



KENYATTA NATIONAL HOSPITAL

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Ref: KNH/SCM/ADM.43/02

Date: 4th June, 2025

ADDENDUM TWO

To: ALL BIDDERS

RE: ADDENDUM TO TENDER NO:

**KNH/T/19/2026-2027,KNH/T/10/2026-2028,KNH/T/44/2026-2027,
KNH/T/38/2026-2027,KNH/T/04/2026-2028,KNH/T/10/2026-2028 AND
KNH/T/37/2026-2027,**

Pursuant to the Public Procurement and Asset Disposal Act section 75 and its attendant Regulations 2020 and Clause 7 on Amendment of Tender Documents, the Hospital wishes to make the following amendments/clarifications;

1. STAGE 2: Technical Evaluation for KNH/T/19/2026-2027 SUPPLY AND DELIVERY OF STATIONERY (Reserved for Youth, Women & Persons Living with Disability)

Item	Description	marks
Experience	Proof of experience from two (2) institutions in related business i.e Staff uniforms, Linen and etc....(fill the recommendation form in the format provided and should be signed and stamped) One reference- 15 Marks Two reference – 30 Marks No reference - zero Marks	30

The recommendation form attached below as Annex 1

2. Form No. 8 Beneficial Ownership Disclosure Form

The form No 8 Beneficial ownership Disclosure form has been Amend and attached as annex 2. (Amended and issued pursuant to PPRA CIRCULAR No. 02/2022)

1. TENDER NAME: FRAMEWORK FOR SUPPLY AND DELIVERY OF CARDIOLOGY CONSUMABLES. KNH/T/10/2026-2028

1. Form No. 8 Beneficial Ownership Disclosure Form

The form No 8 Beneficial ownership Disclosure form has been Amend and attached as annex 2. (Amended and issued pursuant to PPRA CIRCULAR No. 02/2022)

2. TDS- ITT 13.8 (a) (i) and (iii) - Page 30 of the tender document Place of final destination: Kenyatta National Hospital-Warehouse and Mwai Kibaki Hospital Othaya Respectively has been amended to ***Kenyatta National Hospital Warehouse.***

2. TENDER NAME: SUPPLY AND DELIVERY OF PLANT AND MACHINERY SPARE PARTS. KNH/T/44/2026-2027

1. SECTION II – TENDER DATA SHEET (TDS) ITT 1.1 KNH/T/44/2026-2027. The Contract will be for a period of two years renewable annually subject to satisfactory performance Has been amended to READ AS the Contract will be for a period of one year (financial year 2026/2027).
2. Preliminary evaluation criteria No. MR19, MR20, MR21 and MR 22 has been expunged. However, MR17 and MR18 remains as set out in the tender document.
3. Form No. 8 Beneficial Ownership Disclosure Form
The form No 8 Beneficial ownership Disclosure form has been Amend and attached as annex 2. (Amended and issued pursuant to PPRA CIRCULAR No. 02/2022)

3. TENDER NAME: SUPPLY AND DELIVERY OF MOTOR VEHICLE SPARE PARTS. KNH/T/38/2026-2027

1. SECTION II – TENDER DATA SHEET (TDS) ITT 1.1 KNH/T/38/2026-2027. The Contract will be for a period of two years renewable annually subject to satisfactory performance Has been amended to READ AS the Contract will be for a period of one year (financial year 2026/2027).
2. Preliminary evaluation criteria No. MR19, MR20 has been expunged. However, MR17 and MR18 remains as set out in the tender document.
3. Form No. 8 Beneficial Ownership Disclosure Form
The form No 8 Beneficial ownership Disclosure form has been Amend and attached as Annex 2. (Amended and issued pursuant to PPRA CIRCULAR No. 02/2022)

4. TENDER NAME: SUPPLY AND DELIVERY OF RADIOLOGY ITEMS KNH/T/04/2026-2028

1. Form No. 8 Beneficial Ownership Disclosure Form
The form No 8 Beneficial ownership Disclosure form has been Amend and attached as Annex 2. (Amended and issued pursuant to PPRA CIRCULAR No. 02/2022)

2. Price Schedule 2: List of Goods And Delivery Schedule For Mwai Kibaki Hospital-To Be Delivered At Mwai Kibaki Hospital Othaya-Nyeri has been expunged from the tender document.

