Bottle	60			
SL060	Wax Removal Solution	Ear dops, Chlorobutamol 5%, Paradichlorobenzene 2%, arachis oil 57.3% (or equivalent)	10ml Bottle	100			
SL065	Ciprofloxacin with Dexamethasone	Solution, eye drops, 0.3%/0.1%	5ml-10ml Bottle	200			
SL067	Xylometazoline	Solution, nasal drops, 0.1%	10ml Bottle	50			
SL067A	Xylometazoline	Solution, nasal drops, 0.05%	10ml Bottle	50			
SL067B	Xylometazoline	Nasal spray, 0.1%	10ml	50			
SL075	Azelastine	Solution, Eye drops 0.05%	5ml-10ml Bottle	50			
SL085	Beclomethasone	Nasal spray 50micrograms (as dipriopionate) / dose	Can	50			

Item Code	Name	Pharmaceutical Form	Unit Of Issue	Total Qty 2024/26	Unit Cost (Ksh)	Total Cost (Ksh)	Remarks/ Delivery period
SL086	Fluticasone	Nasal spray, 50micrograms/metered spray	Can	50			
SL087	Chloramphenicol	Solution, ear drops, 5%	10ml Bottle	30			
SL088	Chloramphenicol	Solution, eye drops, 0.5%	10ml Bottle	30			
SL089	Atropine	Solution, eye drops, 0.5%	10ml Bottle	20			
SL089A	Atropine	Solution, eye drops, 1%	10ml Bottle	20			
SL094	Olapatadine-Eye Drops	Eye drops	5-10ml Bottle	20			
SL095	Sodium Chloride3% Eye Drops	Solution, eyedrops, 3%	Bottle	200			
SL096	Pilocarpine 4%	Solution, eyedrops, 4% (as HCL or Nitrate)	Bottle	20			
SL097	Phenylephrine + Tropicamide	Solution, eye drops, 1%	10ml Bottle	100			
SL101	Natamycin Eyedrops 5%	Suspension, eyedrops, 5%	5-10ml Bottle	20			
SM001A	Ambroxol	Syrup, 15ml/5ml (as hydrochloride)	100ml Bottle	600			
SM007	Budesonide	Pressurized metered dose inhaler, 200mg/metered dose	Can	200			
SM007A	Budesonide	Solution for nebulization, 250micrograms/ml	2ml Ampoule	600			
SM012A	Chlorpheniramine	Syrup, 2mg/5ml (as maleate)	100ml Bottle	1,000			
SM013	Chlorpheniramine	Tablet, 4mg (as maleate)	Tablet	1,000			
SM014	Chlorpheniramine	Injection, solution for injection, 10mg/ml	1ml Ampoule	5,000			
SM022	Ipratropium	Solution for nebulization, 250micrograms/ml (as bromide)	2ml Ampoule	300			
SM022A	Ipratropium + Salbutamol	Solution for nebulization, ipratromium bromide 250 micrograms + salbutamol 1.25mg/ml	Ampoule	300			
SM027	Salbutamol	Pressurized metered dose inhaler, 100mg/metered dose	Can	600			
SM031	Salbutamol	Solution for nebulization, 5mg (as sulfate)/ml	10ml Bottle	300			
SM038	Aminophylline	Injection, solution for injection, 2.5%	10ml Ampoule	50			

Item Code	Name	Pharmaceutical Form	Unit Of Issue	Total Qty 2024/26	Unit Cost (Ksh)	Total Cost (Ksh)	Remarks/ Delivery period
SM042	Cetrizine	Tablet, 10 mg (as hydrochloride)	Tablet, Blister Pack	2,000			
SM044	Loratidine	Tablet, 10mg	Tablet, Blister Pack	10,000			
SM046	Cetrizine	Oral Solution, 5mg/ml	60ml Bottle	2,000			
SM047	Budesonide + Formoterol	Turbuhaler, budesonide 200micrograms + formoterol 6 micrograms / dose or equivalent	Can	400			
SM047A	Budesonide + Formoterol	Pressurized metered dose inhaler, budesonide 400 micrograms + formoterol 6 micrograms/metered dose	Can	400			
SM047B	Budesonide + Formoterol - Pressurized Metered Dose Inhaler, Budeso	Pressurized metered dose inhaler, budesonide 100 micrograms + formoterol 6 micrograms /metered dose	Can	50			
SM049A	Budesonide	Pressurized metered dose inhaler, 100mg/metered dose	Can	200			
SM050A	Inhalation Spacer	(2 years and above)	Pieces	30			
SM050B	Inhalation Spacer	With baby mask (6 months - 2 years)	Pieces	30			
SM051	Caffeine 5mg/ml	Injection, 5mg/ml	Ampoule	150			
SM060A	Desloratadine	Tablet, 5mg	Tablet	5,000			
SM066	Montelukast	Tablet,10mg	Tablet	8,000			
SM070	Montelukast Granules	Granules (as sodium salt), 4mg	Sachet	2,000			
SM107	Surfactant	Beractant or Poractant or equivalent	Vial	4			
SM108	Salbutamol + Beclomethasone	Inhalation aerosol, Salbutamol 100 micrograms + Beclomethasone 50 micrograms /metered dose	Can	50			
SN001	Calcium	Suitable paediatric formulation syrup or equivalent	150-200ml Bottle	50			
SN002	Ferrous With Folic Acid	Syrup, Equivalent to elemental iron 50 - 100mg/10ml and not more than 1mg/10ml Folic	200ml Bottle	1,000			
SN002A	Ferrous With Folic Salts	Oral drops 25-50 mg elemental iron, (for neonates)	10ml Bottle	50			
SN003	Folic Acid	Tablet , 5mg	Tablet	3,000			

Item Code	Name	Pharmaceutical Form	Unit Of Issue	Total Qty 2024/26	Unit Cost (Ksh)	Total Cost (Ksh)	Remarks/ Delivery period
SN005A	Vitamin D	Oral solution, 250micrograms/ml(10,000I.U), Vitamin Alpha D3 (Cholecalciferol) OR equivalent	Dropper Bottle	400			
SN005B	Vitamin D	Capsule or Tablet 250micrograms, Vitamin Alpha D3 (Cholecalciferol) OR equivalent	Capsule/Tablet	600			
SN005C	Vitamin D	Injection, 1mcg/ml (Calcitriol or equivalent)	1ml Amp	50			
SN006	Iron	Injection, Solution for infusion, 20mg/ml (as Iron Sucrose)	5ml Ampoule	1,000			
SN007	Ferrous + Folic Salts With Zinc And Vit B Complex	Equivalent to elemental iron 50 - 100mg tab/cap and not more than 0.5mg-1.5mg/Tablet Folic, ascorbic Acid, pyridoxine, cyanocobalamine or equivalent.	Tablet/Capsule, Blister Pack	1,000			
SN008	Multivitamin	Vitamin A 2500IU, Vit. D 400IU, Vit.E 15iu,Vit.C mg, Folic acid 0.3mg, Vit.B1 1.05mg, Vit.B2 1.2mg, Nicotinamide 13.5mg, Vit.B6 1.05mg, Vit.B12 4.5mg or equivalent.	Tablet/Capsule, Blisters Pack	1,000			
SN009	Multivitamin	Vitamin A 7500IU, Vit. D 2000IU, Vit.E 20.5iu, Vit.C 1225mg, Vit.B1 2.5mg, Vit.B2 1.2mg, Nicotinamide 40mg, Vit.B6 2mg, Vit.B12 12.5micrograms/5ml or equivalent	100ml Bottle	600			
SN010	Vitamin B1 + B6 + B12	Tablet, (High Potency) B1 200mg, B6 50mg, B12 1000mg	Tablet, Blister Pack	15,000			
SN012	Calcium Citrate + Colecalciferol	Tablet calcium (as citrate) 1000mg + Vitamin D3 (200iu) or equivalent	Tablet, Blister Pack	1,000			
SN014	Hydroxocobalamin (Vitamin B12)	Injection, 1000mg/ml	Vial	100			
SN016	Ferrous	Tablet, equivalent to elemental iron 50-60mg (as sulphate), coated	Tablet, Blister Pack	1,000			
SN021	Pyridoxine	Tablet, 50mg (as hydrochloride)	Tablet, Blister Pack	1,000			
SN022	Vitamin B + Vitamin C	Injection, ascorbic acid 500mg + nicotinamide 160mg + pyridoxime hydrochoride 50mg + riboflavin 4mg + thiamine hydrochoride 250mg/ml	Ampoule/Pairs	250			
SN023	Vitamin C	Tablet, 1g	Tablet	5,000			
SN024	Zinc	Tablet, equivalent to 20mg elemental zinc (Dispersable)	Tablet, Blister Pack	5,000			
SN026	Multivitamin	Paediatric drops or equivalent	15 - 30ml Bottle	100			
SN027	Calcium	Tablet, 500mg (as carbonate)	Tablet, Blister Pack	1,000			

Item Code	Name	Pharmaceutical Form	Unit Of Issue	Total Qty 2024/26	Unit Cost (Ksh)	Total Cost (Ksh)	Remarks/ Delivery period
SN030	Vitamin E	Capsule, 400mg	Capsule, Blister Pack	100			
SN049	Glucosamine + Chondroitin	Tablet, Glucosamine 500mg + Chondroitin Sulfate 200mg or equivalent	Tablet, Blister Pack	600			
SN051	Erythropoietin (Human)	Injection, solution for injection, 2000 IU epoetin beta, recombinant	Prefilled Syringe	6,000			
SR001	Activated Glutaraldehyde	Solution, 2% (concentrate) with separate activator	5l Tin	300			
SR001A	Orthophthalaldehyde (OPA)	Solution	3-5l Tin	100			
SR003	Chlorhexidine Gluconate	Solution, 5% (concentrate)	5l Tin	100			
SR003B	Chlorhexidine Gluconate	Solution, 0.2% mouthwash	500ml Bottle	100			
SR004	Chlorhexidine Gluconate	Solution, 4% surgical scrub	5l Tin	100			
SR007	Methylated Spirit	Solution, 70%V/V	5l Tin	100			
SR008	Povidone Iodine	Solution, 1%, mouth wash	100-125ml Bottle	100			
SR009	Povidone Iodine	Solution, 10%	500ml Bottle	1,500			
SR010	Sodium Dichloroisocyanurate -Tablet, 2.5mg	Tablet, 2.5mg	Tablet 100's	50			
SR015	Povidone Iodine	Solution, 7.5%, surgical scrub	500ml Bottle	1,000			
SR019	Chlorhexidine Digluconate	Solution or gel, 7.1% (digluconate) delivering 4% chlorhexidine (for umbilical cord care)	10ml Bottle	100			
SS001	Albumin (Human)	Injection, solution for infusion, 20%	100ml Bottle	500			
SS005	Calcium Gluconate	Injection, solution for injection, 100mg calcium gluconate /ml (10%)	10ml Ampoule	1,500			
SS006	Cardioplegia Solution	Injection, solution for infusion, (each ml contains Magnesium Chloride 0.163 g, Pottasium Chloride 0.06 g, Procaine Hcl BP 0.014 g)	20ml Ampoule	12			
SS009	Hydroxyethyl Starch	Infusion, solution for infusion, 6% in sodium chloride intravenous infusion 0.9%	500ml Bottle	300			
SS010	Glucose	Injection, solution for Infusion, 5%	500ml Bottle	1,000			