5. TENDER NAME: SUPPLY AND DELIVERY OF CARDIOLOGY CONSUMABLES KNH/T/10/2026-2028

1. Form No. 8 Beneficial Ownership Disclosure Form
The form No 8 Beneficial ownership Disclosure form has been Amend and attached as Annex 2. (Amended and issued pursuant to PPRA CIRCULAR No. 02/2022)
2. TDS- ITT13.8(a) (iii) final destination is Kenyatta National Hospital Warehouse
3. TDS- ITT 13.8 (a) (i) and (iii) - Page 30 of the tender document Place of final destination: Kenyatta National Hospital-Warehouse and Mwai Kibaki Hospital Othaya Respectively has been amended to ***Kenyatta National Hospital Warehouse.***
4. ITT 1.1 The Contract will be for a period of two years renewable annually subject to satisfactory performance has been included.

8. TENDER NAME: SUPPLY AND DELIVERY OF REFRIGERATION AND AIR CONDITIONING SPARE PARTS, KNH/T/37/2026-2027

1. Preliminary evaluation criteria No. MR19, MR20 has been expunged. However, MR17 and MR18 remains as set out in the tender document.
2. SECTION II – TENDER DATA SHEET (TDS) ITT 1.1 KNH/T/37/2026-2027. The Contract will be for a period of two years renewable annually subject to satisfactory performance Has been amended to READ AS the Contract will be for a period of one year (financial year 2026/2027).
3. Form No. 8 Beneficial Ownership Disclosure Form
The form No 8 Beneficial ownership Disclosure form has been Amend and attached as Annex 2. (Amended and issued pursuant to PPRA CIRCULAR No. 02/2022)

The tender closing and opening dates remain as earlier communicated.



Dr. Abdallah Ofula

FOR: CHIEF EXECUTIVE OFFICER

Annex 2

FORM NO. 8 BENEFICIAL OWNERSHIP DISCLOSURE FORM
(Amended and issued pursuant to PPRA CIRCULAR No. 02/2022)

INSTRUCTIONS TO TENDERERS: DELETE THIS BOX ONCE YOU HAVE COMPLETED THE FORM

This Beneficial Ownership Disclosure Form ("Form") is to be completed by the successful tenderer pursuant to Regulation 13 (2A) and 13 (6) of the Companies (Beneficial Ownership Information) Regulations, 2020. In case of joint venture, the tenderer must submit a separate Form for each member. The beneficial ownership information to be submitted in this Form shall be current as of the date of its submission.

For the purposes of this Form, a Beneficial Owner of a Tenderer is any natural person who ultimately owns or controls the legal person (tenderer) or arrangements or a natural person on whose behalf a transaction is conducted, and includes those persons who exercise ultimate effective control over a legal person (Tenderer) or arrangement.

Tender Reference No.: _____ [insert
 identification no] Name of the Tender Title/Description: _____ [insert
 name of the assignment] to: _____ [insert complete name of Procuring Entity]

In response to the requirement in your notification of award dated [insert date of notification of award] to furnish additional information on beneficial ownership: [select one option as applicable and delete the options that are not applicable]

I) We here by provide the following beneficial ownership information.

Details of beneficial ownership

	Details of all Beneficial Owners		% of shares a person holds in the company Directly or indirectly	% of voting rights a person holds in the company	Whether a person directly or indirectly holds a right to appoint or remove a member of the board of directors of the company or an equivalent governing body of the Tenderer (Yes / No)	Whether a person directly or indirectly exercises significant influence or control over the Company (tenderer) (Yes / No)
1.	Full Name		Directly----- ----- % of shares	Directly.....% of voting rights	1. Having the right to appoint a majority of the board of the directors or an equivalent governing body of the Tenderer: Yes -----No-----	1. Exercises significant influence or control over the Company body of the Company (tenderer)
	National identity card number or Passport number					
	Personal Identification Number (where applicable)		Indirectly---- ----- % of shares	Indirectly----- % of voting rights		