Item Code	Name	Pharmaceutical Form	Unit Of Issue	Total Qty 2024/26	Unit Cost (Ksh)	Total Cost (Ksh)	Remarks/ Delivery period
SS011	Glucose	Injection, solution for Infusion, 10%	500ml Bottle / Collapsible Bag	1,000			
SS012	Glucose	Injection, solution for injection, 50%	10ml Ampoule	1,000			
SS018	Sodium Lactate, Compound Solution	Injection, solution for infusion, sodium chloride 0.6%, sodium lactate 0.32%, potassium chloride 0.04%, calcium chloride 0.027%	500ml Collapsible Bag/ Bottle	1,000			
SS018A	Sodium Lactate, Compound Solution	Injection, solution for infusion, sodium chloride 0.6%, sodium lactate 0.32%, potassium chloride 0.04%, calcium chloride 0.027%	1000ml Bottle/ Collapsible Bag	300			
SS023	Potassium Chloride	Injection, solution for infusion, 11.2%	10ml Ampoule	1,000			
SS025	Sodium Chloride	Injection, solution for infusion, 0.9%	500ml Bottle	10,000			
SS025B	Sodium Chloride	Injection, solution for infusion, 0.9%	500ml Collapsible Bag with Administration Port	1,200			
SS026	Sodium Hydrogen Carbonate	Injection, solution for infusion, 8.4%	10ml Ampoule	400			
SS026A	Sodium Hydrogen Carbonate	Injection, solution for infusion, 8.4%	50ml, Single Dose Vial	200			
SS028	Sodium Chloride	Injection, solution for infusion, 0.9%	2l Collapsible Bag	500			
SS029	Water For Injection	Sterile water for injection	10ml Ampoule	30,000			
SS030	Glucose With Sodium Chloride	Injection, solution for infusion, 4% glucose, 0.18% sodium chloride	500ml Collapsible Bag / Bottle	500			
SS033	Slow Sodium	Tablet, 600mg, modified release	Tablet	500			
SS033A	Slow Potassium	Tablet, 600mg, Slow release	Tablet	500			
SS037	Water Soluble Vitamins	Injection, Combination of water soluble vitamins to be used with parenteral nutrition	10ml Ampoule	20			
SS040	Sodium Chloride	Solution, 30%	10ml Ampoule	800			

Item Code	Name	Pharmaceutical Form	Unit Of Issue	Total Qty 2024/26	Unit Cost (Ksh)	Total Cost (Ksh)	Remarks/ Delivery period
SS042	Paediatric Maintenance Solution	Injection, solution for infusion, glucose 55mg, potassium chloride 0.89g, sodium chloride 2.05g per 1000ml	200ml Collapsible Bag / Bottle	50			
SS043	Neonatal Electrolyte Solution With Glucose	Injection, solution for infusion, calcium chloride 367mg, glucose anhydrous 100g, magnesium chloride 102mg, Phosphoric acid 367mg, Potassium chloride 12g, sodium lactate 2.24g per 1000ml	200ml Collapsible Bag/ Bottle	50			
SS044	Sodium Chloride	Injection, solution for infusion, 0.9%	200-250ml Collapsible Bag	100			
SS045	Sodium Lactate, Compound Solution	Injection, solution for infusion, sodium chloride 0.6%, sodium lactate 0.32%, potassium chloride 0.04%, calcium chloride 0.027%	200ml-250ml Collapsible Bag	100			
SS046	Sodium Chloride	Injection, solution for infusion, 0.9%	100ml Collapsible Bag	100			
SS052	Water For Njection	Sterile water for injection	100ml Bottle	500			
SS056	Sevelamer	Tablet, 800mg (as hydrochloride or carbonate), film coated	Tablet	100			
SS056A	Sevelamer	Tablet, 400mg (as hydrochloride or carbonate), film coated	Tablet	100			
ST004	Hydroxyethylcellulose Lubricating Gel (or Equivalent)	Gel	42g Tube	600			
ST004A	Hydroxyethylcellulose Lubricating Gel (or Equivalent)	Gel	5-10g Tube	300			
ST005	Medicated (Antiseptic) Paraffin Gauze	Sterile medicated dressing, 10cm x 10cm or equivalent	Packet, 10's	300			
ST006	Medicated (Antiseptic) Paraffin Gauze	Sterile medicated dressing, 10cm x 40cm or equivalent	Packet, 10's	300			
ST009	Activated Charcoal Dressing	Sterile medicated dressing, 10.5 x 10.5cm or equivalent	Packet, 10's	100			
ST011	Alginate-Containing Hydrocolloid Cavity Dressing	Dressing, 5cm*5cm	Packet	50			
ST012	Silver Nitrate Antimicrobial Dressing	Dressing, 10*20cm*	Packet	100			

Item Code	Name	Pharmaceutical Form	Unit Of Issue	Total Qty 2024/26	Unit Cost (Ksh)	Total Cost (Ksh)	Remarks/ Delivery period
ST014	Epidermal Growth Factor (Human)	Topical gel, 150 IU, recombinant	15gm Tube	20			
ST014A	Epidermal Growth Factor (Human)	Topical gel, 60 IU, recombinant	15gm Tube	50			
ST018	Hydrofibre With Silver	Dressing, 15x15cm	Pieces	100			
ST019	Hydrofibre With Silver	Dressing, 20x30cm	Pieces	100			
ST022	Sodium Hyaluronate	Intra-articular injection,16mg/2ml	Prefilled Syringe	20			
ST026	Polyurethane Dressing	Spray for dressing, (Opsite spray or equivalent)	Can	100			
ST027	Silver Nitrate	Silver ions 0.01% W/V	100ml Vial	60			
ST027A	Silver Nitrate	Silver ions 0.01% W/V	250ml Vial	60			
SU001	Anti-D Immunoglobulin(Human)	Injection, solution for injection, 300 micrograms (1500 IU)	Vial/Prefilled Syringe	125			
SU002	Rabies Vaccine	Injection, powder and solvent for suspension for injection, ≥ 2.5 IU/ml, inactivated	Single Dose Vial/ Ampoule	200			
SU003	Antisnake Venom	Injection, suitable to cover venoms from local snakes	10ml Vial/ Ampoule	10			
SU004	Tetanus Immunoglobulin (Human)	Injection, solution for injection, 1500 IU/ vial	Vial/Ampoule	12			
SU007	Hepatitis B Vaccine	Injection, suspension of HBs AG recombinant DNA, Adult formulation	10 Doses Vial	200			
SU007A	Hepatitis B Vaccine	Injection, suspension of HBs AG recombinant DNA, Adult formulation	Single Dose Vial/ Ampoule	400			
SU007B	Hepatitis B Immunoglobulin (Human)	Injection, solution for injection, 200 IU/ ml	Ampoule/Vial	12			
SU010	Tetanus Vaccine	Injection, ≥ 40 IU/0.5 ml	10 Doses Vial	300			
SU015	Typhoid Vaccine	Injection, 25 micrograms of purified Vi polysaccharide in 0.5 ml	0.5ml Prefilled Syringe	100			
SU017	Influenza Vaccine	Injection, suspension of inactivated influenza virus types A and B, (Adult)	Prefilled Syringe	200			
SU017A	Influenza Vaccine	Injection, suspension of inactivated influenza virus types A and B, (PAEDS)	Prefilled Syringe	100			

Item Code	Name	Pharmaceutical Form	Unit Of Issue	Total Qty 2024/26	Unit Cost (Ksh)	Total Cost (Ksh)	Remarks/ Delivery period
SU018	Human Papillomavirus Vaccine	Injection, quadrivalent (type 6, 11, 16 & type 18) or equivalent, recombinant	0.5ml Prefilled Syringe	12			
SU019	Normal Immunoglobulin (Human)	Injection for IV adminstration, 5% protein solution	100ml Vial	12			
SU028	Varicella Zooster Vaccine	Injection, powder and solvent for suspension for injection, live attenuated	3ml Vial with 1ml Diluent In Ampoule or Prefilled Syringe	12			
SU029	Meningococcal Polysacharide Vaccine		Single Dose	50			
SU032	Cholera Vaccine	Inactivated oral Vaccine 1.5ml	Single Dose	50			
SU033	Pneumococcal Vaccine	Injection, solution for injection, 13 - valent polysaccharide vaccine	0.5ml Prefilled Syringe / Vial	100			
SV001	Dinoprost (Prostaglandin F2)	Injection, 5mg/ml	1ml Ampoule / Vial	50			
SV002	Dinoprostone (Prostaglandin E2)	Vaginal Tablet, 3mg	Tablet, Blister Pack	50			
SV003	Ergometrine	Injection, 200micrograms/ml (as hydrogen maleate)	1ml Ampoule	100			
SV003A	Oxytocin	Injection, 10IU	1ml Ampoule	12,000			
SV004A	Carbetocin	Injection, 100micrograms/ml	1ml Vial	20			
SV005	Misoprostol	Tablet, 200micrograms	Tablet, Blister Pack	6,000			
SV006	Misoprostol	Vaginal tablet, 25micrograms	Tablet, Blister Pack	6,000			

2. List of Related Services and Completion Schedule

[This table shall be filled in by the Procuring Entity. The Required Completion Dates should be realistic, and consistent with the required Goods Delivery Dates (as per Incoterms)].

Service	Description of Service	Quantity[1]	Physical Unit	Place where Services shall be performed	Final Completion Date(s) of Services
[insert Service No]	*[insert description of Related Services]*	*[insert quantity of items to be supplied]*	*[insert physical unit for the items]*	*[insert name of the Place]*	*[insert required Completion Date(s)]*

3. Technical Specifications

3.1 The purpose of the Technical Specifications (TS), is to define the technical characteristics of the Goods and Related Services required by the Procuring Entity. The Procuring Entity shall prepare the detailed TS consider that:

i) The TS constitute the benchmarks against which the Procuring Entity will verify the technical responsiveness of Tenders and subsequently evaluate the Tenders. Therefore, well-defined TS will facilitate preparation of responsive Tenders by tenderers, as well as examination, evaluation, and comparison of the Tenders by the Procuring Entity.

ii) The TS shall require that all goods and materials to be incorporated in the goods be new, unused, and of the most recent or current models, and that they incorporate all recent improvements in design and materials, unless provided for otherwise in the contract.

iii) The TS shall make use of best practices. Samples of specifications from successful similar procurements in the same country or sector may provide a sound basis for drafting the TS.

iv) The PPRA encourages the use of metric units.

v) Standardizing technical specifications may be advantageous, depending on the complexity of the goods and the repetitiveness of the type of procurement. Technical Specifications should be broad enough to avoid restrictions on workmanship, materials, and equipment commonly used in manufacturing similar kinds of goods.

vi) Standards for equipment, materials, and workmanship specified in the Tendering document shall not be restrictive. Recognized international standards should be specified as much as possible. Reference to brand names, catalogue numbers, or other details that limit any materials or items to a specific manufacturer should be avoided as far as possible. Where unavoidable, such item description should always be followed by the words "or substantially equivalent." When other particular standards or codes of practice are referred to in the TS, whether from the Procuring Entity's or from other eligible countries, a statement should follow other authoritative standards that ensure at least a substantially equal quality, then the standards mentioned in the TS will also be acceptable.

vii) Reference to brand names and catalogue numbers should be avoided as far as possible; where unavoidable the words "or at least equivalent" shall always follow such references.

viii) Technical Specifications shall be fully descriptive of the requirements in respect of, but not limited to, the following:

a) Standards of materials and workmanship required for the production and manufacturing of the Goods.

b) Any sustainable procurement technical requirements shall be clearly specified.

[1] If applicable

3.2 To encourage tenderers' innovation in addressing sustainable procurement requirements, as long as the Tender evaluation criteria specify the mechanism for monetary adjustments for the purpose of Tender comparisons, tenderers may be invited to offer Goods that exceeds the specified minimum sustainable procurement requirements.

i) Detailed tests required (type and number).
ii) Other additional work and/or Related Services required to achieve full delivery/ completion.
iii) Detailed activities to be performed by the Supplier, and participation of the Procuring Entity thereon.
iv) List of detailed functional guarantees covered by the Warranty and the specification of the liquidated damages to be applied in the event that such guarantees are not met.

3.3 The TS shall specify all essential technical and performance characteristics and requirements, including guaranteed or acceptable maximum or minimum values, as appropriate. Whenever necessary, the Procuring Entity shall include an additional ad-hoc Tendering form (to be an Attachment to the Letter of Tender), where the tenderer shall provide detailed information on such technical performance characteristics in respect to the corresponding acceptable or guaranteed values.

3.4 When the Procuring Entity requests that the tenderer provides in its Tender a part or all of the Technical Specifications, technical schedules, or other technical information, the Procuring Entity shall specify in detail the nature and extent of the required information and the manner in which it has to be presented by the tenderer in its Tender.

3.5 If a summary of the Technical Specifications (TS) has to be provided, the Procuring Entity shall insert information in the table below. The tenderer shall prepare a similar table to justify compliance with the requirements.

Summary of Technical Specifications: The Goods and Related Services shall comply with following Technical Specifications and Standards:

Item No	Name of Goods or Related Service	Technical Specifications and Standards
[insert item No]	[insert name]	[insert TS and Standards]

Detailed Technical Specifications and Standards [*insert whenever necessary*]. [*Insert detailed description of TS*]

4. Drawings

This Tendering document includes ..... *[Insert "the following" or "no"] drawings. [If documents shall be included, insert the following List of Drawings].*

List of Drawings		
Drawing No.	**Drawing Name**	**Purpose**

5. Inspections and Tests

The following inspections and tests shall be performed: ..... *[Insert list of inspections and tests]*

PART 3 - CONDITIONS OF CONTRACT AND CONTRACT FORMS

SECTION VII - GENERAL CONDITIONS OF CONTRACT

1. Definitions

In the Conditions of Contract ("these Conditions"), which include Special Conditions, Parts A and B, and these General Conditions, the following words and expressions shall have the meanings stated. Words indicating persons or parties include corporations and other legal entities, except where the context requires otherwise.

a) "Contract" means the Contract Agreement entered into between the Procuring Entity and the Supplier, together with the Contract Documents referred to therein, including all attachments, appendices, and all documents incorporated by reference therein.

b) "Contract Documents" means the documents listed in the Contract Agreement, including any amendments thereto.

c) "Contract Price" means the price payable to the Supplier as specified in the Contract Agreement, subject to such additions and adjustments thereto or deductions therefrom, as may be made pursuant to the Contract.

d) "Day" means calendar day.

e) "Completion" means the fulfilment of the Related Services by the Supplier in accordance with the terms and conditions set forth in the Contract.

f) "GCC" means the General Conditions of Contract.

g) "Goods" means all of the commodities, raw material, machinery and equipment, and/or other materials that the Supplier is required to supply to the Procuring Entity under the Contract.

h) "Procuring Entity" means the Procuring Entity purchasing the Goods and Related Services, as **specified in the SCC.**

i) "Related Services" means the services incidental to the supply of the goods, such as insurance, delivery, installation, commissioning, training and initial maintenance and other such obligations of the Supplier under the Contract.

j) "SCC" means the Special Conditions of Contract.

k) "Subcontractor" means any person, private or government entity, or a combination of the above, to whom any part of the Goods to be supplied or execution of any part of the Related Services is subcontracted by the Supplier.

l) "Supplier" means the person, private or government entity, or a combination of the above, whose Tender to perform the Contract has been accepted by the Procuring Entity and is named as such in the Contract Agreement.

m) **"Base Date"** means a date 30 day prior to the submission of tenders.

n) **"Laws"** means all national legislation, statutes, ordinances, and regulations and by-laws of any legally constituted public authority.

o) **"Letter of Acceptance"** means the letter of formal acceptance, signed by the contractor. Procuring Entity, including any annexed memoranda comprising agreements between and signed by both Parties.

p) **"Procuring Entity"** means the Entity named in the Special Conditions of Contract.

2. Interpretation

2.1. If the context so requires it, singular means plural and vice versa.

2.2. Incoterms

a) Unless inconsistent with any provision of the Contract, the meaning of any trade term and the rights and obligations of parties thereunder shall be as prescribed by Incoterms **specified in the SCC**.

b) The terms EXW and CIP and other similar terms, when used, shall be governed by the rules prescribed in the current edition of Incoterms specified in the **SCC** and published by the International Chamber of Commerce in Paris, France.

3. Contract Documents

3.1 Subject to the order of precedence set forth in the Contract Agreement, all documents forming the Contract (and all parts thereof) are intended to be correlative, complementary, and mutually explanatory. The Contract Agreement shall be read as a whole. The documents forming the Contract shall be interpreted in the following order of priority:

a) the Contract Agreement,
b) the Letter of Acceptance,
c) the General Conditions of Contract
d) Special Conditions of Contract
e) the Form of Tender,
f) the Specifications and Schedules of the Drawings (if any), and
g) the Schedules of Requirements, Price Schedule and any other documents forming part of the Contract.

4. Fraud and Corruption

4.1 The supplier shall comply with anti-corruption laws and guidelines and the prevailing sanctions, policies and procedures as set forth in the Laws of Kenya.

4.2 The Supplier shall disclose any commissions, gratuity or fees that may have been paid or are to be paid to agents or any other person with respect to the Tendering process or execution of the Contract. The information disclosed must include at least the name and address of the agent or other party, the amount and currency, and the purpose of the commission, gratuity or fee.

4.3 Entire Agreement

4.3.1 The Contract constitutes the entire agreement between the Procuring Entity and the Supplier and supersedes all communications, negotiations and agreements (whether written or oral) of the parties with respect thereto made prior to the date of Contract.

4.3.2 Amendment

No amendment or other variation of the Contract shall be valid unless it is in writing, is dated, expressly refers to the Contract, and is signed by a duly authorized representative of each party thereto.

4.4 Non-waiver

a) Subject to GCC Sub-Clause 4.5(b) below, no relaxation, forbearance, delay, or indulgence by either party in enforcing any of the terms and conditions of the Contract or the granting of time by either party to the other shall prejudice, affect, or restrict the rights of that party under the Contract, neither shall any waiver by either party of any breach of Contract operate as waiver of any subsequent or continuing breach of Contract.

b) Any waiver of a party's rights, powers, or remedies under the Contract must be in writing, dated, and signed by an authorized representative of the party granting such waiver, and must specify the right and the extent to which it is being waived.

4.5 Severability

4.5.1 If any provision or condition of the Contract is prohibited or rendered invalid or unenforceable, such prohibition, invalidity or unenforceability shall not affect the validity or enforceability of any other provisions and conditions of the Contract.

5. Language

5.1 The Contract as well as all correspondence and documents relating to the Contract exchanged by the Supplier and the Procuring Entity, shall be written in the English Language**.** Supporting documents and printed literature that are part of the Contract may be in another language provided they are accompanied by an accurate and certified translation of the relevant passages in the **English Language,** in which case, for purposes of interpretation of the Contract, the English language is translation shall govern.

5.2 The Supplier shall bear all costs of translation to the governing language and all risks of the accuracy of such translation, for documents provided by the Supplier.

6. Joint Venture, Consortium or Association

6.1 If the Supplier is a joint venture, consortium, or association, all of the parties shall be jointly and severally liable to the Procuring Entity for the fulfilment of the provisions of the Contract and shall designate one member of the joint venture, consortium, or association to act as a leader with authority to bind the joint venture, consortium, or association. The composition or the constitution of the joint venture, consortium, or association shall not be altered without the prior written consent of the Procuring Entity.

7. Eligibility

7.1 The Supplier and its Subcontractors shall have the nationality of an eligible country. A Supplier or Sub-contractor shall be deemed to have the nationality of a country if it is a citizen or constituted, incorporated, or registered, and operates in conformity with the provisions of the laws of that country.

7.2 All Goods and Related Services to be supplied under the Contract shall have their origin in Eligible Countries. For the purpose of this Clause, origin means the country where the goods have been grown, mined, cultivated, produced, manufactured, or processed; or through manufacture, processing, or assembly, another commercially recognized article results that differs substantially in its basic characteristics from its components.

7.3 The Tenderer, if a Kenyan firm, must submit with its tender a valid tax compliance certificate from the Kenya Revenue Authority.

8. Notices

8.1 Any notice given by one party to the other pursuant to the Contract shall be in writing to the address specified in the SCC. The term "in writing" means communicated in written form with proof of receipt.

8.2 A notice shall be effective when delivered or on the notice's effective date, whichever is later.

9. Governing Law

9.1 The Contract shall be governed by and interpreted in accordance with the laws of Kenya.

9.2 Throughout the execution of the Contract, the Supplier shall comply with the import of goods and services prohibitions in Kenya:

a) where, as a matter of law, compliance or official regulations, Kenya prohibits commercial relations with that country or any import of goods from that country or any payments to any country, person, or entity in that country; or

b) by an act of compliance with a decision of the United Nations Security Council taken under Chapter VII of the Charter of the United Nations, Kenya prohibits any import of goods from that country or any payments to any country, person, or entity.

10. Settlement of Disputes

10.1 The Procuring Entity and the Supplier shall make every effort to resolve amicably by direct negotiation any disagreement or dispute arising between them under or in connection with the Contract.

10.1.1 If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the Procuring Entity or the Supplier may give notice to the other party of its intention to commence arbitration, as hereinafter provided, as to the matter in dispute, and no arbitration in respect of this matter may be commenced unless such notice is given. Any dispute or difference in respect of which a notice of intention to commence arbitration has been given in accordance with this Clause shall be finally settled by arbitration. Arbitration may be commenced prior to or after delivery of the Goods under the Contract.

10.2 Arbitration proceedings shall be conducted as follows:

10.2.1 Any claim or dispute between the Parties arising out of or in connection with the Contract not settled amicably in accordance with Sub-Clause 10.1 shall be finally settled by arbitration.