Details of all Beneficial Owners		% of shares a person holds in the company Directly or indirectly	% of voting rights a person holds in the company	Whether a person directly or indirectly holds a right to appoint or remove a member of the board of directors of the company or an equivalent governing body of the Tenderer (Yes / No)	Whether a person directly or indirectly exercises significant influence or control over the Company (tenderer) (Yes / No)																				
<table border="1"> <tr><td>Nationality</td><td></td></tr> <tr><td>Date of birth [dd/mm/yyyy]</td><td></td></tr> <tr><td>Postal address</td><td></td></tr> <tr><td>Residential address</td><td></td></tr> <tr><td>Telephone number</td><td></td></tr> <tr><td>Email address</td><td></td></tr> <tr><td>Occupation or profession</td><td></td></tr> </table>		Nationality		Date of birth [dd/mm/yyyy]		Postal address		Residential address		Telephone number		Email address		Occupation or profession				2. Is this right held directly or indirectly?: Direct..... Indirect.....	Yes -----No-- -- 2. Is this influence or control exercised directly or indirectly? Direct..... Indirect..... ...						
Nationality																									
Date of birth [dd/mm/yyyy]																									
Postal address																									
Residential address																									
Telephone number																									
Email address																									
Occupation or profession																									
2.																									
<table border="1"> <tr><td>Full Name</td><td></td></tr> <tr><td>National identity card number or Passport number</td><td></td></tr> <tr><td>Personal Identification Number (where applicable)</td><td></td></tr> <tr><td>Nationality(ies)</td><td></td></tr> <tr><td>Date of birth [dd/mm/yyyy]</td><td></td></tr> <tr><td>Postal address</td><td></td></tr> <tr><td>Residential address</td><td></td></tr> <tr><td>Telephone number</td><td></td></tr> <tr><td>Email address</td><td></td></tr> <tr><td>Occupation or profession</td><td></td></tr> </table>		Full Name		National identity card number or Passport number		Personal Identification Number (where applicable)		Nationality(ies)		Date of birth [dd/mm/yyyy]		Postal address		Residential address		Telephone number		Email address		Occupation or profession		Directly----- ----- % of shares Indirectly---- ----- % of shares	Directly.....% of voting rights Indirectly----- % of voting rights	1. Having the right to appoint a majority of the board of the directors or an equivalent governing body of the Tenderer: Yes -----No---- 2. Is this right held directly or indirectly?: Direct..... Indirect.....	1. Exercises significant influence or control over the Company body of the Company (tenderer) Yes -----No-- -- 2. Is this influence or control exercised directly or indirectly? Direct.....
Full Name																									
National identity card number or Passport number																									
Personal Identification Number (where applicable)																									
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Telephone number																									
Email address																									
Occupation or profession																									

	Details of all Beneficial Owners		% of shares a person holds in the company Directly or indirectly	% of voting rights a person holds in the company	Whether a person directly or indirectly holds a right to appoint or remove a member of the board of directors of the company or an equivalent governing body of the Tenderer (Yes / No)	Whether a person directly or indirectly exercises significant influence or control over the Company (tenderer) (Yes / No)
						Indirect..... ...
3. e.t .c						

II) Am fully aware that beneficial ownership information above shall be reported to the Public Procurement Regulatory Authority together with other details in relation to contract awards and shall be maintained in the Government Portal, published and made publicly available pursuant to Regulation 13(5) of the Companies (Beneficial Ownership Information) Regulations, 2020. (Notwithstanding this paragraph Personally Identifiable Information in line with the Data Protection Act shall not be published or made public). *Note that Personally Identifiable Information (PII) is defined as any information that can be used to distinguish one person from another and can be used to deanonymize previously anonymous data. This information includes National identity card number or Passport number, Personal Identification Number, Date of birth, Residential address, email address and Telephone number.*

III) In determining who meets the threshold of who a beneficial owner is, the Tenderer must consider a natural person who in relation to the company:

- (a) holds at least ten percent of the issued shares in the company either directly or indirectly;
- (b) exercises at least ten percent of the voting rights in the company either directly or indirectly;
- (c) holds a right, directly or indirectly, to appoint or remove a director of the company; or

(d) exercises significant influence or control, directly or indirectly, over the company.

IV) What is stated to herein above is true to the best of my knowledge, information and belief.

Name of the Tenderer:[insert complete name of the Tenderer]_____*

*Name of the person duly authorized to sign the Tender on behalf of the Tenderer: ** [insert complete name of person duly authorized to sign the Tender]*

Designation of the person signing the Tender: [insert complete title of the person signing the Tender]

Signature of the person named above: [insert signature of person whose name and capacity are shown above]

Date this [insert date of signing] day of..... [Insert month], [insert year]

Bidder Official Stamp



Annex 1

KENYATTA NATIONAL HOSPITAL RECOMMENDATION FORM

TENDER NO: Tender description.....

Bidder Name.....

Address:

This is to confirm that the above-mentioned bidder has supplied and delivered similar items to our institution satisfactorily.

Name of Institution..... Contact Person..... Designation..... Phone Number..... Sign..... Stamp.....	Name of Institution..... Contact Person..... Designation..... Phone Number..... Sign..... Stamp.....	Name of Institution..... Contact Person..... Designation..... Phone Number..... Sign..... Stamp.....
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