10.2.2 No arbitration proceedings shall be commenced on any claim or dispute where notice of a claim or dispute has not been given by the applying party within thirty days of the occurrence or discovery of the matter or issue giving rise to the dispute.

10.2.3 Notwithstanding the issue of a notice as stated above, the arbitration of such a claim or dispute shall not commence unless an attempt has in the first instance been made by the parties to settle such claim or dispute amicably with or without the assistance of third parties. Proof of such attempt shall be required.

10.2.4 The Arbitrator shall, without prejudice to the generality of his powers, have powers to direct such measurements, computations, or valuations as may in his opinion be desirable in order to determine the rights of the parties and assess and award any sums which ought to have been the subject of or included in any due payments.

10.2.5 Neither Party shall be limited in the proceedings before the arbitrators to the evidence, or to the reasons for the dispute given in its notice of a claim or dispute.

10.2.6 Arbitration may be commenced prior to or after delivery of the goods. The obligations of the Parties shall not be altered by reason of any arbitration being conducted during the progress of the delivery of goods.

10.2.7 The terms of the remuneration of each or all the members of Arbitration shall be mutually agreed upon by the Parties when agreeing the terms of appointment. Each Party shall be responsible for paying one half of this remuneration.

10.3 Arbitration Proceedings

10.3.1 Arbitration proceedings with national suppliers will be conducted in accordance with the Arbitration Laws of Kenya. In case of any claim or dispute, such claim or dispute shall be notified in writing by either party to the other with a request to submit it to arbitration and to concur in the appointment of an Arbitrator within thirty days of the notice. The dispute shall be referred to the arbitration and final decision of a person or persons to be agreed between the parties. Failing agreement to concur in the appointment of an Arbitrator, the Arbitrator shall be appointed, on the request of the applying party, by the Chairman or Vice Chairman of any of the following professional institutions;

(i) Kenya National Chamber of Commerce
(ii) Chartered Institute of Arbitrators (Kenya Branch)
(iii) The Law Society of Kenya

10.3.2 The institution written to first by the aggrieved party shall take precedence over all other institutions.

10.3.3 **Alternative Arbitration Proceedings**
Alternatively, the Parties may refer the matter to the Nairobi Centre for International Arbitration (NCIA) which offers a neutral venue for the conduct of national and international arbitration with commitment to providing institutional support to the arbitral process.

10.4 Arbitration with Foreign Suppliers

10.4.1 Arbitration with foreign suppliers shall be conducted in accordance with the arbitration rules of the United Nations Commission on International Trade Law (UNCITRAL); or with proceedings administered by the International Chamber of Commerce (ICC) and conducted under the ICC Rules of Arbitration; by one or more arbitrators appointed in accordance with said arbitration rules.

10.4.2 The place of arbitration shall be a location specified in the SCC**; and** the arbitration shall be conducted in the language for communications defined in Sub-Clause 1.4 [Law and Language].

10.5 Alternative Arbitration Proceedings

10.5.1 Alternatively, the Parties may refer the matter to the Nairobi Centre for International Arbitration (NCIA) which offers a neutral venue for the conduct of national and international arbitration with commitment to providing institutional support to the arbitral process.

10.6 Failure to Comply with Arbitrator's Decision

10.6.1 The award of such Arbitrator shall be final and binding upon the parties.

10.6.2 In the event that a Party fails to comply with a final and binding Arbitrator's decision, then the other Party may, without prejudice to any other rights it may have, refer the matter to a competent court of law.

10.7 Contract operations continue

Notwithstanding any reference to arbitration herein,

a) the parties shall continue to perform their respective obligations under the Contract unless they otherwise agree; and
b) the Procuring Entity shall pay the Supplier any monies due the Supplier.

11. Inspections and Audit by the Procuring Entity

11.1 The Supplier shall keep, and shall cause its Subcontractors to keep, accurate and systematic accounts and records in respect of the Goods in such form and details as will clearly identify relevant time, changes and costs.

11.2 Pursuant to paragraph 2.2 of Instruction to Tenderers, the Supplier shall permit and shall cause its subcontractors to permit, the Procuring Entity and/or persons appointed by the Procuring Entity or by other statutory bodies of the Government to inspect the Site and/or the accounts and records relating to the procurement process, selection and/or contract execution, and to have such accounts and records audited by auditors appointed by the Procuring Entity. The Supplier's and its Subcontractors' attention is drawn to Sub-Clause 3.1 which provides, inter alia, that acts intended to materially impede the exercise of the Procuring Entity's inspection and audit rights constitute a prohibited practice subject to contract termination, as well as to a determination of ineligibility.

12. Scope of Supply

12.1 The Goods and Related Services to be supplied shall be as specified in the Schedule of Requirements.

13. Delivery and Documents

13.1 Subject to GCC Sub-Clause 33.1, the delivery of the Goods and completion of the Related Services shall be in accordance with the List of Goods and Delivery Schedule specified in the Supply Requirements. The details of shipping and other documents to be furnished by the Supplier are specified in the SCC.

14. Supplier's Responsibilities

14.1 The Supplier shall supply all the Goods and Related Services included in the Scope of Supply in accordance with GCC Clause 12, and the Delivery and Completion Schedule, as per GCC Clause 13.

15. Contract Price

15.1 Prices charged by the Supplier for the Goods supplied and the Related Services performed under the Contract shall not vary from the prices quoted by the Supplier in its Tender, with the exception of any price adjustments authorized in the SCC.

15.2 Where the contract price is different from the corrected tender price, in order to ensure the supplier is not paid less or more relative to the contract price (*which would be the tender price*), any partial payment valuation based on rates in the schedule of prices in the Tender, will be adjusted by a plus or minus percentage. The percentage already worked out during tender evaluation is worked out as follows: (*corrected tender price – tender price)/tender price X 100*.

16. Terms of Payment

16.1 The Supplier shall request for payment by submitting invoice(s), delivery note(s) and any other relevant documents as specified in the **SCC** to the Procuring Entity.

16.2 Payments shall be made promptly by the Procuring Entity, but not later than thirty (30) days after submission of an invoice by the Supplier, and after the Procuring Entity has accepted it.

16.3 Where a Procuring Entity rejects Goods and Related Services, in part or wholly, the procuring Entity shall promptly inform the Supplier to collect, replace or rectify as appropriate and give reasons for rejection. The Supplier shall submit a fresh invoice, delivery note and any other relevant documents as specified in the SCC.

16.4 The currencies in which payments shall be made to the Supplier under this Contract shall be those in which the Tender price is expressed.

16.5 In the event that the Procuring Entity fails to pay the Supplier any payment by its due date or within the period set forth in the **SCC,** the Procuring Entity may pay to the Supplier interest on the amount of such delayed payment at the rate shown in the **SCC,** for the period of delay until payment has been made in full, whether before or after judgment or arbitrage award.

17. Taxes and Duties

17.1 The Supplier shall be entirely responsible for all taxes, duties, license fees, and other such levies incurred to deliver the Goods and Related Services to the Procuring Entity at the final delivery point.

17.2 If any tax exemptions, reductions, allowances or privileges may be available to the Supplier in Kenya, the Supplier shall inform the Procuring Entity and the Procuring Entity shall use its best efforts to enable the Supplier to benefit from any such tax savings to the maximum allowable extent.

18. Performance Security

18.1 If required as specified in the SCC, the Supplier shall, within twenty-eight (28) days of the notification of contract award, provide a performance security for the performance of the Contract in the amount specified in the SCC.

18.2 The proceeds of the Performance Security shall be payable to the Procuring Entity as compensation for any loss resulting from the Supplier's failure to complete its obligations under the Contract.

18.3 As specified in the SCC, the Performance Security, if required, shall be denominated in the currency(ies) of the Contract, or in a freely convertible currency acceptable to the Procuring Entity; and shall be in one of the formats stipulated by the Procuring Entity in the SCC, or in another format acceptable to the Procuring Entity.

18.4 The Performance Security shall be discharged by the Procuring Entity and returned to the Supplier not later than thirty (30) days following the date of Completion of the Supplier's performance obligations under the Contract, including any warranty obligations, unless specified otherwise in the SCC.

19. Copyright

19.1 The copyright in all drawings, documents, and other materials containing data and information furnished to the Procuring Entity by the Supplier herein shall remain vested in the Supplier, or, if they are furnished to the Procuring Entity directly or through the Supplier by any third party, including suppliers of materials, the copyright in such materials shall remain vested in such third party.

20. Confidential Information

20.1 The Procuring Entity and the Supplier shall keep confidential and shall not, without the written consent of the other party hereto, divulge to any third party any documents, data, or other information furnished directly or indirectly by the other party hereto in connection with the Contract, whether such information has been furnished prior to, during or following completion or termination of the Contract. Notwithstanding the above, the Supplier may furnish to its Sub Supplier such documents, data, and other information it receives from the Procuring Entity to the extent required for the Sub Supplier to perform its work under the Contract, in which event the Supplier shall obtain from such Sub Supplier undertaking of confidentiality similar to that imposed on the Supplier under GCC Clause 20.

20.2 The Procuring Entity shall not use such documents, data, and other information received from the Supplier for any purposes unrelated to the contract. Similarly, the Supplier shall not use such documents, data, and other information received from the Procuring Entity for any purpose other than the performance of the Contract.

20.3 The obligation of a party under GCC Sub-Clauses 20.1 and 20.2 above, however, shall not apply to information that:

a) the Procuring Entity or Supplier need to share with other arms of Government or other bodies participating in the financing of the Contract; such parties shall de disclosed in **the SCC**;
b) now or hereafter enters the public domain through no fault of that party;

c) can be proven to have been possessed by that party at the time of disclosure and which was not previously obtained, directly or indirectly, from the other party; or
d) otherwise lawfully becomes available to that party from a third party that has no obligation of confidentiality.

20.4 The above provisions of GCC Clause 20 shall not in any way modify any undertaking of confidentiality given by either of the parties hereto prior to the date of the Contract in respect of the Supply or any part thereof.

20.5 The provisions of GCC Clause 20 shall survive completion or termination, for whatever reason, of the Contract.

21. Subcontracting

21.1 The Supplier shall notify the Procuring Entity in writing of all subcontracts awarded under the Contract if not already specified in the Tender. Such notification, in the original Tender or later shall not relieve the Supplier from any of its obligations, duties, responsibilities, or liability under the Contract.

21.2 Subcontracts shall comply with the provisions of GCC Clauses 3 and 7.

22. Specifications and Standards

22.1 Technical Specifications and Drawings

a) The Goods and Related Services supplied under this Contract shall conform to the technical specifications and standards mentioned in Section VI, Schedule of Requirements and, when no applicable standard is mentioned, the standard shall be equivalent or superior to the official standards whose application is appropriate to the goods' country of origin.
b) The Supplier shall be entitled to disclaim responsibility for any design, data, drawing, specification or other document, or any modification thereof provided or designed by or on behalf of the Procuring Entity, by giving a notice of such disclaimer to the Procuring Entity.
c) Wherever references are made in the Contract to codes and standards in accordance with which it shall be executed, the edition or the revised version of such codes and standards shall be those specified in the Schedule of Requirements. During Contract execution, any changes in any such codes and standards shall be applied only after approval by the Procuring Entity and shall be treated in accordance with GCC Clause 33.

23. Packing and Documents

23.1 The Supplier shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the Contract. During transit, the packing shall be sufficient to withstand, without limitation, rough handling and exposure to extreme temperatures, salt and precipitation, and open storage. Packing case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.

23.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified in the **SCC**, and in any other instructions ordered by the Procuring Entity.

24. Insurance

24.1 Unless otherwise specified in the **SCC,** the Goods supplied under the Contract shall be fully insured - in a freely convertible currency from an eligible country - against loss or damage incidental to manufacture or acquisition, transportation, storage, and delivery, in accordance with the applicable Incoterms or in the manner specified in the SCC**.**

25. Transportation and Incidental Services

25.1 Unless otherwise specified in the **SCC,** responsibility for arranging transportation of the Goods shall be in accordance with the specified Incoterms.

25.2 The Supplier may be required to provide any or all of the following services, including additional services, if any, specified **in SCC:**

a) performance or supervision of on-site assembly and/or start-up of the supplied Goods;

b) furnishing of tools required for assembly and/or maintenance of the supplied Goods;

c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods;

d) performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and

e) training of the Procuring Entity's personnel, at the Supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods.

25.3 Prices charged by the Supplier for incidental services, if not included in the Contract Price for the Goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services

26. Inspections and Tests

26.1 The Supplier shall at its own expense and at no cost to the Procuring Entity carry out all such tests and/or inspections of the Goods and Related Services as are specified in the SCC.

26.2 The inspections and tests may be conducted on the premises of the Supplier or its Subcontractor, at point of delivery, and/or at the Goods' final destination, or in another place in Kenya as specified in the SCC. Subject to GCC Sub-Clause 26.3, if conducted on the premises of the Supplier or its Subcontractor, all reasonable facilities and assistance, including access to drawings and production data, shall be furnished to the inspectors at no charge to the Procuring Entity.

26.3 The Procuring Entity or its designated representative shall be entitled to attend the tests and/or inspections referred to in GCC Sub-Clause 26.2, provided that the Procuring Entity bear all of its own costs and expenses incurred in connection with such attendance including, but not limited to, all travelling and board and lodging expenses.

26.4 Whenever the Supplier is ready to carry out any such test and inspection, it shall give a reasonable advance notice, including the place and time, to the Procuring Entity. The Supplier shall obtain from any relevant third party or manufacturer any necessary permission or consent to enable the Procuring Entity or its designated representative to attend the test and/or inspection.

26.5 The Procuring Entity may require the Supplier to carry out any test and/or inspection not required by the Contract but deemed necessary to verify that the characteristics and performance of the Goods comply with the technical specifications codes and standards under the Contract, provided that the Supplier's reasonable costs and expenses incurred in the carrying out of such test and/or inspection shall be added to the Contract Price. Further, if such test and/or inspection impedes the progress of manufacturing and/or the Supplier's performance of its other obligations under the Contract, due allowance will be made in respect of the Delivery Dates and Completion Dates and the other obligations so affected.

26.6 The Supplier shall provide the Procuring Entity with a report of the results of any such test and/or inspection.

26.7 The Procuring Entity may reject any Goods or any part thereof that fail to pass any test and/or inspection or do not conform to the specifications. The Supplier shall either rectify or replace such rejected Goods or parts thereof or make alterations necessary to meet the specifications at no cost to the Procuring Entity, and shall repeat the test and/or inspection, at no cost to the Procuring Entity, upon giving a notice pursuant to GCC Sub-Clause 26.4.

26.8 The Supplier agrees that neither the execution of a test and/or inspection of the Goods or any part thereof, nor the attendance by the Procuring Entity or its representative, nor the issue of any report pursuant to GCC Sub-Clause 26.6, shall release the Supplier from any warranties or other obligations under the Contract.

27. Liquidated Damages

27.1 Except as provided under GCC Clause 32, if the Supplier fails to deliver any or all of the Goods by the Date(s) of delivery or perform the Related Services within the period specified in the Contract, the Procuring Entity may without prejudice to all its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to the percentage specified in the **SCC** of the delivered price of the delayed Goods or unperformed Services for each week or part thereof of delay until actual delivery or performance, up to a maximum deduction of the percentage specified in those **SCC.** Once the maximum is reached, the Procuring Entity may terminate the Contract pursuant to **GCC** Clause 35.

28. Warranty

28.1 The Supplier warrants that all the Goods are new, unused, and of the most recent or current models, and that they incorporate all recent improvements in design and materials, unless provided otherwise in the Contract.

28.2 Subject to GCC Sub-Clause 22.1(b), the Supplier further warrants that the Goods shall be free from defects arising from any act or omission of the Supplier or arising from design, materials, and workmanship, under normal use in the conditions prevailing in the country of final destination.

28.3 Unless otherwise specified in the **SCC,** the warranty shall remain valid for twelve (12) months after the Goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the **SCC, or** for eighteen (18) months after the date of shipment from the port or place of loading in the country of origin, whichever period concludes earlier.

28.4 The Procuring Entity shall give notice to the Supplier stating the nature of any such defects together with all available evidence thereof, promptly following the discovery thereof. The Procuring Entity shall afford all reasonable opportunity for the Supplier to inspect such defects.

28.5 Upon receipt of such notice, the Supplier shall, within the period specified in the **SCC,** expeditiously repair or replace the defective Goods or parts thereof, at no cost to the Procuring Entity.

28.6 If having been notified, the Supplier fails to remedy the defect within the period specified in the **SCC,** the Procuring Entity may proceed to take within a reasonable period such remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Procuring Entity may have against the Supplier under the Contract.

29. Patent Indemnity

29.1 The Supplier shall, subject to the Procuring Entity's compliance with GCC Sub-Clause 29.2, indemnify and hold harmless the Procuring Entity and its employees and officers from and against any and all suits, actions or administrative proceedings, claims, demands, losses, damages, costs, and expenses of any nature, including attorney's fees and expenses, which the Procuring Entity may suffer as a result of any infringement or alleged infringement of any patent, utility model, registered design, trademark, copyright, or other intellectual property right registered or otherwise existing at the date of the Contract by reason of:

a) the installation of the Goods by the Supplier or the use of the Goods in the country where the Site is located; and

b) the sale in any country of the products produced by the Goods.

Such indemnity shall not cover any use of the Goods or any part thereof other than for the purpose indicated by or to be reasonably inferred from the Contract, neither any infringement resulting from the use of the Goods or any part thereof, or any products produced thereby in association or combination with any other equipment, plant, or materials not supplied by the Supplier, pursuant to the Contract.

29.2 If any proceedings are brought or any claim is made against the Procuring Entity arising out of the matters referred to in GCC Sub-Clause 29.1, the Procuring Entity shall promptly give the Supplier a notice thereof, and the Supplier may at its own expense and in the Procuring Entity's name conduct such proceedings or claim and any negotiations for the settlement of any such proceedings or claim.

29.3 If the Supplier fails to notify the Procuring Entity within twenty-eight (28) days after receipt of such notice that it intends to conduct any such proceedings or claim, then the Procuring Entity shall be free to conduct the same on its own behalf.

29.4 The Procuring Entity shall, at the Supplier's request, afford all available assistance to the Supplier in conducting such proceedings or claim, and shall be reimbursed by the Supplier for all reasonable expenses incurred in so doing.

29.5 The Procuring Entity shall indemnify and hold harmless the Supplier and its employees, officers, and Subcontractors from and against any and all suits, actions or administrative proceedings, claims, demands, losses, damages, costs, and expenses of any nature, including attorney's fees and expenses, which the Supplier may suffer as a result of any infringement or alleged infringement of any patent, utility model, registered design, trademark, copyright,

or other intellectual property right registered or otherwise existing at the date of the Contract arising out of or in connection with any design, data, drawing, specification, or other documents or materials provided or designed by or on behalf of the Procuring Entity.

30. Limitation of Liability

30.1 Except in cases of criminal negligence or willful misconduct,

a) the Supplier shall not be liable to the Procuring Entity, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the Supplier to pay liquidated damages to the Procuring Entity, and

b) the aggregate liability of the Supplier to the Procuring Entity, whether under the Contract, in tort or otherwise, shall not exceed the total Contract Price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment, or to any obligation of the supplier to indemnify the Procuring Entity with respect to patent infringement.

31. Change in Laws and Regulations

31.1 Unless otherwise specified in the Contract, if after the date of 30days prior to date of Tender submission, any law, regulation, ordinance, order or bylaw having the force of law is enacted, promulgated, abrogated, or changed in Kenya (which shall be deemed to include any change in interpretation or application by the competent authorities) that subsequently affects the Delivery Date and/or the Contract Price, then such Delivery Date and/or Contract Price shall be correspondingly increased or decreased, to the extent that the Supplier has thereby been affected in the performance of any of its obligations under the Contract. Notwithstanding the foregoing, such additional or reduced cost shall not be separately paid or credited if the same has already been accounted for in the price adjustment provisions where applicable, in accordance with GCC Clause 15.

32. Force Majeure

32.1 The Supplier shall not be liable for forfeiture of its Performance Security, liquidated damages, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

32.2 For purposes of this Clause, "Force Majeure" means an event or situation beyond the control of the Supplier that is not foreseeable, is unavoidable, and its origin is not due to negligence or lack of care on the part of the Supplier. Such events may include, but not be limited to, acts of the Procuring Entity in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.

32.3 If a Force Majeure situation arises, the Supplier shall promptly notify the Procuring Entity in writing of such condition and the cause thereof. Unless otherwise directed by the Procuring Entity in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

33. Change Orders and Contract Amendments

33.1 The Procuring Entity may at any time order the Supplier through notice in accordance GCC Clause 8, to make changes within the general scope of the Contract in any one or more of the following:

a) drawings, designs, or specifications, where Goods to be furnished under the Contract are to be specifically manufactured for the Procuring Entity;

b) the method of shipment or packing;

c) the place of delivery; and

d) the Related Services to be provided by the Supplier.

33.2 If any such change causes an increase or decrease in the cost of, or the time required for, the Supplier's performance of any provisions under the Contract, an equitable adjustment shall be made in the Contract Price or in the Delivery/Completion Schedule, or both, and the Contract shall accordingly be amended. Any claims by the Supplier for adjustment under this Clause must be asserted within twenty-eight (28) days from the date of the Supplier's receipt of the Procuring Entity's change order.

33.3 Prices to be charged by the Supplier for any Related Services that might be needed but which were not included in the Contract shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.

33.4 **Value Engineering:** The Supplier may prepare, at its own cost, a value engineering proposal at any time during the performance of the contract. The value engineering proposal shall, at a minimum, include the following;

a) the proposed change(s), and a description of the difference to the existing contract requirements;

b) a full cost/benefit analysis of the proposed change(s) including a description and estimate of costs (including life cycle costs) the Procuring Entity may incur in implementing the value engineering proposal; and

c) a description of any effect(s) of the change on performance/functionality.

33.5 The Procuring Entity may accept the value engineering proposal if the proposal demonstrates benefits that:

a) accelerates the delivery period; or

b) reduces the Contract Price or the life cycle costs to the Procuring Entity; or

c) improves the quality, efficiency or sustainability of the Goods; or

d) yields any other benefits to the Procuring Entity, without compromising the necessary functions of the Facilities.

33.6 If the value engineering proposal is approved by the Procuring Entity and results in:

a) a reduction of the Contract Price; the amount to be paid to the Supplier shall be the percentage specified in **the SCC of** the reduction in the Contract Price; or

b) an increase in the Contract Price; but results in a reduction in life cycle costs due to any benefit described in (a) to (d) above, the amount to be paid to the Supplier shall be the full increase in the Contract Price.

33.7 Subject to the above, no variation in or modification of the terms of the Contract shall be made except by written amendment signed by the parties.

34. Extensions of Time

34.1 If at any time during performance of the Contract, the Supplier or its subcontractors should encounter conditions impeding timely delivery of the Goods or completion of Related Services pursuant to GCC Clause 13, the Supplier shall promptly notify the Procuring Entity in writing of the delay, its likely duration, and its cause. As soon as practicable after receipt of the Supplier's notice, the Procuring Entity shall evaluate the situation and may at its discretion extend the Supplier's time for performance, in which case the extension shall be ratified by the parties by amendment of the Contract.

34.2 Except in case of Force Majeure, as provided under GCC Clause 32, a delay by the Supplier in the performance of its Delivery and Completion obligations shall render the Supplier liable to the imposition of liquidated damages pursuant to GCC Clause 26, unless an extension of time is agreed upon, pursuant to GCC Sub-Clause 34.1.

35. Termination

35.1 Termination for Default

a) The Procuring Entity, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Supplier, may terminate the Contract in whole or in part:

   i) if the Supplier fails to deliver any or all of the Goods within the period specified in the Contract, or within any extension thereof granted by the Procuring Entity pursuant to GCC Clause 34;

   ii) if the Supplier fails to perform any other obligation under the Contract; or

   iii) if the Supplier, in the judgment of the Procuring Entity has engaged in Fraud and Corruption, as defined in paragraph 2.2 a of the Appendix to the GCC, in competing for or in executing the Contract.

b) In the event the Procuring Entity terminates the Contract in whole or in part, pursuant to GCC Clause 35.1(a), the Procuring Entity may procure, upon such terms and in such manner as it deems appropriate, Goods or Related Services similar to those undelivered or not performed, and the Supplier shall be liable to the Procuring Entity for any additional costs for such similar Goods or Related Services. However, the Supplier shall continue performance of the Contract to the extent not terminated.

35.2 Termination for Insolvency

The Procuring Entity may at any time terminate the Contract by giving notice to the Supplier if the Supplier becomes bankrupt or otherwise insolvent. In such event, termination will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right of action or remedy that has accrued or will accrue thereafter to the Procuring Entity

35.3 Termination for Convenience.

a) The Procuring Entity, by notice sent to the Supplier, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify

that termination is for the Procuring Entity's convenience, the extent to which performance of the Supplier under the Contract is terminated, and the date upon which such termination becomes effective.

b) The Goods that are complete and ready for shipment within twenty-eight (28) days after the Supplier's receipt of notice of termination shall be accepted by the Procuring Entity at the Contract terms and prices. For the remaining Goods, the Procuring Entity may elect:

i) to have any portion completed and delivered at the Contract terms and prices; and/or

ii) to cancel the remainder and pay to the Supplier an agreed amount for partially completed Goods and Related Services and for materials and parts previously procured by the Supplier.

36. Assignment

36.1 Neither the Procuring Entity nor the Supplier shall assign, in whole or in part, their obligations under this Contract, except with prior written consent of the other party.

37. Export Restriction

37.1 Notwithstanding any obligation under the Contract to complete all export formalities, any export restrictions attributable to the Procuring Entity, to Kenya, or to the use of the products/goods, systems or services to be supplied, which arise from trade regulations from a country supplying those products/ goods, systems or services, and which substantially impede the Supplier from meeting its obligations under the Contract, shall release the Supplier from the obligation to provide deliveries or services, always provided, however, that the Supplier can demonstrate to the satisfaction of the Procuring Entity that it has completed all formalities in a timely manner, including applying for permits, authorizations and licenses necessary for the export of the products/goods, systems or services under the terms of the Contract. Termination of the Contract on this basis shall be for the Procuring Entity's convenience pursuant to Sub-Clause 35.3.

SECTION VIII - SPECIAL CONDITIONS OF CONTRACT

The following Special Conditions of Contract (SCC) shall supplement and/or amend the General Conditions of Contract (GCC). Whenever there is a conflict, the provisions herein shall prevail over those in the GCC.

[The Procuring Entity shall select insert the appropriate wording using the samples below or other acceptable wording, and delete the text in italics]

Number of GC Clause	Amendments of, and Supplements to, Clauses in the General Conditions of Contract
GCC 1.1(h)	The Procuring Entity is: **KENYATTA NATIONAL HOSPITAL**
GCC 4.2 (a)	The meaning of the trade terms shall be as prescribed by Incoterms. If the meaning of any trade term and the rights and obligations of the parties thereunder shall not be as prescribed by Incoterms, they shall be as prescribed by: ***refer to other internationally accepted trade terms***
GCC 4.2 (b)	The version edition of Incoterms shall be *INCOTERMS 2015*
GCC 8.1	For **notices**, the Procuring Entity's address shall be: Attention: *To Chief Executive Officer]* Postal Address: [20723-00202 Nairobi Kenya] Physical Address: Nairobi City County Upperhill off Hospital, Kenyatta National Hospital Administration block, supply Chain Management Entrance. Telephone: [2726300-9] Electronic mail address: procurement@knh.or.ke
GCC 10.4.2	The place of arbitration shall **be Nairobi Kenya**
GCC 13.1	Details of Shipping and other Documents to be furnished by the Supplier are *[insert the required documents, such as a negotiable bill of lading, a non-negotiable sea way bill, an airway bill, a railway consignment note, a road consignment note, insurance certificate, Manufacturer's or Supplier's warranty certificate, inspection certificate issued by nominated inspection agency, Supplier's factory shipping details etc.].* The above documents shall be received by the Procuring Entity before arrival of the Goods and, if not received, the Supplier will be responsible for any consequent expenses.
GCC 15.1	The prices charged for the Goods supplied and the related Services performed – **Shall not** be adjustable. If prices are adjustable, the following method shall be used to calculate the price adjustment. N**/A**
GCC 16.1	***Sample provision*** GCC 16.1—The method and conditions of payment to be made to the Supplier under this Contract shall be as follows: A. **Payment for Goods supplied from abroad:** Payment of foreign currency portion shall be made in ***Kenya Shillings*** in the following manner: i) **Advance Payment (NO ADVANCE PAYMENT):** Ten (10) percent of the Contract Price shall be paid within thirty (30) days of signing of the

Number of GC Clause	Amendments of, and Supplements to, Clauses in the General Conditions of Contract
	Contract, and upon submission of claim and a bank guarantee for equivalent amount valid until the Goods are delivered and, in the form, provided in the Tendering document or another form acceptable to the Procuring Entity. **NOT APPLICABLE**
	ii) **On Shipment:** Eighty (80) percent of the Contract Price of the Goods shipped shall be paid through irrevocable confirmed letter of credit opened in favour of the Supplier in a bank in its country, upon submission of documents specified in GCC Clause 12. **NOT APPLICABLE** iii) **On Acceptance:** Ten (10) percent of the Contract Price of Goods received shall be paid within **thirty** (30) days of receipt of the Goods upon submission of claim supported by the acceptance certificate issued by the Procuring Entity. **NOT APPLICABLE** B. **Payment of local currency portion of a foreign Supplier shall be made in <u>Kenya</u> <u>shillings</u> within** thirty (30) days of presentation of claim supported by a certificate from the Procuring Entity declaring that the Goods have been delivered and that all other contracted Services have been performed. C. **Payment for Goods and Services supplied from within Kenya:** Payment for Goods and Services supplied from within Kenya shall be made in **Kenya Shillings**, _____(*Currency)* as follows: i) **Advance Payment:** Ten (10) percent of the Contract Price shall be paid within thirty (30) days of signing of the Contract against an invoice and a bank guarantee for the equivalent amount and in the form provided in the Tendering document or another form acceptable to the Procuring Entity. **NOT APPLICABLE** ii) **On Delivery:** Eighty (80) percent of the Contract Price shall be paid on receipt of the Goods and upon submission of the documents specified in GCC Clause 16. The bank guarantee shall then be released. **NOT APPLICABLE** iii) **On Acceptance:** The remaining ten (10) percent of the Contract Price shall be paid to the Supplier within thirty (30) days after the date of the acceptance certificate for the respective delivery issued by the Procuring Entity. **NOT APPLICABLE**
GCC 16.5	The payment-delay period after which the Procuring Entity shall pay interest to the supplier shall be ……. days. **NOT APPLICABLE** The interest rate that shall be applied is … **NOT APPLICABLE**
GCC 18.1	A Performance Security of 5% Shall be required
GCC 18.3	If required, the Performance Security shall be in the form of a **Bank Guarantee** If required, the Performance security shall be denominated in ***"the currencies of payment of the Contract, in accordance with their portions of the Contract Price"***
GCC 18.4	Discharge of the Performance Security shall take plac**e: *Kenyatta National Hospital at the expiry of the contract period*.**

Number of GC Clause	Amendments of, and Supplements to, Clauses in the General Conditions of Contract
GCC 23.2	The packing, marking and documentation within and outside the packages shall be: ***Standard and approved Packaging***
GCC 24.1	The insurance coverage shall be as specified in the **Incoterms**. If not in accordance with Incoterms, insurance shall be as follows: *[insert specific insurance provisions agreed upon, including coverage, currency and amount]*
GCC 25.1	Responsibility for transportation of the Goods shall be as specified in the **Incoterms**.
	If not in accordance with Incoterms, responsibility for transportation shall be as follows: *The Supplier is required under the Contract to transport the Goods to a specified place of final destination within* Kenya*, defined as the Project Site, transport to such place of destination in* Kenya*, including insurance and storage, as shall be specified in the Contract, shall be arranged by the Supplier, and related costs shall be included in the Contract Price"; or any other agreed upon trade terms (specify the respective responsibilities of the Procuring Entity and the Supplier.* ***PRICES MUST INCLUDE DELIVERY UPTO MWAI KIBAKI HOSPITAL, OTHAYA ANNEX AND ALL DELIVERIES WILL BE AT MWAI KIBAKI HOSPITAL, OTHAYA ANNEX****.*
GCC 25.2	Incidental services to be provided are: *[Selected services covered under GCC Clause 25.2 and/or other should be specified with the desired features. The price quoted in the Tender price or agreed with the selected Supplier shall be included in the Contract Price].* ***ALL PRICES MUST BE IN KENYA SHILLINGS***
GCC 26.1	The inspections and tests shall be conducted by ***Kenyatta National Hospital*** **or through other government accredited bodies. WHERE INSPECTIONS ARE DONE BY OTHER GOVERNMENT BODIES/AGENCIES, THE SUPPLIER WILL MEET THE COST.**
GCC 26.2	The Inspections and tests shall be conducted at: ***Kenyatta National Hospital or*** **other government accredited bodies** ***IDENTIFIED BY KENYATTA NATIONAL HOSPITAL****. [insert name(s) of location(s).*
GCC 27.1	The liquidated damage shall be: [*insert number*] % per week **[ALL REJECTED GOODS MUST BE COLLECTED BY THE SUPPLIER – WITHIN FIVE (5) DAYS FROM THE DATE OF REJECTION FAILURE TO WHICH 2% OF THE COST OF THE GOODS WILL BE CHARGED PER WEEK AS STORAGE CHARGES.**
GCC 27.1	The maximum number of liquidated damages shall be: [*insert number*] %
GCC 28.3	The period of validity of the Warranty shall be**:** [*insert number*] days For purposes of the Warranty, the place(s) of final destination(s) shall be: ***Mwai Kibaki Hospital, Othaya Annex*** ***Sample provision*** GCC 28.3-In partial modification of the provisions, the warranty period shall be _hours of operation or__months from date of acceptance of the Goods or (_) months from the date of shipment, whichever occurs earlier. The Supplier shall, in addition, comply with the performance and/or consumption guarantees specified under the Contract. If, for reasons attributable to the Supplier, these guarantees are not attained in whole or in part, the Supplier shall, at its discretion, either: make such changes, modifications, and/or additions to the Goods or any part thereof as may be necessary in order to attain the contractual guarantees specified

Number of GC Clause	Amendments of, and Supplements to, Clauses in the General Conditions of Contract
	in the Contract at its own cost and expense and to carry out further performance tests in accordance with GCC 26.7, **or** pay liquidated damages to the Procuring Entity with respect to the failure to meet the contractual guarantees. The rate of these liquidated damages shall be (……..). *[The rate should be higher than the adjustment rate used in the Tender evaluation under TDS 34.6(f)]*
GCC 28.5, GCC 28.6	The period for repair or replacement shall be: [*insert number*] *days*.
GCC 33.6	If the value engineering proposal is approved by the Procuring Entity the amount to be paid to the Supplier shall be 1% (insert appropriate percentage. The percentage is normally up to 50%) of the reduction in the Contract Price.

SECTION IX - CONTRACT FORMS

This Section contains forms which, once completed, will form part of the Contract. The forms for Performance Security and Advance Payment Security, when required, shall only be completed by the successful tenderer after contract award.

FORM No. 1: NOTIFICATION OF INTENTION TO AWARD

This Notification of Intention to Award shall be sent to each Tenderer that submitted a Tender. Send this Notification to the Tenderer's Authorized Representative named in the Tender Information Form on the format below.

FORMAT

1. For the attention of Tenderer's Authorized Representative

   I) Name: *[insert Authorized Representative's name]*

   ii) Address: *[insert Authorized Representative's Address]*

   iii) Telephone: *[insert Authorized Representative's telephone/fax numbers]*

   iv) Email Address: *[insert Authorized Representative's email address]*

   [IMPORTANT: insert the date that this Notification is transmitted to Tenderers. The Notification must be sent to all Tenderers simultaneously. This means on the same date and as close to the same time as possible.]

2. Date of transmission: [*email*] on [*date*]_____(local time)

   This Notification is sent by_____(*Name and designation*) _____

3. Notification of Intention to Award
   i) Employer: *[insert the name of the Employer]*
   ii) Project: [insert name of project]
   iii) Contract title: [insert the name of the contract]
   iv) Country: [insert country where ITT is issued]
   v) ITT No: *[insert ITT reference number from Procurement Plan]*

   This Notification of Intention to Award (Notification) notifies you of our decision to award the above contract. The transmission of this Notification begins the Standstill Period. During the Standstill Period, you may:

4. Request a debriefing in relation to the evaluation of your tender Submit a Procurement-related Complaint in relation to the decision to award the contract.

   a) The successful tenderer
      i) Name of successful Tender
      ii) Address of the successful Tender
      iii) Contract price of the successful Tender Kenya Shillings _____(in words _____)

   b) Other Tenderers

Names of all Tenderers that submitted a Tender. If the Tender's price was evaluated include the evaluated price as well as the Tender price as read out. For Tenders not evaluated, give one main reason the Tender was unsuccessful.

S/No.	Name of Tender	Tender Price as read out	Tender's evaluated price (Note a)	One Reason Why Not Evaluated
1				
2				

(Note a) State NE if not evaluated

5. How to request a debriefing

a) DEADLINE: The deadline to request a debriefing expires at midnight on [*insert date*] (*local time*).

b) You may request a debriefing in relation to the results of the evaluation of your Tender. If you decide to request a debriefing your written request must be made within three (5) Business Days of receipt of this Notification of Intention to Award.

c) Provide the contract name, reference number, name of the Tenderer, contact details; and address the request for debriefing as follows:

I) Attention:_____[*insert full name of person, if applicable*]
II) Title/position: [insert title/position]
III) Agency: [insert name of Employer]
IV) Email address:_____[*insert email address*]

d) If your request for a debriefing is received within the 3 Days deadline, we will provide the debriefing within five (3) Business Days of receipt of your request. If we are unable to provide the debriefing within this period, the Standstill Period shall be extended by three (3) Days after the date that the debriefing is provided. If this happens, we will notify you and confirm the date that the extended Standstill Period will end.

e) The debriefing may be in writing, by phone, video conference call or in person. We shall promptly advise you in writing how the debriefing will take place and confirm the date and time.

f) If the deadline to request a debriefing has expired, you may still request a debriefing. In this case, we will provide the debriefing as soon as practicable, and normally no later than fifteen (15) Days from the date of publication of the Contract Award Notice.

6. How to make a complaint

a) Period: Procurement-related Complaint challenging the decision to award shall be submitted by midnight, [*insert date*] (local time).

b) Provide the contract name, reference number, name of the Tenderer, contact details; and address the Procurement-related Complaint as follows:

I) Attention: [insert full name of person, if applicable]
II) Title/position: [insert title/position]
III) Agency: [insert name of Employer]
IV) Email address:_____[*insert email address*]

c) At this point in the procurement process, you may submit a Procurement-related Complaint challenging the decision to award the contract. You do not need to have requested, or received, a debriefing before making this complaint. Your complaint must be submitted within the Standstill Period and received by us before the Standstill Period ends.

d) Further information: For more information refer to the Public Procurement and Disposals Act 2015 and its Regulations available from the Website www.ppra.go.ke or email complaints@ppra.go.ke. You should read these documents before preparing and submitting your complaint.

e) There are four essential requirements:

i You must be an 'interested party'. In this case, that means a Tenderer who submitted a Tender in this tendering process, and is the recipient of a Notification of Intention to Award.
ii The complaint can only challenge the decision to award the contract.
iii You must submit the complaint within the period stated above.
iv You must include, in your complaint, all of the information required to support your complaint.

7. **Standstill Period**

i) DEADLINE: The Standstill Period is due to end at midnight on [*insert date*] (local time).
ii) The Standstill Period lasts fourteen (14) Days after the date of transmission of this Notification of Intention to Award.
iii) The Standstill Period may be extended as stated in paragraph Section 5 (d) above. If you have any questions regarding this Notification, please do not hesitate to contact us.

On behalf of the Employer:

Signature:_____

Name:_

Title/position:_

Telephone:____

Email: _____

FORM NO. 2 - REQUEST FOR REVIEW

FORM FOR REVIEW (r.203(1))

PUBLIC PROCUREMENT ADMINISTRATIVE REVIEW BOARD

APPLICATION NO……. OF…….….20…….

BETWEEN

…….. APPLICANT

AND

……RESPONDENT (Procuring Entity)

Request for review of the decision of the…… (Name of the Procuring Entity of ……dated the…day of ……..20…….in the matter of Tender No……..…of ……20…. for .....(Tender description).

REQUEST FOR REVIEW

I/We……, the above-named Applicant(s), of address: Physical address……. P. O. Box No……. Tel. No……. Email ……, hereby request the Public Procurement Administrative Review Board to review the whole/part of the above-mentioned decision on the following grounds, namely:

1.

2.

By this memorandum, the Applicant requests the Board for an order(s) that:

1.

2.

SIGNED ……. (Applicant) Dated on……. day of ……/…20……

FOR OFFICIAL USE ONLY Lodged with the Secretary Public Procurement Administrative Review Board on……day of ……...20…..……

SIGNED

Board Secretary

FORM NO. 3 LETTERS OF AWARD

[Use letter head paper of the Procuring Entity]

_____ *[Date]*

To:____*[name and address of the Supplier]*

Subject: _____ ***Notification of Award Contract No***..... . . . ..

This is to notify you that your Tender dated ___ ***[insert date] for*** execution of the _____[***insert name of the contract and identification number, as given in the SCC] for*** the Accepted Contract Amount of _____ ***[insert amount in numbers and words and name of currency]***, as corrected and modified in accordance with the Instructions to tenderers is hereby accepted by our Agency.

You are requested to furnish the Performance Security within 30 days in accordance with the Conditions of Contract, using for that purpose the of the Performance Security Form included in Section X, Contract Forms, of the Tendering document.

Authorized Signature:__

Name and Title of Signatory:___

Name of Agency:_____

Attachment: Contract Agreement

FORM NO. 4 CONTRACT AGREEMENT

[The successful tenderer shall fill in this form in accordance with the instructions indicated]

THIS AGREEMENT made the_____[*insert: **number]** day* of_____*[insert: **month]***, [*insert: **year]***. BETWEEN (1) _____ *[insert complete name of Procuring Entity and* having its principal place of business at *[insert: address of Procuring Entity] (*hereinafter called "Procuring Entity"), of the one part; and (2) [*insert name of Supplier**]***, a corporation incorporated under the laws of *[insert: country of Supplier**]*** and having its principal place of business at_____*[insert: address of Supplier]* (hereinafter called "the Supplier"), of the other part.

1. WHEREAS the Procuring Entity invited Tenders for certain Goods and ancillary services, viz.,____ [*insert*

   i) In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Contract documents referred to.

   ii) The following documents shall be deemed to form and be read and construed as part of this Agreement. This Agreement shall prevail over all other contract documents.
      a) the Letter of Acceptance
      b) the Letter of Tender
      c) the Addenda Nos. (If any)
      d) Special Conditions of Contract
      e) General Conditions of Contract
      f) the Specification (including Schedule of Requirements and Technical Specifications)
      g) the completed Schedules (including Price Schedules)
      h) any other document listed in GCC as forming part of the Contract

   iii) In consideration of the payments to be made by the Procuring Entity to the Supplier as specified in this Agreement, the Supplier hereby covenants with the Procuring Entity to provide the Goods and Services and to remedy defects therein in conformity in all respects with the provisions of the Contract.

2. The Procuring Entity hereby covenants to pay the Supplier in consideration of the provision of the Goods and Services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

3. IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of Kenya on the day, month and year indicated above.

For and on behalf of the Procuring Entity

Signed:_____*[insert signature]*

in the capacity of _____*[insert title or other appropriate designation] In* the presence of [*insert identification of official witness] For* **and on behalf of the Supplier**

Signed:__*[insert signature of authorized representative(s) of the Supplier] in* the capacity of___ *[insert title or other appropriate designation] in* the presence of_____*[insert identification of official witness]*

FORM NO. 5 PERFORMANCE SECURITY [Option 1 - Unconditional Demand Bank Guarantee]

[Guarantor letterhead]

Beneficiary: _____ *[insert name and Address of*

Employer]

Date: _____ *[Insert date of issue]*

Guarantor: ___ ***[****Insert name and address of place of issue, unless indicated in the letterhead]*

1. We have been informed that_Hereinafter called "the Contractor") has entered into Contract No. _____

_____

dated _____

_____ _____

with (*name of Employer)* (the

Employer as the Beneficiary), for the execution of_____(hereinafter called "the Contract").

2. Furthermore, we understand that, according to the conditions of the Contract, a performance guarantee is required.

3. At the request of the Contractor, we as Guarantor, hereby irrevocably undertake to pay the Beneficiary any sum or sums not exceeding in total an amount of _____ (*in words*),[1] such sum being payable in the types and proportions of currencies in which the Contract Price is payable, upon receipt by us of the Beneficiary's complying demand supported by the Beneficiary's statement, whether in the demand itself or in a separate signed document accompanying or identifying the demand, stating that the Applicant is in breach of its obligation(s) under the Contract, without the Beneficiary needing to prove or to show grounds for your demand or the sum specified therein.

4. This guarantee shall expire, no later than the …. Day of ……, 2…..[2], and any demand for payment under it must be received by us at the office indicated above on or before that date.

5. The Guarantor agrees to a one-time extension of this guarantee for a period not to exceed [*six months] [one year], in* response to the Beneficiary's written request for such extension, such request to be presented to the Guarantor before the expiry of the guarantee."

[Name of Authorized Official, signature(s) and seals/stamps]

Note: All italicized text (including footnotes) is for use in preparing this form and shall be deleted from the final product.

FORM No. 6 PERFORMANCE SECURITY [Option 2- Performance Bond]

[Note: Procuring Entities are advised to use Performance Security – Unconditional Demand Bank Guarantee instead of Performance Bond due to difficulties involved in calling Bond holder to action]

[Guarantor letterhead or SWIFT identifier code]

Beneficiary: ▬▬▬▬▬▬▬▬ *[insert name and Address of Employer] Date*:__*[Insert date of issue]*

PERFORMANCE BOND No.:____

Guarantor: ▬▬▬▬ *[Insert name and address of place of issue, unless indicated in the letterhead]*

1. By this Bond _____ as Principal (hereinafter called "the Contractor") and] as Surety (hereinafter called "the Surety"), are held and firmly bound unto_____] as Obligee (hereinafter called "the Employer") in the amount of ___ for the payment of which sum well and truly to be made in the types and proportions of currencies in which the Contract Price is payable, the Contractor and the Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

2. WHEREAS the Contractor has entered into a written Agreement with the Employer dated the _____day of, _____ 20__ for in accordance with the documents, plans, specifications, and amendments thereto, which to the extent herein provided for, are by reference made part hereof and are hereinafter referred to as the Contract.

3. NOW, THEREFORE, the Condition of this Obligation is such that, if the Contractor shall promptly and faithfully perform the said Contract (including any amendments thereto), then this obligation shall be null and void; otherwise, it shall remain in full force and effect. Whenever the Contractor shall be, and declared by the Employer to be, in default under the Contract, the Employer having performed the Employer's obligations thereunder, the Surety may promptly remedy the default, or shall promptly:

   a) complete the Contract in accordance with its terms and conditions; or

   b) obtain a tender or tenders from qualified tenderers for submission to the Employer for completing the Contract in accordance with its terms and conditions, and upon determination by the Employer and the Surety of the lowest responsive Tenderers, arrange for a Contract between such Tenderer, and Employer and make available as work progresses (even though there should be a default or a succession of defaults under the Contract or Contracts of completion arranged under this paragraph) sufficient funds to pay the cost of completion less the Balance of the Contract Price; but not exceeding, including other costs and damages for which the Surety may be liable hereunder, the amount set forth in the first paragraph hereof. The term "Balance of the Contract Price," as used in this paragraph, shall mean the total amount payable by Employer to Contractor under the Contract, less the amount properly paid by Employer to Contractor; or

   c) pay the Employer the amount required by Employer to complete the Contract in accordance with its terms and conditions up to a total not exceeding the amount of this Bond.

4. The Surety shall not be liable for a greater sum than the specified penalty of this Bond.

5. Any suit under this Bond must be instituted before the expiration of one year from the date of the issuing of the Taking-Over Certificate. No right of action shall accrue on this Bond to or for the use of any person or corporation other than the Employer named herein or the heirs, executors, administrators, successors, and assigns of the Employer.

6. In testimony whereof, the Contractor has hereunto set his hand and affixed his seal, and the Surety has caused these presents to be sealed with his corporate seal duly attested by the signature of his legal representative, this day _____of _____ 20_____.

SIGNED ON _____ on behalf of __

By _____ in the capacity of _____

In the presence of

SIGNED ON _____ on behalf of __

By _____ in the capacity of _____

In the presence of

FORM NO. 7 - ADVANCE PAYMENT SECURITY [Demand Bank Guarantee]

[Guarantor letterhead]

Beneficiary: **_____** ***[Insert name and Address of* Employer*]***

Date: _____ ***[Insert date of issue]***

ADVANCE PAYMENT GUARANTEE No.: ***[Insert guarantee reference number]***

Guarantor: [*Insert name and address of place of issue, unless indicated in the letterhead]*

1. We have been informed that _____ (hereinafter called "the Contractor") has entered into Contract No. _____ *dated* _____with the Beneficiary, for the execution of _____ (hereinafter called "the Contract").

2. Furthermore, we understand that, according to the conditions of the Contract, an advance payment in the sum _____ (*in words*) is to be made against an advance payment guarantee.

3. At the request of the Contractor, we as Guarantor, hereby irrevocably undertake to pay the Beneficiary any sum or sums not exceeding in total an amount of ___ (*in words* __) [1] upon receipt by us of the Beneficiary's complying demand supported by the Beneficiary's statement, whether in the demand itself or in a separate signed document accompanying or identifying the demand, stating either that the Applicant:

a) has used the advance payment for purposes other than the costs of mobilization in respect of the goods; or
b) has failed to repay the advance payment in accordance with the Contract conditions, specifying the amount which the Applicant has failed to repay.

4. A demand under this guarantee may be presented as from the presentation to the Guarantor of a certificate from the Beneficiary's bank stating that the advance payment referred to above has been credited to the Contractor on its account number _____ at _____

5. The maximum amount of this guarantee shall be progressively reduced by the amount of the advance payment repaid by the Contractor as specified in copies of interim statements or payment certificates which shall be presented to us. This guarantee shall expire, at the latest, upon our receipt of a copy of the interim payment certificate indicating that ninety (90) percent of the Accepted Contract Amount, less provisional sums, has been certified for payment, or on the ___ day of ___, 2___,[2] whichever is earlier. Consequently, any demand for payment under this guarantee must be received by us at this office on or before that date.

6. The Guarantor agrees to a one-time extension of this guarantee for a period not to exceed *[six months] [one year],* in response to the Beneficiary's written request for such extension, such request to be presented to the Guarantor before the expiry of the guarantee.

_____ *[Name of Authorized Official, signature(s) and seals/stamps*]

Note: All italicized text (including footnotes) is for use in preparing this form and shall be deleted from the final product.

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[1] *The Guarantor shall insert an amount representing the amount of the advance payment and denominated either in the currency of the advance payment as specified in the Contract.*

[2] *Insert the expected expiration date of the Time for Completion. The Employer should note that in the event of an extension of the time for completion of the Contract, the Employer would need to request an extension of this guarantee from the Guarantor. Such request must be in writing and must be made prior to the expiration date established in the guarantee.*

FORM NO. 8 BENEFICIAL OWNERSHIP DISCLOSURE FORM

INSTRUCTIONS TO TENDERERS: DELETE THIS BOX ONCE YOU HAVE COMPLETED THE FORM

This Beneficial Ownership Disclosure Form ("Form") is to be completed by the successful tenderer. In case of joint venture, the tenderer must submit a separate Form for each member. The beneficial ownership information to be submitted in this Form shall be current as of the date of its submission.

For the purposes of this Form, a Beneficial Owner of a Tenderer is any natural person who ultimately owns or controls the Tenderer by meeting one or more of the following conditions:

- *Directly or indirectly holding 25% or more of the shares.*
- *Directly or in directly holding 25% or more of the voting rights.*
- *Directly or indirectly having the right to appoint a majority of the board of directors or equivalent governing body of the Tenderer.*

Tender Reference No.:_____[*insert identification*

no] Name of the Assignment:_____*[insert name of the assignment]* to: _____*[insert complete name of Procuring Entity]*

In response to your notification of award dated *[insert date of notification of award]* to furnish additional information on beneficial ownership: *[select one option as applicable and delete the options that are not applicable]*

i. We here by provide the following beneficial ownership information.

Details of beneficial ownership

Identity of Beneficial Owner	**Directly or indirectly holding 25% or more of the shares (Yes / No)**	**Directly or indirectly holding 25 % or more of the Voting Rights (Yes / No)**	**Directly or indirectly having the right to appoint a majority of the board of the directors or an equivalent governing body of the Tenderer (Yes / No)**
[include full name (last, middle, first), nationality, country of residence]			

OR

ii. *We declare that there is no Beneficial Owner meeting one or more of the following conditions: directly or* indirectly *holding 25% or more of the shares. Directly or indirectly holding 25% or more of the voting rights. Directly or indirectly having the right to appoint a majority of the board of directors or equivalent governing body of the Tenderer.*

OR

iii. *We declare that we are unable to identify any Beneficial Owner meeting one or more of the following* conditions. *[If this option is selected, the Tenderer shall provide explanation on why it is unable to identify any Beneficial Owner]*

Directly or indirectly holding 25% or more of the shares. Directly or indirectly holding25% or more of the voting rights.

Directly or indirectly having the right to appoint a majority of the board of directors or equivalent governing body of the Tenderer]"

Name of the Tenderer: .....[insert complete name of the Tenderer]* _____

*Name of the person duly authorized to sign the Tender on behalf of the Tenderer: ** [insert complete name of person duly authorized to sign the Tender]*

Title of the person signing the Tender: ..... [insert complete title of the person signing the Tender]

Signature of the person named above: ..... [insert signature of person whose name and capacity are shown above]

Date signed ..... [insert date of signing] day of..... [Insert month], [insert year]

SAMPLE FORM

TENDER NO			**DESCRIPTION OF GOODS**			**CLOSING DATE**		
KNH/T/59/2024-2026			Supply and Delivery of Pharmaceuticals – Mwai Kibaki Hospital, Othaya Annex					
Sample Registration No	**Date of Receipt of Sample**	**Catalogue, Part or Reference No**	**Description of Sample**	**Qty**	**Name of Candidate**	**Received by (name/signature)**	**Date Returned to Candidate**	**Name, signature & ID No of Candidate**